# MEMORANDUM

**TO:** Barbara Barhydt, Development Review Services Manager

**FROM:** David Senus, PE

**DATE:** April 1, 2015

**RE:** Riverside Industrial Parkway Unitil Facility, Administrative Authorization

Woodard & Curran has reviewed the Administrative Authorization Application for the proposed Unitil Facility located at 376 Riverside Industrial Parkway in Portland, Maine. The project involves site improvements for an existing facility.

**Documents Reviewed by Woodard & Curran**

* Administrative Authorization Application and attachments, dated March 18, 2015, prepared by Sebago Technics, on behalf of Northern Utilities, Inc.
* Survey, dated March 4, 2015, prepared by CWS Architects, on behalf of Northern Utilities, Inc.
* Engineering Plans, Sheets C1.1 & C1.2, dated March 4, 2015, prepared by CWS Architects, on behalf of Northern Utilities, Inc.

**Comments**

1. The Applicant should provide notes and details for catch basin inlet protection devices and silt fencing to protect catch basin inlets and the site’s pond from potential sedimentation from the proposed site work.
2. The Applicant should provide a detail for the trench work associated with the proposed electrical conduits.