

Memorandum
Department of Planning and Development
Planning Division



TO: Inspections Department

FROM: Philip DiPierro, Development Review Coordinator

DATE: April 25, 2013

RE: C. of O. for # 15 Allison Street, Hight Single Family Home
(Id#2012-11-5356-SF) (CBL 353 A 015001)

After visiting the site, I have the following comments:

Site work incomplete:

1. Finish grading in accordance with the approved site plan, loaming, seeding, and mulching,
2. Installation of street trees,
3. Confirmation of survey corner pins installations,

I anticipate this work can be completed by **June 1, 2013**.

At this time, **I recommend issuing a temporary Certificate of Occupancy.**

Cc: Tammy Munson, Inspection Services Manager
Barbara Barhydt, Development Review Services Manager
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