



Permitting and Inspections Department
 Michael A. Russell, MS, Director

Fast Track Eligible Projects

✓	Type of Project	Schedule
	One/two family swimming pool, spa, or hot tub.	A
X	One/two family first floor deck, stairs, or porch.	A
X	One/two family detached, one-story accessory structure less than 600 sq. ft. without habitable space.	A
	Fences over 6 feet in height (residential or commercial).	A
✓		
	One/two family renovations within existing shell, including interior demolition and windows.	B
	One/two family HVAC, including boiler, furnace, heating appliance, or pellet/wood stove.	B
	One/two family exterior propane tank.	B
	Commercial HVAC for boiler, furnace, and heating appliance.	B
	Commercial HVAC system with structural/mechanical stamped plans.	B
	Interior office renovations without change of use, expansion, site work, load-bearing structural change. Stamped plans must be provided.	B
	Commercial interior demolition with no load-bearing demolition.	B
	Temporary outdoor tent or stage less than 750 sq. ft.	B
✓		
	One/two family attached garage, addition, or dormer with stamped plans.	C
	Home occupations other than daycares.	C
	Commercial signs or awnings.	C
	Commercial exterior propane tanks.	C
	Retaining walls over 4' in height with plans stamped by a structural engineer.	C
	Site work only (with approved site plan or does not trigger site plan review).	C

Staff Review by Schedule

Schedule	Permit Tech	Zoning	Building/Life Safety	Planning	Historic
A*	X				X
B*	X				X
C		X		X**	X

*If project is within the shoreland zone, stream protection zone or Special Flood Hazard Area, zoning review will be required.

**Commercial structural expansions, including concrete or other impervious pads. Residential or commercial retaining walls or site work located in the shoreland zone.

Permitting and Inspections Department
 Michael A. Russell, MS, Director

**FAST TRACK ELIGIBLE PROJECTS
SCHEDULE A**

Type of Work:

- One/two family swimming pool, spa, or hot tub.
- One/two family first floor deck, stair, or porch.
- One/two family detached one-story accessory structure less than 600 sq. ft. without habitable space.
- Fences over 6 feet in height (residential or commercial).

Zone: R-3

- | | | |
|-------------------------|---------------------------|-------------------------------------|
| Shoreland zone? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Stream protection zone? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Historic district? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Flood zone (if known)? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |

This information may be found on the city's online map portal at <http://click.portlandmaine.gov/gisportal/>

1. Setbacks to project:

	Proposed Project	Ordinance Requirement
a. Front	40'	25'
b. Rear	52'	25'
c. Left side	10'	8'
d. Right side	9'	8'
e. Side street	N/A	
f. Other structures (for pools only)		
2. Lot coverage or impervious surface coverage (total after project):	1,112 SF	35%
3. Landscaped open space (R-6 zone only):		
4. Height of structure: - Ranch	17'	
5. For fences only:		
a. Distance from fence to street line	N/A	
b. Height of fence within 25 feet of street line	N/A	
c. Height of fence more than 25 feet from street line	N/A	

I certify that:

- I have sufficient right, title and interest in the property. RAS for owner
- The zoning use has not been reviewed and may be found to be unlawful. RAS for owner
- I will schedule my inspections, and the inspector may require changes to my structure if it does not meet local ordinances and state regulations. RAS

Project Address: 68 Hennessy Drive
 Print Name: Richard A. Jarboe, Jr. Date: 1/30/2017
Contractor