



Jeanie Bourke &lt;jmb@portlandmaine.gov&gt;

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**76 Pennell Ave., Amendment #2018-00035**

3 messages

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**Jeanie Bourke** <jmb@portlandmaine.gov>  
To: mroma1@maine.rr.com

Tue, Jan 30, 2018 at 1:01 PM

Hi Matthew,

I am reviewing your amendment plans and will need some additional information and clarification in order to proceed and approve. Please see the attachments and following questions:

1. Your description states that you would like to open up the stairwell and partially remove an existing wall. Can you please clarify this, is the wall you are partially removing the full wall that currently encloses the stair, or are you also removing another wall? If so, please provide a first floor plan view that can clearly show where this is being done?
2. A plan view of the stairs would help to show the location of the new guard location in relation to the stair run and where it terminates.
3. I think I figured out the 2 drawings you sent, that there will be a new guard at the first 2 risers of the stairs, thus the 15". It is confusing as the width shows 15" but the balustrade looks much longer.
4. What is currently at the opposite side of the 2 steps? Is there a wall or is it open? Will there be a guardrail here as well? Again, a plan view will help clarify this.

Let me know if you have any questions.

Best,  
Jeanie

*Jeanie Bourke*  
*Code Enforcement Officer/Plan Reviewer*  
*Team Leader*

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**2 attachments** **Drawing 1.pdf**  
340K **Drawing 2.pdf**  
349K

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**mroma1** <mroma1@maine.rr.com>  
To: Jeanie Bourke <jmb@portlandmaine.gov>

Wed, Jan 31, 2018 at 6:16 PM

Sent via the Samsung Galaxy S7, an AT&T 4G LTE smartphone

[Quoted text hidden]

Notice: Under Maine law, documents - including e-mails - in the possession of public officials or city employees about government business may be classified as public records. There are very few exceptions. As a result, please be advised that what is written in an e-mail could be released to the public and/or the media if requested.

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**mroma1** <mroma1@maine.rr.com>  
To: Jeanie Bourke <jmb@portlandmaine.gov>

Wed, Jan 31, 2018 at 6:24 PM

Hi, Jeanie

So currently I have a door to enter the stair well I would like to open it up as on drawing 1 and partially remove some of the wall and the door and door frame. Drawing 2 is the right side of the door which I would also remove and install a newel post and hand rail. If you have any other questions just let me know.

Thanks Matt

Sent via the Samsung Galaxy S7, an AT&T 4G LTE smartphone

----- Original message -----

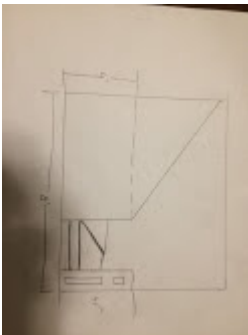
From: Jeanie Bourke <jmb@portlandmaine.gov>  
Date: 1/30/18 1:01 PM (GMT-05:00)  
To: [mroma1@maine.rr.com](mailto:mroma1@maine.rr.com)  
Subject: [76 Pennell Ave.](#), Amendment #2018-00035

[Quoted text hidden]

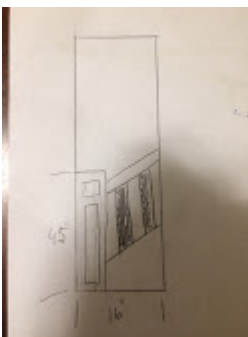
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**3 attachments**



**Drawing1.jpg**  
210K



**Drawing2.jpg**  
266K

**Drawing3.jpg**  
260K

