## **DIVISION DIRECTORS**

Mark B. Adelson Housing & Neighborhood Service

> Alexander Q. Jaegermar Planning

John N. Lufkin Economic Developmer

## DEPARTMENT OF PLANNING AND DEVELOPMENT

February 24, 2004

COMMUNITY HOUSING OF MAINE IN 134 MAIN ST STE 3A WINTHROP, ME 04364

CBL: 064 D005001 Located at 253 St John St

Mail

Dear Community Housing Of Maine Inc,

The City has received a complaint that you did not remove the snow accumulation on the public sidewalk in front of your property. This condition is a violation of Section 25-173 of the Code of Ordinances of the City of Portland, Removal of Snow and Ice.

This is a notice of violation pursuant to the Ordinance. A four foot path must be properly cleared the length of your frontage along the public street (s) within 5 days of the date of this notice. A reinspection of the premises will occur, at which time compliance is required. Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code.

This constitutes an appealable decision pursuant to Section 25-204 of the Code.

Enclosed is a copy of an informational brochure that outlines Property owner's responsibility with regard to the removal of snow and ice from the public sidewalk in front of the property. Please review the material and feel free to contact me at 874-8700 if you have questions.

Sincerely,

Mike Nugent @ (207) 874-8700 Inspection Service Manager

