

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND

BUILDING INSPECTION

PERMIT

Permit Number: 090866

Please Read Application And Notes, If Any, Attached

This is to certify that Kelley Jill M /no contractor / se
has permission to Change of use - single family home w/home occupation add hair salon in basement
AT 171 Allen Ave CB 343 D022001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lathed or otherwise closed-in. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. _____

Health Dept. _____

Appeal Board _____

Other _____
Department Name

Carrie Bonke 8/27/09
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 09-0866	Issue Date:	CBL: 343 D022001 +
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Location of Construction: 171 Allen Ave	Owner Name: Kelley Jill M	Owner Address: 171 Allen Ave	Phone: 207-233-1692
Business Name:	Contractor Name: no contractor / self	Contractor Address: Portland	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Change of Use Home Occupation	Zoning: R-5

Past Use: single family	Proposed Use: single family w/home occupation - add hair salon in basement	Permit Fee: \$40.00	Cost of Work: \$2,000.00	CEO District: 4
Proposed Project Description: Change of use - single family home w/home occupation - add hair salon in basement		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: R3 Type: 5B IRC-2003 Signature: JMB 8/27/09	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: Date:		

Permit Taken By: tmm	Date Applied For: 08/10/2009	Zoning Approval		
1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. 2. Building permits do not include plumbing, septic or electrical work. 3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..		Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: 8/13/09	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	Historic Preservation <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date:

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

 X **Framing/Rough Plumbing/Electrical: Prior to Any Insulating or drywalling**

 X **Underground electrical or plumbing inspection prior to pouring concrete**

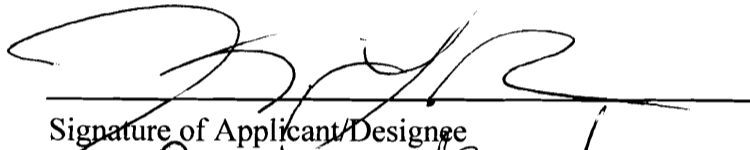
 X **Final/Certificate of Occupancy: Prior to any occupancy of the structure or use.**

NOTE: There is a \$75.00 fee per inspection at this point.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.



Signature of Applicant/Designee

Date



Signature of Inspections Official

8/27/09
Date

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 09-0866	Date Applied For: 08/10/2009	CBL: 343 D022001
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Business Name:	Contractor Name: no contractor / self	Contractor Address: Portland	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Change of Use Home Occupation	

Proposed Use: single family w/home occupation - add hair salon in basement	Proposed Project Description: Change of use - single family home w/home occupation - add hair salon in basement
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Dept: Zoning **Status:** Approved with Conditions **Reviewer:** Marge Schmuckal **Approval Date:** 08/13/2009**Note:** **Ok to Issue:**

- 1) During its existence, all aspects of the Home Occupations criteria, Section 14-410, shall be maintained.
- 2) This is NOT an approval for an additional dwelling unit. You SHALL NOT add any additional kitchen equipment including, but not limited to items such as stoves, microwaves, refrigerators, or kitchen sinks, etc. Without special approvals.
- 3) This property shall remain a single family dwelling with a home occupation for a hair salon with the subsequent issuance of a Certificate of Occupancy. Any change of use shall require a separate permit application for review and approval.
- 4) Separate permits shall be required for any new signage under the home occupation guidelines.
- 5) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.

Dept: Building **Status:** Approved with Conditions **Reviewer:** Jeanine Bourke **Approval Date:** 08/27/2009**Note:** **Ok to Issue:**

- 1) The cost of work shall be modified and balance paid prior to the issuance of the Certificate of Occupancy.
- 2) An extension of this permit shall be requested in writing within six (6) months of the suspension of work to avoid expiration.
- 3) Separate permits are required for any electrical, plumbing, sprinkler, fire alarm or HVAC or exhaust systems. Separate plans may need to be submitted for approval as a part of this process.
- 4) Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approval prior to work.

Comments:

8/26/2009-jmb: Left vmsg for Jill K. For details on plans, insulation in new walls against foundation, sewer ejector required ?. Covering CO in new wall for electrical closet, cost of work

8/27/2009-jmb: Spoke to Jill K. For details and she advised to speak with Keith L. Her boyfriend/contractor. Spoke with Keith, R-13 in walls, closet wall not to cover CO, no sewer ejector as line is in floor, will cut concrete. He will also estimate the cost of work to include his labor and the subs and pay the difference. May need to request an extension as he is off to boot camp in early Sept. Ok to issue



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>171 Allen Ave, Portland, ME</u>		
Total Square Footage of Proposed Structure/Area	Square Footage of Lot <u>2419</u>	Number of Stories <u>2</u>
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# <u>343 D 022</u>	Applicant * must be owner, Lessee or Buyer * Name <u>Jill Kelley</u> Address <u>171 Allen Ave</u> City, State & Zip <u>Portland, ME</u>	Telephone: <u>XX</u> <u>207-233-1692</u>
Lessee/DBA (If Applicable) <u>AUG 10 2009</u>	Owner (if different from Applicant) Name Address City, State & Zip	Cost Of Work: \$ <u>1000 2,000</u> C of O Fee: \$ _____ Total Fee: \$ _____
Current legal use (i.e. single family) <u>YES</u> Number of Residential Units _____ If vacant, what was the previous use? _____ Proposed Specific use: <u>Salon in basement</u> Is property part of a subdivision? <u>NO</u> If yes, please name _____ Project description: <u>Salon in the basement. The salon will be 200 sq ft. two stations salon</u>		
Contractor's name: <u>Keith LaRoche - self friend</u> Bldg Fee <u>20.00</u>		
Address: <u>954-830-6243</u> City, State & Zip _____ Telephone: <u>None</u> <u>150.00</u>		
Who should we contact when the permit is ready: _____ Telephone: <u>150.00</u>		
Mailing address: _____		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: [Signature] Date: 8-5-09

This is not a permit; you may not commence ANY work until the permit is issue

Zoning Administrator
Dept of Urban Development
City of Portland
389 Congress St
Portland, Maine 04101

2/23/09

To Whom it may concern,

I am requesting a permit to allow me to use my home at 171 Allen Ave in Portland for a home occupation. I intend to put a 2 station salon in for a hairstyling/wig making business specializing in Cancer patients. The clients will only be able to attend by appointment only as I have another business in Yarmouth already that is my full time business. In effect my work as a hairstylist, an acceptable home occupation meets the criteria listed under item 2) of section 14-410 of the Portland zoning ordinance. The following is an explanation of how my home meets the criteria listed under item (1) of the same.

- 1) my home occupation will be approximately 200 sf of floor area of my home that is 1,500 sf total. 13%
- 2) no goods will be displayed or visible from the outside of my home
- 3) Storage of the material to perform my occupation is minimal and included in the 200 sf mentioned above.
- 4) there will be one (1) sign non illuminated and not exceeding 2 ft affixed to the building. → Separate permit
- 5) no exterior alterations will be done
- 6) There is plenty of parking on the street for customer use
- 7) There will be no offensive effects of my business such as noise, smell, ect
- 8) There will be no more then 1 non resident employed at a time
- 9) There will be no problem with traffic due to business because there should be only one or two customers at a time visiting by appointment only...
- 10) There will be no need for a vehicle over 6,000 stored on my property ever!

This will be a small second business for me, so there should be little to no difference or disturbance to any of the neighborhood..

Attached are floor plans for the home occupation.

Thank you for your assistance,
Jill Kelley

7 put 2 station/Dryers (no more than)

Subject Photo Page

Seller/Client Jill M. Kelley			
Property Address 171 Allen Ave			
City Portland	County Cumberland	State ME	Zip Code 04103-3714
Lender TD Banknorth Mortgage Group			



Subject Front

171 Allen Ave	
Sales Price	231,500
Gross Living Area	1,352
Total Rooms	6
Total Bedrooms	3
Total Bathrooms	1.5
Location	Average
View	Neighborhood
Site	29,620 SF/good
Quality	Average
Age	47



Subject Rear

COVERED PATIO ACCESSED FROM THE BASEMENT

← entrance to business in back



Subject Street



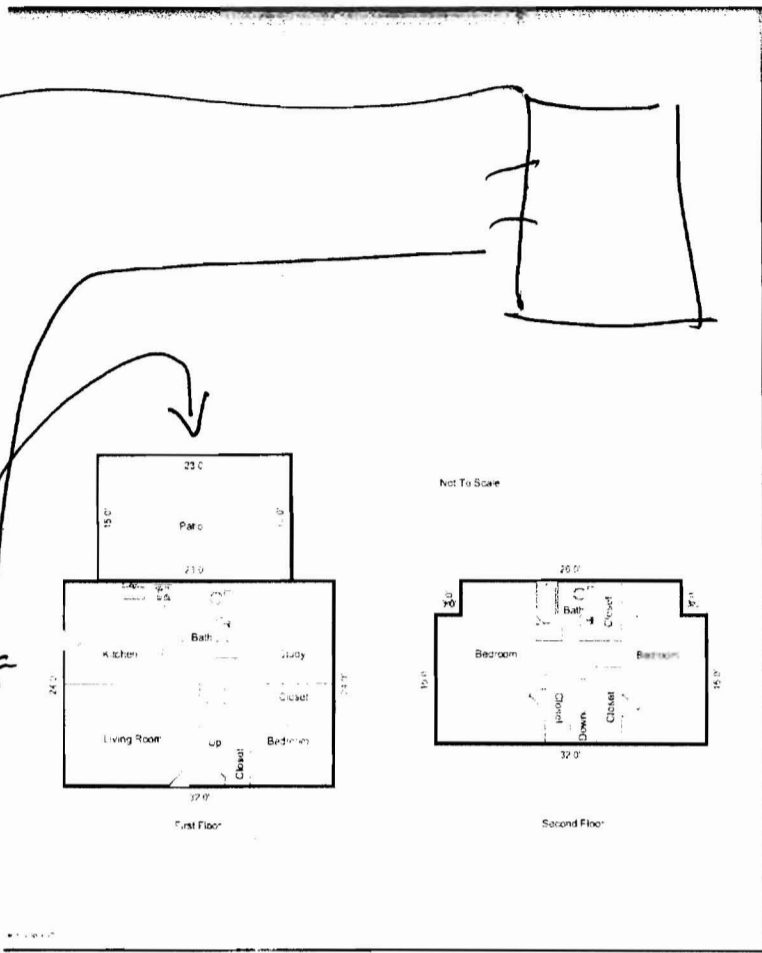
GARAGE BEHIND THE HOUSE



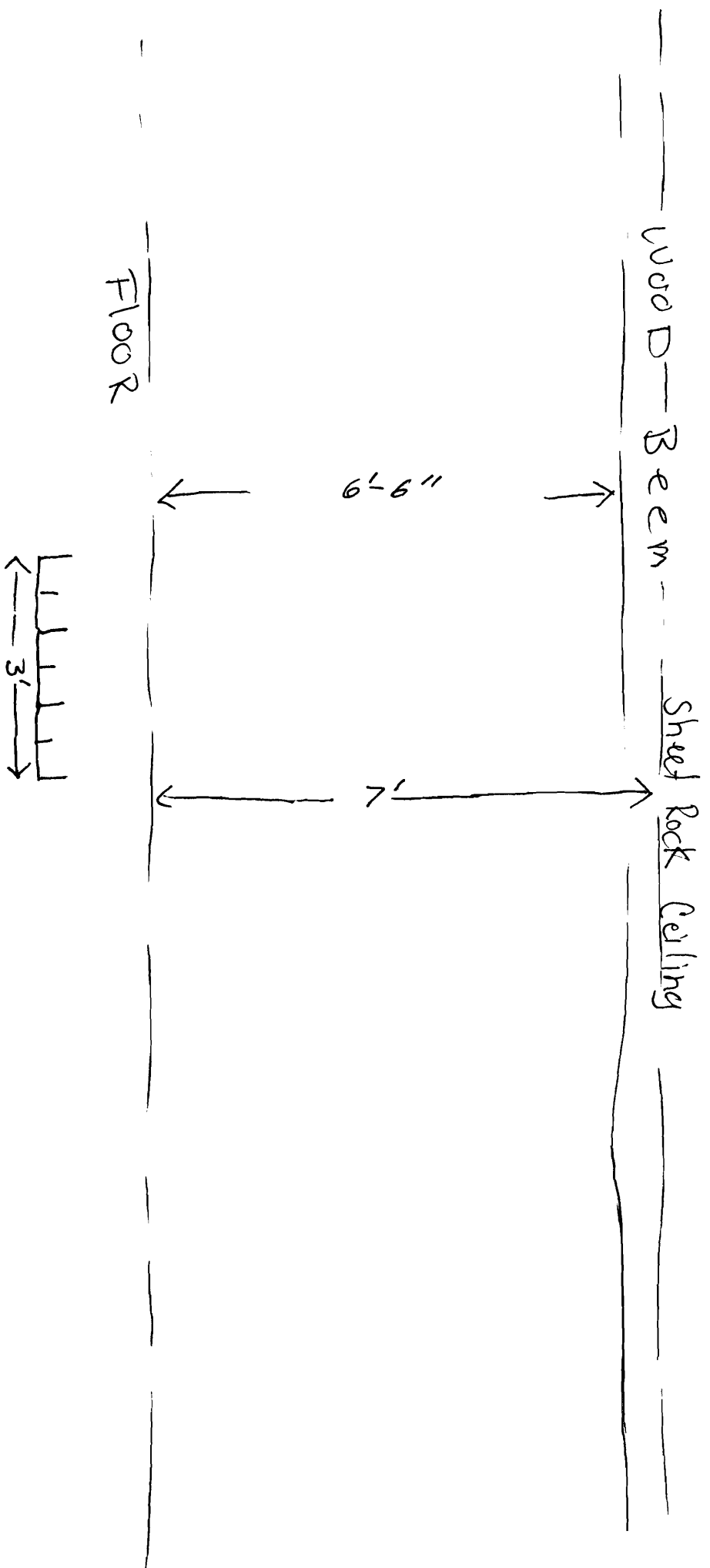
SHED

Make bigger

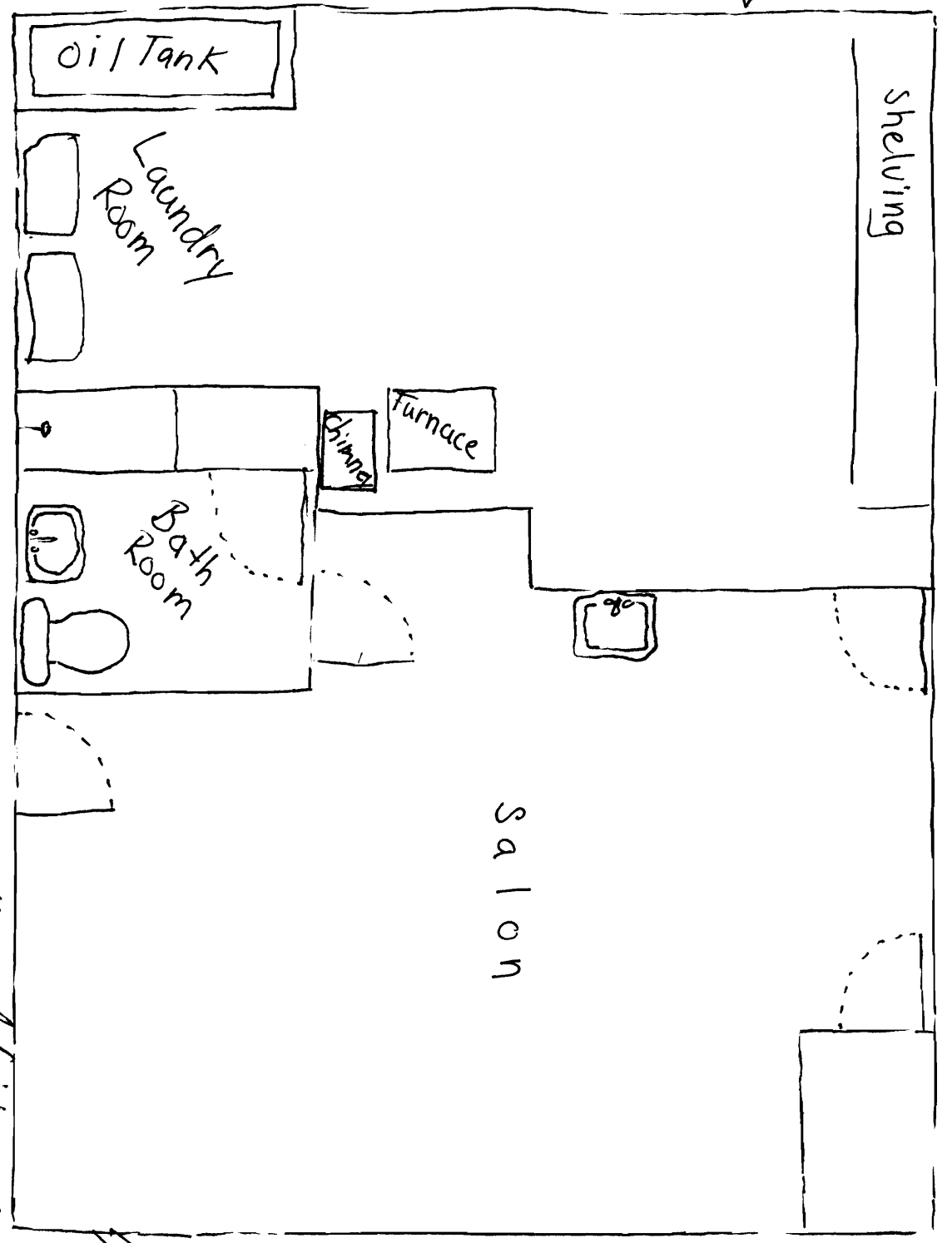
basement will be business space with its own private entrance in back



171 Allen Ave, Portland, ME 04103



This room will remain "AS IS" for owners

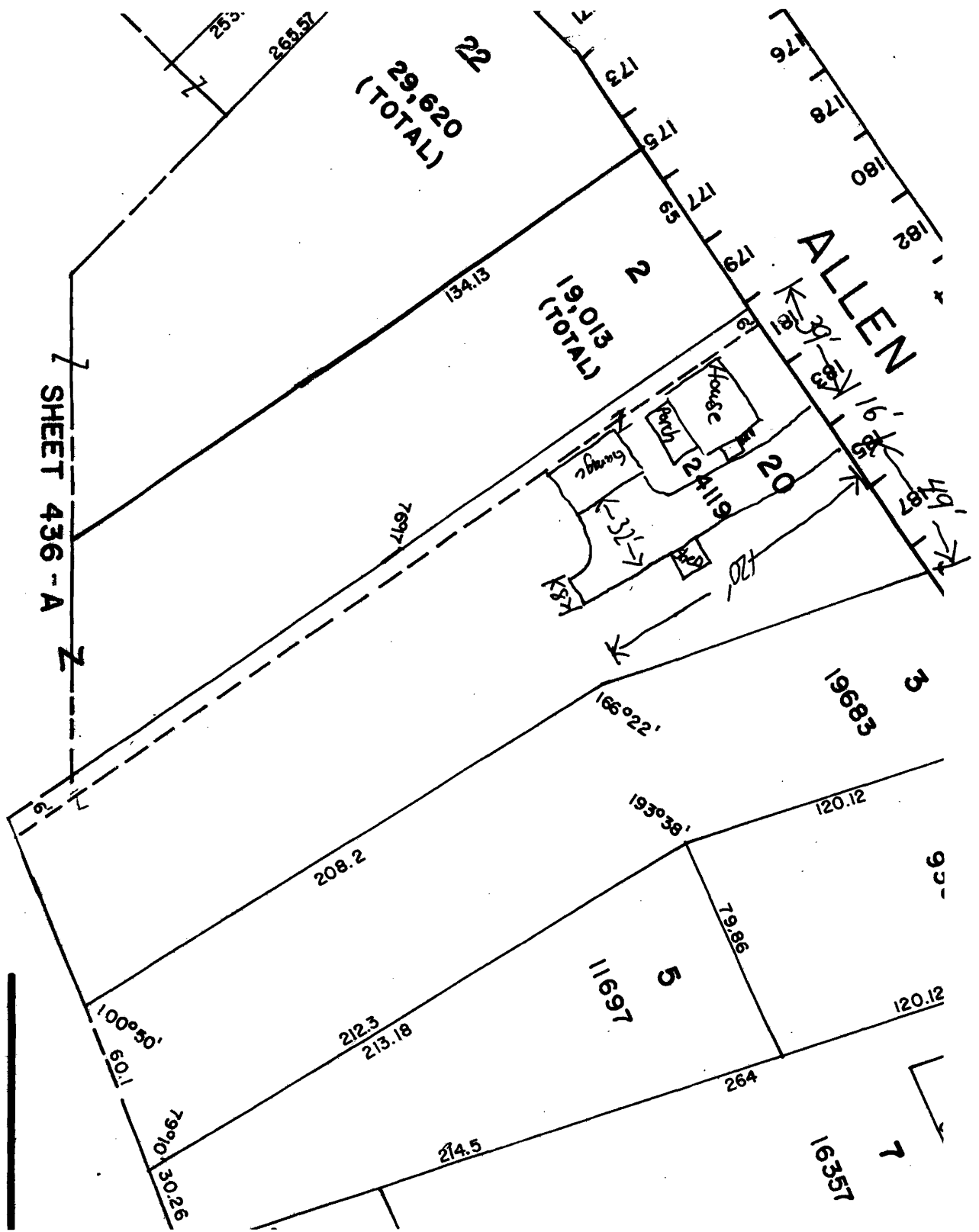


more detail in measurements
 how are wells constructed
 Fire Protection? All sizes + a bank
 windows / sizes
 Exits / where Station
 lighting

Plumbing /
 Electrical /
 Permit
 Separate

Major heights

Plot plan



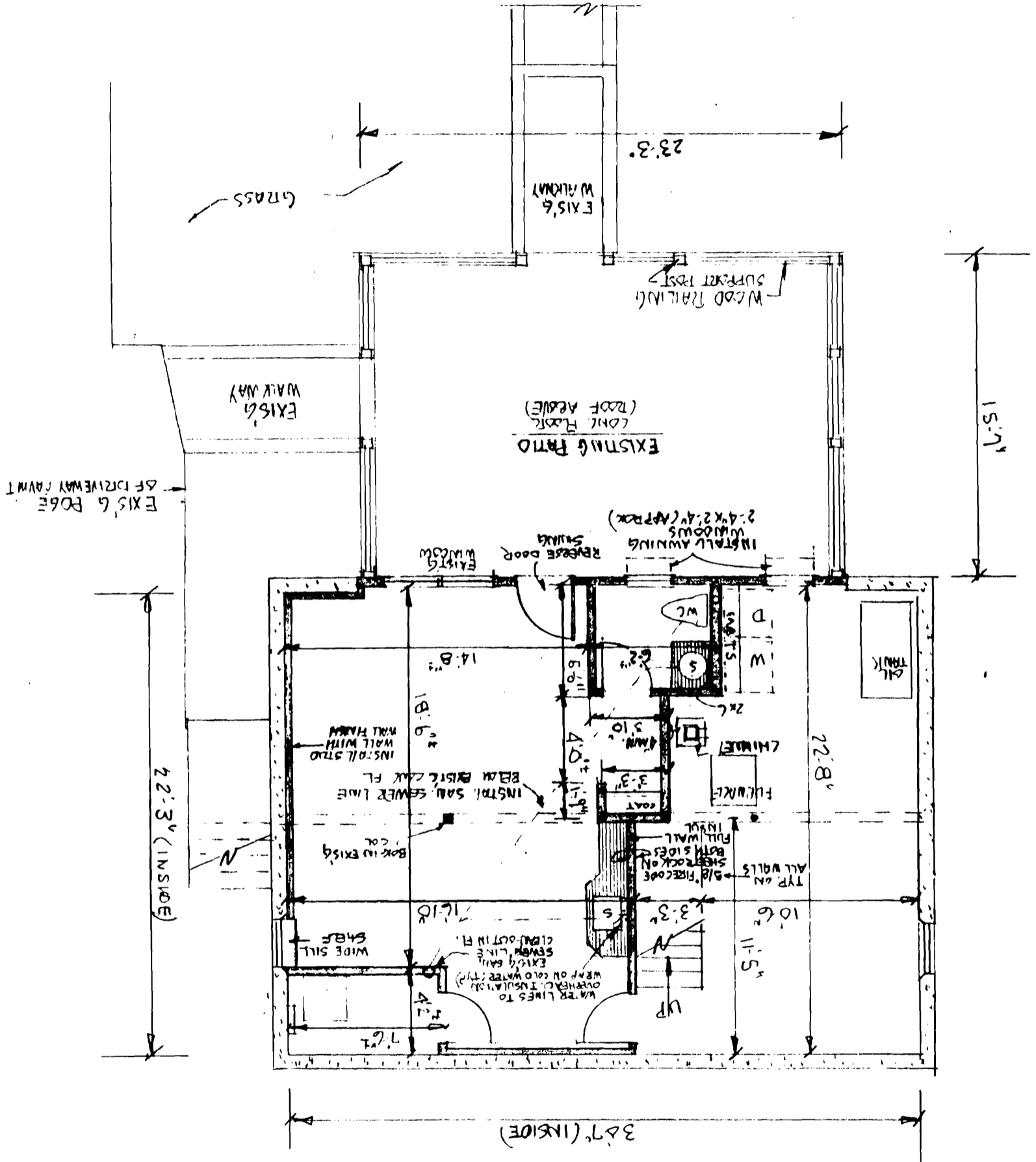
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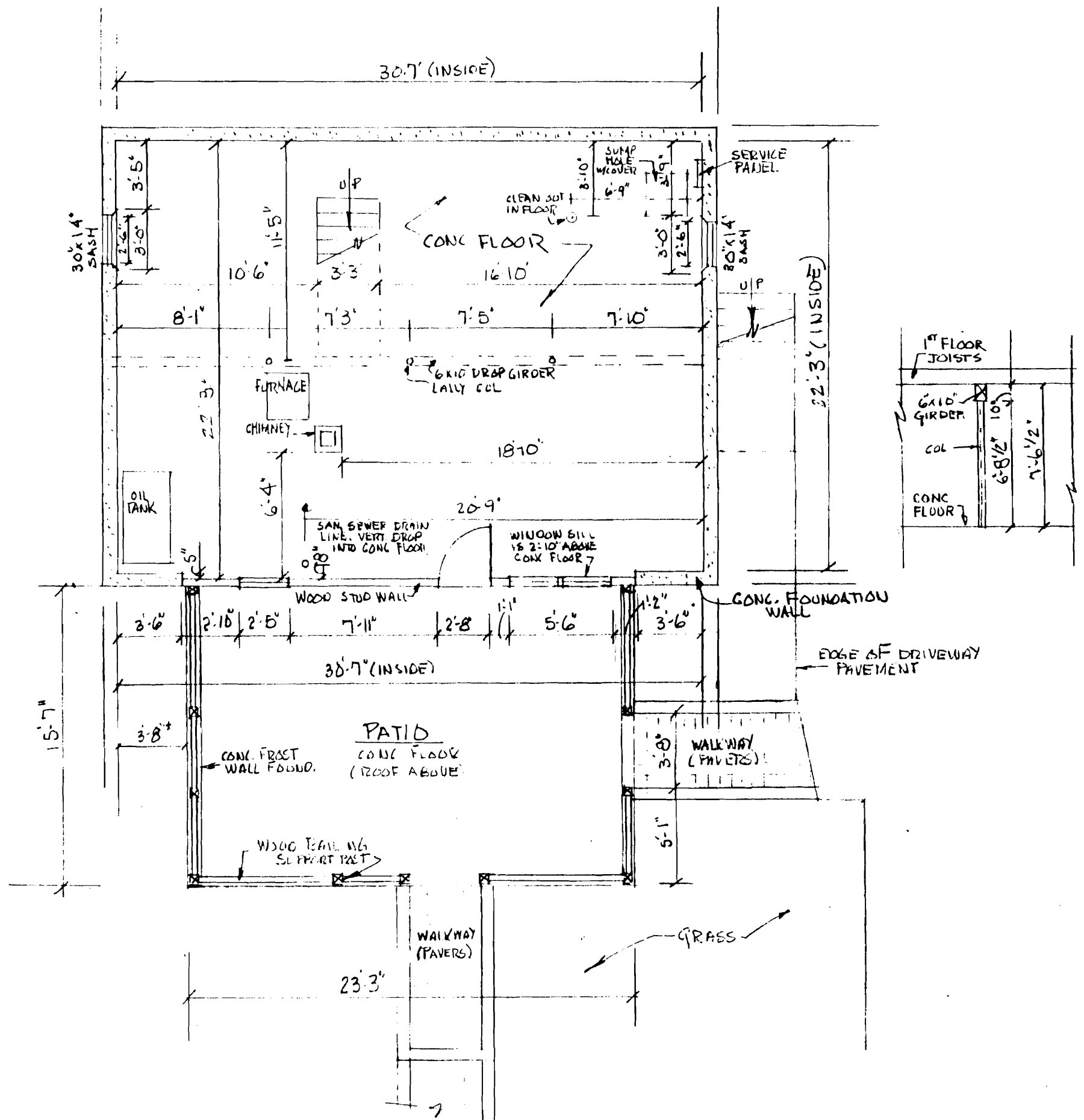
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SCALE: 1/4"=1'-0"
DATE: 6-19-09

OWNER: TILL KEELEY
LOCATION: 171 ALLEN AVE
PORTLAND, MAINE

PROPOSED BASEMENT PLAN 1/4"=1'-0"





EXISTING BASEMENT PLAN
 1/4" = 1'-0"

OWNER: JILL KELEY
 LOCATION: 171 ALLEN AVE
 PORTLAND, MAINE

SCALE: 1/4" = 1'-0"
 DATE: 6-19-09

PAGE 1/2