

Administrative Authorization Decision

Application #: 2015-200 **CBL** 437 A063001

Name: Conversion of Garage to Residential Use

Address: 10 WHITE BIRCH LN

Description: To convert the existing garage to residential use.

Criteria for an Administrative Authorization: (See Section 14-523 (4) on page 2 of this application)	Applicant's Assessment Yes, No, N/A	Planning Division Use Only
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a) Is the proposal within existing structures? <input type="checkbox"/>	Yes	Yes - a garage/laundry
b) Are there any new buildings, additions, or demolitions?	No	No
c) Is the footprint increase less than 500 sq. ft.?	Yes	Yes
d) Are there any new curb cuts, driveways or parking areas?	No	No - there is sufficient parking on site to meet parking requirements
e) Are the curbs and sidewalks in sound condition?	Yes	Yes
f) Do the curbs and sidewalks comply with ADA?	Yes	Yes
g) Is there any additional parking?	No	No- sufficient on-site parking for the addition of one unit
h) Is there an increase in traffic?	No	No
i) Are there any known stormwater problems?	No	No
j) Does sufficient property screening exist?	Yes	Yes
k) Are there adequate utilities?	Yes	Yes
l) Are there any zoning violations?	No	No- the addition of a unit complies with the density requirements of the R-5 zone.
m) Is an emergency generator located to minimize noise?	N/A	N/A
n) Are there any noise, vibration, glare, fumes or other impacts?	No	No

The Administrative Authorization for the Conversion of Garage to Residential Use was approved by Barbara Barhydt, Development Review Services Manager on January 15, 2016 with the following condition of approval listed below:

- 1) subject to the applicant obtaining all required building permits from the Inspection Division.

Barbara Barhydt
Development Review Services Manager
Approval Date: January 15, 2016