Form # P 04 DICDLAY TUIC CADD ON DDINOIDAL F	DONTAGE OF WORK
DISPLAY THIS CARD ON PRINCIPAL F	
Please Read Application And Notes, If Any, Attached CITY OF PORTL ELECTION PERMIT	— —
This is to certify that Birchlane, LLC/n/a	· · · · · · · · · · · · · · · · · · ·
has permission to Change of Use from 27 Units 27 Concentinium	
AT 12 White Birch Ln	343 D016001
provided that the person or persons, irm or persons of the provisions of the Statutes of I fine and of the standard the construction, maintenance and up of buildings and standard this department.	ces of the City of Portland regulating
Apply to Public Works for street line and grade if nature of work requires such information. N ficatio/ it inspects in must g handwork in permit in procument in the results of the resul	A certificate of occupancy must be procured by owner before this building or part thereof is occupied.
OTHER REQUIRED APPROVALS	PERMIT CALL
Fire Dept	DENIED E1311
Appeal Board	DENIED
Other	Director - Building & Inspection Services
PENALTY FOR REMOVING THIS	CARD

City of Portland, N	Maine - Building or Use	Permit Applicatio	n Permit No:	Issue Date:	CBL:	
-	04101 Tel: (207) 874-8703		02 1167		343 D	016001
Location of Construction:	Owner Name:		Owner Address:		Phone: 4	37-A-
12 White Birch Ln	Birchlane, LL	C	198 Saco Avenu	e	207-934	-7622
Business Name:	Contractor Name	2:	Contractor Address	:	Phone	
n/a	n/a		n/a Portland			
Lessee/Buyer's Name	Phone:		Permit Type:			Zoro:2
n/a	n/a		Change of Use -	Condo Conver	sion	pet
Past Use:	Proposed Use:		Permit Fee:	Cost of Work:	CEO District:	「人类
Reidential / 27 Units		e from 27 Units to 27	\$6,105.00	\$0.0	00 2	HR
	Codominiums		FIRE DEPT:	Approved IN	SPECTION:	- 1
Proposed Project Description Change of Use from 27	27 Dwellwon: Units to 27 Condominiums.	z units	Signature: PEDESTR AN ACT	Denied U	enature:	Туре:
			ction: Tis Appro		red w/Conditions	Denied
Permit Taken By:	Date Applied For: 09/09/2003		Zoning	g Approval		
gg		Special Zone or Revi	ews Zon	ing Appeal	Historic Pro	Servation
	ation does not preclude the meeting applicable State and	Shoreland	☐ Varian		Not in Distr	
2. Building permits d septic or electrical	o not include plumbing, work.	Wetland	[] Miscel	laneous	Does Not R	equire Review
	re void if work is not started ths of the date of issuance.	Flood Zone	Condit	ional Use	Requires Re	eview
False information permit and stop all	may invalidate a building work	Subdivision	Interpre	etation	Approved	
		Site Plan	Approv	ved	Approved w	//Conditions
		Maj Minor MM	Denied		Denied	
		Date:	Date:		Date:	
I have been authorized by jurisdiction. In addition shall have the authority such permit.	n the owner of record of the na by the owner to make this appl , if a permit for work describe to enter all areas covered by so	ication as his authorize d in the application is i	he proposed work id agent and I agree ssued, I certify that	DEI is authorized by to conform to a the code officia	all applicable laws al's authorized rep	s of this presentative
SIGNATURE OF APPLICA	NT	ADDRES	S	DATE	PH	ONE
RESPONSIBLE PERSON IN	CHARGE OF WORK, TITLE			DATE	PHO	ONE



Department of Planning & Development Lee Urban, Director

CITY OF PORTLAND

October 9, 2003

Birchlane, LLC C/o King Weinstein 198 Saco Avenue Old Orchard Beach, ME 04064

RE: 12 White Birch Lane – 343-D-016 – R-5/R-3 PRUD – 27 Dwelling Units – permit application # 03-1157

Dear Mr. Weinstein,

I am in receipt of your permit application to change the twenty-seven (27) residential dwelling units from rental to condominium dwelling units. You have stated within your application that you have not made official written notice to the tenants notifying them of this change in ownership because you are not requiring any tenants to vacate at this time.

The entire purpose of the condominium conversion regulations is to regulate conversion and to minimize the potential adverse impacts of such conversion on tenants. I understand this purpose to mean that tenants must still be notified in writing that a conversion from rental to condominiums is being made. This notice to tenants shall be delivered prior to the issuance of a condominium conversion permit. In that notice to the tenants you shall officially inform them of the conversion. The notice shall also contain the specific wording outlined within the ordinance that notifies the tenants of irrevocable rights and how to contact the City of Portland with any questions. If your are not intending to market or sell these condos at this time and tenants are not required to vacate, it should also be stated as such within the notice that you provide to the tenants. This office shall receive a copy of all the delivered tenant notices.

Please note that you <u>shall</u> be required to provide a SECOND NOTICE to each tenant at the time you require the tenant to vacate. This second notice shall contain a specific offer and terms for the tenant to purchase their unit. The notice shall again contain specific wording outlined within the ordinance that notifies the tenants of irrevocable rights and how to contact the City of Portland with any questions. The tenant also shall be given a specific time for notice to vacate based upon the number of years that they have occupied their unit. Because you have chosen to delay the selling of the proposed condominiums, you will be required this two-tier notification.

	Maine - Building or Use P	Cimit		l	
389 Congress Street,	04101 Tel: (207) 874-8703,	Fax: (207) 874-8716	6 03-1157	09/09/2003	343 D016001
Location of Construction:	Owner Name:		Owner Address:		Phone:
12 White Birch Ln	Birchlane, LLC		198 Saco Avenue		207-934-7622
Business Name:	Contractor Name:		Contractor Address:		Phone
n/a	n/a		n/a Portland		
Lessee/Buyer's Name	Phone:		Permit Type:		
n/a	n/a		Change of Owners	ship - Condo Conve	rsion
Proposed Use:		Propos	ed Project Description:		
Change of Use from 27	Units to 27 Codominiums.	Chang	ge of Use from 27 U	nits to 27 Condomi	niums.
	·				
Dept: Zoning	Status: Denied	Reviewer	: Marge Schmucka	l Approval D	Pate:
1 .	-tto- no notices for 27 resident	dal unita hava haan sub	ittad with this ann	liantion normit is	Oli to Issual
Note: 10/09/03 See I denied.	etter - no notices for 27 resident			-	
Note: 10/09/03 See I denied. 8/31/04 No fu			d - no appeal - this p	-	
Note: 10/09/03 See I denied. 8/31/04 No fu now void.	rther information or tenant notice	ces have been submitte	d - no appeal - this p	permit application is	

9/1/2004-gg: lk

All other requirements within the condominium conversion ordinance shall be in force at all times. If there are any vacancies, during either notification, this office shall be given the name and telephone number of the previous tenant(s) and reason for their vacation of the unit.

It has also been brought to my attention by our front staff that all the required fees for the condominium conversion permit have not been paid. I have attached a copy of request of additional payment of \$1,980.00

This office has the responsibility of ensuring that all tenants have been afforded their rights under this ordinance prior to and during condominium conversions. Your permit shall be on hold until all the required tenant information has been satisfied and when all required fees have been paid.

Very truly yours,

Marge Schmuckal

Zoning Administrator

Cc: Mark Adelson, Housing and Neighborhood Services Division Director

File

CITY OF PORTLAND DEPARTMENT OF PLANNING & URBAN DEVELOPMENT

389 Congress Street Portland, Maine 04101

INVOICE FOR PERMIT FEES

Application No:

3-1157

Applicant: Birchlane, LLC

Project Name:

Change of Use from 27 Units to 27

Location: 12 White Birch Ln

CBL:

343 D016001

Development Type:

Invoice Date:

09/09/2003

Previous Balance \$0.00

Received \$0.00

Payment

Current Fees \$6,105.00 **Total Due**\$1,980.00

Payment
Due Date
On Receipt

First Billing

Previous Balance

\$0.00

Fee Description	Qty	Fee Charge
Certificate of Occupancy	27	\$2,025.00
Building Permit Fee First \$1000	1	\$30.00
Condo Conversion	27	\$4,050.00
	-	\$6,105.00

Total Current Fees:

\$6,105.00

Amount Due Now:

\$6,105.00

Detach and remit with payment

CBL 343 D016001

Application No: 3-1157

Invoice Date: 09/09/2003

Invoice No: 11228

Total Amt Due: \$1.980.00

Payment Amount:

Bill to: Birchlane, LLC

198 Saco Avenue

Old Orchard, ME 04064



KING REAL ESTATE 198 Saco Avenue — P.O. Box W Old Orchard, Maine 04064

MEMO LETTER

Telephone: (207) 934-7622 Fax: (207) 934-1566

MARGE 50	hmuch	en
389 CON6	NESS	57.
POTLAND	ME	04101

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September of		•		•		 	•	•				•	•	٠		•	•			•	•	•			• •	***				* 1		•		•	•	•		•	• •	•	•		•	•	•		•		
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ENCIDSED is A check for The BALANCE YOU requistED, Please
Send A copy of the Occupany ordinance of let me unow
when AN inspection could TAKE place. I have
INCLUDED A LIST OF TENANTS of MOVE-IN DATES These
Are from my records or The Former Owner. We have
elected to give notice only once TO privat Further
Confusion. Thomas for your patience 1 controvous
A SSISTANCE, DEPT. OF BUILDING INSPECTION CITY OF PORTLAND, ME BINKANE LLC
□ Please reply □ No reply necessary a No F3
□ Please reply □ No reply necessary W B Signed

Gayla This
is a regular
Condo conversion
permet - Not
A ZBA Thing
- Need to refigure
4 type outpermet
Form

BIRCHLANE LLC

198 SACO AVENUE - P.O. BOX W OLD ORCHARD BEACH, MAINE 04064 PH. (207) 934-7632

SACO & BIDDEFORD SAVINGS INSTITUTION SACO & OLD ORCHARD BEACH, ME

52-7263/2112

9/3/2003

PAY TO THE ORDER OF

City of Portland

\$ **4,125.00

DOLLARS

City of Portland 389 Congress Street Portland, Maine 04101

MEMO

Condo conversion application

SECURITY FEATURES INCLUDED. DETAILS ON BACK. 1

AUTHORIZED SIGNATURE

#OO1013# #211272630#

90-019-097#

1013

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

BIRCHLANE LLC

198 SACO AVENUE - P.O. BOX W OLD ORCHARD BEACH, MAINE 04064 PH. (207) 934-7632 SACO & BIDDEFORD SAVINGS INSTITUTION
SACO & OLD ORCHARD BEACH, ME

52-7263/2112

11/21/2003

1056

PAY TO THE ORDER OF

City of Portland

\$ **1,980.00

One Thousand Nine Hundred Eighty and 00/100**

City of Portland 389 Congress Street Portland, Maine 04101

MEMO

Condo conversion - permitting fees

"OO1056" :211272630:

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

9000190097

AUTHORIZED SIGNATURE

All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction:	10 001116 01				
Total Square Footage of Proposed Struc といわから 7つ8 - 川らり らら じゃくら	· ·	are Footage of Lo	,		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 143 0 16	Owner: Buthlehe			Telephone:	X 2 Z
Lessee/Buyer's Name (If Applicable) 1. 19	Applicant name telephone: Birch LAVE, Li C/O KING WO 198 SACO F OID CICHAR CYULL 2	ein stein Pronul	Fee 27 uni	st Of ork: \$	Per 75 X 2 2025
Current use: + 12 / Signations	n mb	of units:		\$ 6105	TOTAL
Purposed use Casion Time		nits:			
	V			owes.	1,980
Project description: (Theaes Elemes	hip je no physii			owes.	1,980
Project description: Chece Concess Contractor's name, address & telephone Who should we contact when the permi	t is ready: King	Ori Chart		owes.	1,980
Project description: (Thence Elephone Contractor's name, address & telephone Who should we contact when the permi	t is ready: King	Ori Chart		oues •	
Project description: (There items) Contractor's name, address & telephone Who should we contact when the permi	t is ready: KINE LUDED IN THE SUBMIS G/PLANNING DEPART PERMIT. The amed property, or that blication as his/her author in this application is issue.	CAR CHARACT We, n stein Lycey SSIONS THE PERMIT RIMENT, WE MAY R the owner of record at rized agent. I agree to a licertify that the County of the coun	Pho WILL BE EQUIRE	ne: 203 43470 AUTOMATICAL ADDITIONAL The proposed work of all Fibilicable in the pr	Ty and that I

This is not a permit, you may not commence ANY work until the permit is issued

Submit with Condominium Conversion Permit Application

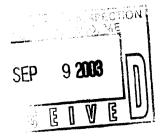
Project Data:

Addre	SS: 6-10	uhite 3,26	LANE		
		A -46			
		ilding: 🌙 🗥 🏗		0.005	
T Games	or or armo m ba				
	enant name	Tenant tel.#	occup. length	Date of notice	eligible for \$?
Unit 1	ے ۔ ب	e allach	d	1/1	NOT YET
Unit 2					
Unit 3					
Unit 4					
Unit 5					
Unit 6			·		
					a
Unit 7					
Unit 8					
If more	e units, submit s	same information	on all units	<u> </u>	
Length	of time building	owned by applic	cant <u>Purchase</u>	0 8 7003	
		vements, renova			
associa heating	ated with this co permit? YE	onversion that red	uires a building, check)	plumbing, electrione)	ical, or
_	•	ing improvements	•	•	that do
•	uire permits:	/\ /A	o accordica with	OF	BUILDING INSPECTION
\$	exterior	walls, windows, d	oors, roof		
\$	insulatio	n		· · · · · · · · · · · · · · · · · · ·	SEP 9 2003
\$	interior o	osmetics (walls/fl	loors/ hallways re	efinishing, etc.)	BEIVEL
\$	other (sp	·		· • • • • • • • • • • • • • • • • • • •	
Ψ	ouler (sp	ony)			

BirchLane LLC Customer Contact List

September 3, 2003

Bill to	Contact	Phon∈
Gerald Seal 6 White Birch Lane #1 Portland, ME -04103	Gerald Seat	207-797-657
Toni Burns Crystal Pomerleau Elizabeth Elsea 10 White Birch Lane #	01 Portland, ME 04103 Toni Burns	
Chris Kimball Wendr Kimball 10 White Birch Lane Apr 2 P⊸dland, VE	04103 Chris Kimbai ^a	207-878-5735 Forne
Elizabeth Montejo 6 Whit : Birch Lane #2 Portlin d, ME 04103	Elizabeth Monteyo	207-878-34 *3
Catherine Giuffie 6 V/hile Birch Lante #3 Portlanc, ME -04 -05	Catherine Graffre	207-878-0751
 kristi Hannock Scott Brown 10 White Brigh Lane #3 Portland, ME, 041 	103 Kristi Hancock	207-878-2050 florine
Peter Henry Ross 6 White Birch Lane #4 PortLand ME 04103	Peter Henry Ross	207-409-0796
Anne Diverio 10 White Birch Lane #4 Portland ME 04100	Anne Diverio	207-878-2464
Timothy Kenny 6 White Birch Lane #5 Portland, ME 04103	Timothy Kenny	207-797-6560
Robert Stewart 10 While Birch Lane #5 Portland, ME 04103	Robert Stewart	207-797-0348 Forne
Doris Coburn Susan Coburn 10 White Birch Lane #6 Portland, ME 04	Doris Coburn	207-797-2330 home
Catherine Gruffre 6 White Birch Lane #6 Portland, ME 04103	Catherine Giuffre	
Lori Thomas Jordan Kelley 10 White Birch Lane #7 Portland, ME. 041	03 Lori Thomas	207-653-7642
Paisy Elliott Brian Gagne Megan Garceau & White Birch Lane # Port	land, ME_04103 Daisy Elliott	
/ Jamie R Gilman 6 White Birch Lane Unit #7 Portland ME 04103	Jamie R Gilman	
Greg Miller 10 White Birch Lane #8 Portland, ME 04103	Greg Miller	207-878-0231
Jeff & Norma McAninch 6 White Birch Lane #8 Portland, ME 04103	Jeffrey McAninch	207-878-0151
S McPherson 10 White Birch Lane #9 Portland, ME 04100	S McPherson	207-797-4128
S Pernanne Thomas 10 White Birch Lane #10 Portland, ME 04103	S Perrianne Thomas	207-797-6928
Lean Neilson 10 White Brigh Lang #11 Portland ME -34163	J ean Neil son	207-878-6147 -
Chesyle Heal 10 White Birch Lane #12 Portlaid, ME, 04103	Chesyle Heal	207-797-8505
Steve Carmi 10 White Birch Lane #13 Portlanc ME 04103	Steve Carini	207-878-3435
Jeremy Sherman 10 White Birch Lane #14 Po tland ME_04103	Jeremy Sherman	
Sarena Jasvis 10 White Birch Lane #15 Portland, ME 04103	Sarena Jarvis	207-
 Roy Maguire Raymond Marquis 10 White Birds Lane #16 Portland. Mil 		
Thane Chalmers 10 White Birch Lane #17 Portland, ME_04103	Thane/Chalmers	
Deborah & Joseph Wilson 10 White Birch Lane #18 Portland, ME 04		
Alan Linscott 10 White Birch Lane #19 Portlan J. ME. 04103	Alan Linscott	207-878-0573 flome



BIRCHLANE, LLC 198 Saco Avenue Old Orchard Beach, Maine 04064 207 934-7622

September 3, 2003

Marge Schmuckal City of Portland Building Inspection Office 389 Congress Street Portland, Maine 04101

Dear Ms. Schmuckal:

Enclosed is a conversion application for the White Birch apartments. We have not included a copy of the notice to the tenants as we have no intention of selling units at this time.

Per the City code Sec. 14-568, we will provide the requisite notice at least 120 days "before the tenant is required by the developer to vacate". At this time we would ask that the safety and other necessary inspections be completed by the City.

Thank you for your cooperation and please feel free to call me with any questions, and with the point of contact for inspections.

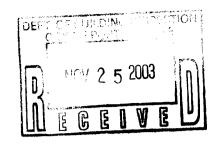
Sincerely,

BIRCHLANE, LLC

King H. Weinstein

Manager





6 White Birch Lane

Notra ? verei

Apt.	<u>Size</u>	<u>Name</u>	Rent	<u>S/D</u>	M/L date
i i	3Br	Gerald Seale	\$7	None	6 years
2	3Br	Elizabeth Montego	\$	None	3 years
}	2Br	Vesta Antoine	ı	\$850	11:01:03
4	2Br	Peter Henry Ross		None	15000
5	3Br	lan Kenny		\$850	21 months
. 5	3Br	Kathy Giuffre		\$950	10301-03
	2B#	Calman		\$850	09/15/03
8	2B1	Norma Perreault		None	4 years

10 White Birch

Apt.	<u>Size</u>	<u>Name</u>	Rent	<u>S/D</u>	M/L date
	3Br	Burns Pomerlou	\$050	\$950	9/01 (13
	$3B_1$	Chris Kimball		None	21 months
ì	2Br	Isasu Hancock	<u>\$</u>	None	2.5 years
1	2Br	Anne Diverio	4	None	3 years
5	3Br	Robert Stewart	l ;		22 months
A	3Br	Doris Cohern	,	None	4 years
7	2Br	Macisso Steel	;	\$850	10-15-03
S	$2\mathrm{Br}$	Greg Miller	PC	None	4 years
•)	3Br	S McPherson		None	6 years
1 ,	3Br	S Perriane Thomas	, \$	None	6 years
: 1	2Bi	Elliott Gayne	٠, .	\$825	10.00000
12	2Br	Chesyle Heal		\$750	6 years
13	1Br	Steve Carini		None	3 years
14	2Br	Sperman Delile	+	\$825	(19) 11 (3)

10 White Birch

Townhomes

Apt.	<u>Size</u>	Name	Rent	<u>S/D</u>	M/L date
15	2Br	Surana Janvis	· • -	None	4 years
1 ()	2Bi	Roy Magarie		None	6 years
: *:	2Br	Thane Chalmers	*.,	₹ione	To menths
18	2Br	Wilson	f = f	₹1050	16 months 10 01 03
:	2Bt	Mar Liescon	•	None	5 years