

SECTION 01590

TEMPORARY FIELD OFFICE

PART 1 - GENERAL

1.1 DESCRIPTION

- A. Work Included: Provide and maintain a field office for the exclusive use of the Engineer during the entire life of the Contract.

PART 2 - PRODUCTS

2.1 PRODUCTS

- A. Provide a separate structure, such as a mobile field office trailer:
1. Size: Equivalent to 10 feet by 30 feet in area.
  2. Windows arranged for cross ventilation with screens.
  3. Door with closure and secure lock.
  4. Adequate lights over all work areas and convenient electrical outlets on each wall.
  5. Adequate heating and air conditioning system with thermostat control.
  6. Sanitary conveniences meeting the requirements of all local and state health codes.
  7. One (1) private telephone line service and one (1) fax line for the exclusive use of the Engineer.
- B. Furnish:
1. One (1) flat top desk, 30 inches by 52 inches, with drawers at each side.
  2. One (1) plywood drawing table, 3 feet by 6 feet.
  3. One (1) straight chair being suitable for use with drawing table.
  4. One (1) table, 36 inches by 72 inches, and eight (8) folding chairs.
  5. Two (2) 4-drawer steel filing cabinet with lock and key.
  6. Two (2) large wastebaskets
  7. One (1) rack for drawings, including related appurtenances.
  8. Two (2) wall mounted fire extinguishers
  9. One (1) automatic electric calculators, as approved by the Engineer.
  10. One (1) bookcase, 48 inches long by 30 inches high by 10 inches deep
  11. One (1) electric wall clock
  12. One (1) outside min/max thermometer
  13. One (1) cordless telephone
  14. One (1) photocopy machine plus maintenance and paper
  15. One (1) rain gauge
  16. One (1) telephone answering machine with recorder
  17. Two (2) desk trays
  18. One (1) pencil sharpener
  19. One (1) first aid kit
  20. One (1) each, broom, dust pan, brush

21. One (1) water cooler
22. One (1) plain paper fax machine with dedicated phone line, plus maintenance.
23. One (1) paint gauge - magnetic non-destructive type.
24. Two (2) full body hardhesses that meet or exceed all applicable industry standards including ANSI A10.14-1991, ANSI Z359.1-1992, OSHA 1910.66 and OSHA 1926.502. Manufacturers: DBI/SALA; Style L3521.
25. Four (4) lanyards with shock absorbing devices. Meet or exceed all applicable standards including ANSI Z 359.1-1992, ANSI A10.14-1991, OSHA 1910.66 and OSHA 1910.66 and OSHA 1926.502. Manufacturers: DBI/SALA; Style L3300DP6.
26. One (1) complete Intel Pentium 4 computer laptop, 256mb Ram, 80gb hard drive, 56kb FAX/modem and inkjet printer, current version of Microsoft Office software and Microsoft Windows XP Professional operating system.
27. Digital camera, with 5 mega-pixel resolution, color, built-in flash, rechargeable batteries and 110 VAC adapter. Camera shall support JPG file format and be provided with two (2) separate 128 MB flash memory cards for picture storage.

### PART 3 - EXECUTION

#### 3.1 INSTALLATION

- A. Install in approved location and properly set up for all anticipated weather conditions.
- B. Provide electric power and heat for the duration of the Work.
- C. Submit monthly telephone toll charge invoices to the Engineer for payment. The basic monthly telephone charges and installation fee shall be the Contractor's expense.

#### 3.2 CLEANING

- A. Upon completion of the project, remove the Field Office from the site and thoroughly clean the area.
- B. The Field Office and furnishings shall remain the property of the Contractor.

END OF SECTION