



Permitting and Inspections Department
 Michael A. Russell, MS, Director

General Building Permit Application

Project Address: _____

Tax Assessor's CBL: _____ **Cost of Work: \$** _____
Chart # Block # Lot #

Proposed use (e.g., single-family, retail, restaurant, etc.): _____

Current use: _____ **Past use, if currently vacant:** _____

Commercial

Multi-Family Residential

One/Two Family Residential

Type of work (check all that apply):

New Structure	Foundation Only	Change of Ownership - Condo Conversion
Addition	Fence	Change of Use
Alteration	Pool - Above Ground	Change of Use - Home Occupation
Amendment	Pool - In Ground	Radio/Telecommunications Equipment
Shed	Retaining Wall	Radio/Telecommunications Tower
Demolition - Structure	Replacement Windows	Tent/Stage
Demolition - Interior	Commercial Hood System	Wind Tower
Garage - Attached	Tank Installation/Replacement	Solar Energy Installation
Garage - Detached	Tank Removal	Site Alteration

Project description/scope of work (attach additional pages if needed):

Applicant Name: _____ **Phone:** (____) _____ - _____

Address: _____ **Email:** _____

Lessee/Owner Name (if different): _____ **Phone:** (____) _____ - _____

Address: _____ **Email:** _____

Contractor Name (if different): _____ **Phone:** (____) _____ - _____

Address: _____ **Email:** _____

I hereby certify that I am the owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: _____ **Date:** _____

Review of this application will not begin until the permit payment is received. This is not a permit. Work may not commence until the permit is issued.