



Permitting and Inspections Department  
Michael A. Russell, MS, Director

Reviewed for Code Compliance  
Permitting and Inspections Department  
Approved with Conditions

11/21/2018

## Demolition of a Structure Submission Checklist

A permit is required for the demolition of any structure. Permit for interior demolition should be combined with the permit for proposed interior construction (see Submission Requirements for One- and Two-Family Additions and Alterations or Commercial Interior Alterations, as appropriate).

**All applications shall be submitted online via the Citizen Self Service portal. Refer to the attached documents for complete instructions. The following items shall be submitted (please check and submit all items):**

- Demolition of a Structure Submission Checklist (this form)
- Completion of the Demolition Call List (see attached)
- Copies of written notices to property owners of all abutting lots (see Tax Assessor's office for name and address of owner of record)
- A photo of the structure to be demolished
- A plot plan or site plan of the property showing the shape and dimension of the lot, footprint of all existing structures and structure(s) to be demolished including distance from property lines and the location and dimension of all parking areas and driveways
- Certification from an asbestos abatement company, if required (See attached information regarding asbestos demolition.)
- Sealed Drain Permit from the City of Portland Department of Public Works

**Work may not commence until the permit is issued.**



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### Demolition Call List & Requirements

Site Address: 22 Libby St Owner: Anita Chandler

Structure Type: Old Garage Contractor: Tony Bryant

Utility Approvals	Phone #	Contact Name	Date
Central Maine Power	1-800-750-4000	<u>w/ 10300516074</u>	<u>10/16/18</u>
Unitil	207-541-2502	<u>Marc Allen</u>	<u>10/9/18</u>
Portland Water District	761-8310	<u>Michelle</u>	<u>10/10/18</u>
Dig Safe	1-888-344-7233	<u>No digging involved</u>	

Note: After calling Dig Safe, you must wait 72 business hours before digging can begin.

DEP – Environmental (Augusta) 287-7688 ok Sandy 10/9/18

City of Portland:

DPW - Traffic Division	874-8891	<u>ok Jeremiah</u>	<u>10/10/18</u>
DPW - Sealed Drain Permit	874-8822	<u>ok Gretchen</u>	<u>10/10/18</u>
Historic Preservation	874-8726	<u>ok Deb Andrews</u>	<u>10/10/18</u>

8:23

U.S. EPA Region 1 – No Phone call required. Just mail copy of State Asbestos Building Demolition Notification to:

Demo / Reno Clerk  
US EPA Region I (SEA)  
JFK Federal Building  
Boston, MA 02203

I have contacted all of the necessary companies and departments as indicated above and attached all required documentation.

Signed: AM Bryant Date: 10/16/18

This is a legal document and your electronic signature is considered a legal signature per Maine state law.

For more information or to download this form and other permit applications visit the Permitting and Inspections Department on our website at [www.portlandmaine.gov/1728/Permitting-Inspections](http://www.portlandmaine.gov/1728/Permitting-Inspections).



**Asbestos Building Demolition Notification**

State of Maine  
Department of Environmental Protection  
Lead & Asbestos Hazard Prevention Program  
17 State House Station, Augusta, ME 04333  
TEL (207) 287-2651 FAX (207) 287-6220

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**Notice**

Prior to demolition, building owners must determine if there is any asbestos-containing material(s) (ACM) in the building. An "asbestos inspection" by a MDEP-licensed Asbestos Consultant is required for all buildings regardless of construction date, except single-family homes and residential buildings with 2-4 units built after 1980. In lieu of an asbestos inspection, pre-1981 residential buildings with 2-4 units can be surveyed to identify possible ACM by someone knowledgeable about ACM, such as a code enforcement officer or building inspector.

If your project involves the demolition of a single family residence or a residential building with less than 5 units, please answer the following questions to determine whether you need to have your inspection performed by a MDEP-licensed Asbestos Consultant:

- Does this demolition/renovation project involve more than ONE residential building at the same site with the same owner?  Yes  No
- Is this building currently being used, or has it EVER been used, as a commercial, government, daycare, office, church, charitable or other non-profit place of business?  Yes  No
- Is this building to be demolished as part of a highway or road-widening project?  Yes  No
- Is this building part of a building cooperative, apartment or condo building?  Yes  No
- Is this building used for military housing?  Yes  No
- Have other residences or non-residential buildings at this site been scheduled to be demolished now, or in the future, as part of a larger project?  Yes  No
- Is more than ONE building to be lifted from its foundation and relocated?  Yes  No
- Will this building be intentionally burned for the purpose of demolition or fire department training?  Yes  No

If you answer "no" to all the questions above, your building can be inspected by a knowledgeable non-licensed person as applicable.

Any "yes" answers to the above questions requires an inspection by a MDEP-licensed Asbestos Consultant.

**Important Notice**

Before you can demolish any building, including single-family residences, all asbestos materials must be removed from the building. The removal of those materials must be done by a MDEP-licensed Asbestos Abatement Contractor, except single-family homeowners may remove some asbestos under certain circumstances (Contact MDEP for more information).

With the exception of a single family home, building owners are required to submit the Asbestos Building Demolition Notification to the MDEP at least five (5) working days prior to the demolition EVEN IF NO ASBESTOS is present.



Inspection/Survey Results:

Were asbestos-containing building materials identified or presumed positive?  Yes  No

If Yes, is the removal of ACM subject to MDEP asbestos regulations?  Yes  No

If No, explain WHY NOT: OLD WOODEN STRUCTURE - WOODEN SHING

property address: <u>22 LIBBY ST          PORTLAND, ME, 04102</u>	building description: <input type="checkbox"/> pre-1981 residential with 2-4 units <input type="checkbox"/> post-1980 residential with 2-4 units <input type="checkbox"/> other:
asbestos survey/inspection performed by: (name & address)  telephone: <u>N/A</u>	asbestos abatement contractor  telephone: <u>N/A</u>
property owner: (name & address) <u>ANITA CHANDLER</u>  telephone:	demolition contractor: (name & address) <u>A.M. Bryant</u>  telephone: <u>207 831 3617</u>
demolition start date: <u>UNK</u>	demolition end date: <u>UNK</u>

Whenever more than 3 square feet or 3 linear feet of ACM is identified, the ACM must be abated in accordance with the Maine Asbestos Management Regulations by a DEP-licensed Asbestos Abatement Contractor. This includes materials presumed to be ACM. Check [www.maine.gov/dep/rwm/asbestos/index.htm](http://www.maine.gov/dep/rwm/asbestos/index.htm) for a listing of asbestos contractors.

Prior to issuing a local demolition permit, the MDEP requests that municipalities have applicants for municipal demolition permits complete this form and fax it to the MDEP at 207-287-6220. Municipalities should not issue local demolition permits if the required asbestos inspection or survey has not been performed and identified ACM removed.

This demolition notification does not take the place of the Asbestos Project Notification if applicable

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT

<u>A.M. Bryant</u> Print Name: Owner/Agent	<u>Builder</u> Title	<u>A.M. Bryant</u> Signature
<u>207 831 3617</u> Telephone #	FAX #	<u>10/16/18</u> Date



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Anita Chandler  
22 Libby Street  
Portland, ME

October 5, 2018

Dear Neighbors,

I am notifying you I writing of my intension to demolish and remove the old, badly dilapidated structure that at one time was a garage next to my house.

This notification is required by the city.

Thank you!

Sincerely,

  
Anita Chandler

**Demo Permit Application for 22 Libby**

11/21/2018

2 messages

**Permitting and Inspections** <buildinginspections@portlandmaine.gov>

Tue, Oct 30, 2018 at 9:10 AM

To: Tony Bryant &lt;bryantbuilt@yahoo.com&gt;

Hi Tony,

Thank you for the additional information you provided. We need just one more thing: we need to see a list of the names and addresses of the people who received the written notices of the demo project. You can go ahead and reply to this e-mail with the information, or you can upload it into the portal.

Best,  
Sarah**Tony Bryant** <bryantbuilt@yahoo.com>

Tue, Oct 30, 2018 at 10:12 AM

To: Permitting and Inspections &lt;buildinginspections@portlandmaine.gov&gt;

Hi Sarah

The info requested is as follows

1. 30libby st  
Shannon huckaby
  2. 18 Libby st  
Sarah weeks
  3. 19 east lawn  
Elizabeth Khalil
  4. 25 east lawn  
Robert and Rita Pomarico
  5. 29 east lawn  
Hugh Hill
- Thank you  
Tony Bryant

Sent from Yahoo Mail for iPhone

[Quoted text hidden]

[Quoted text hidden]

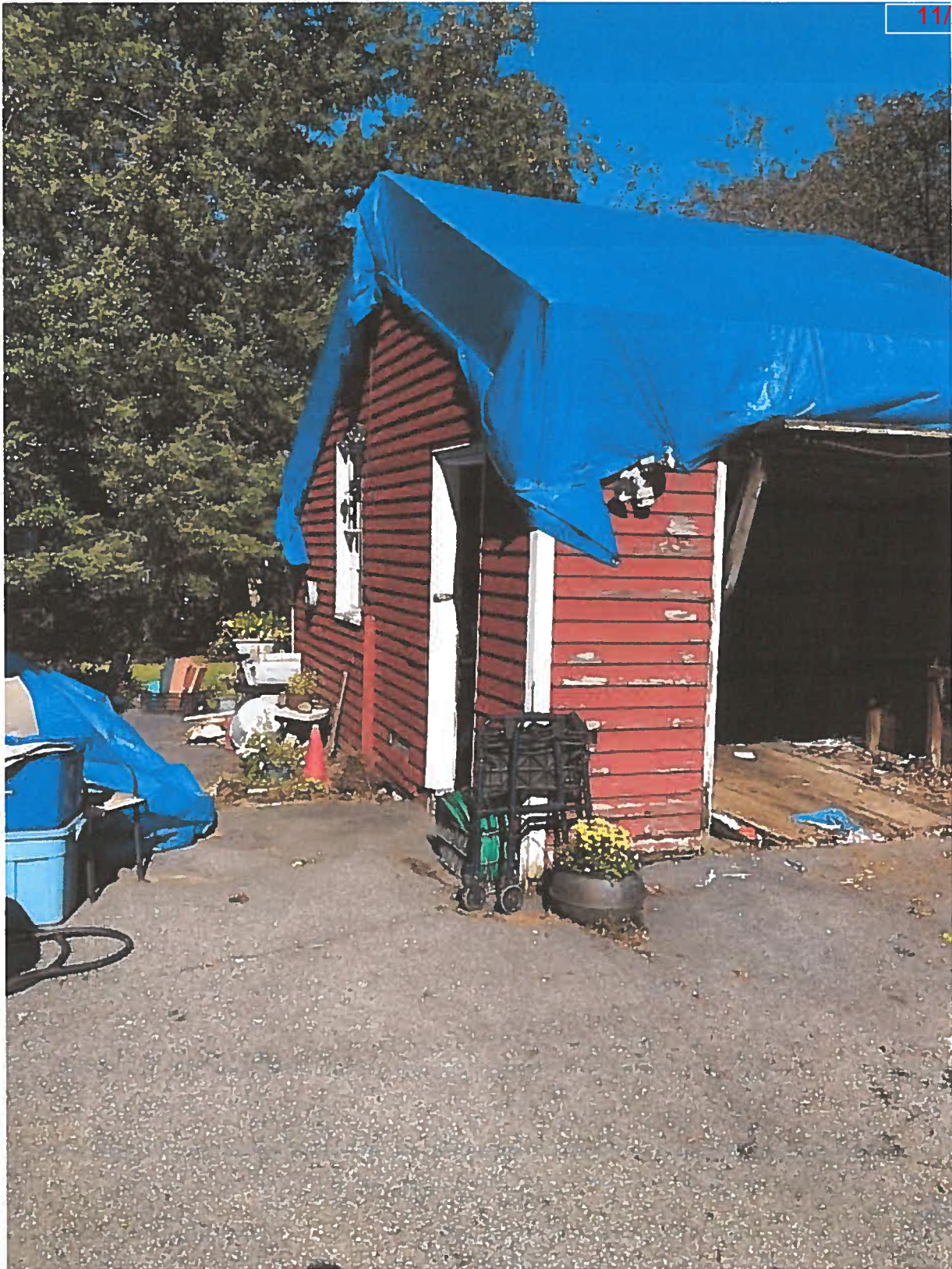
Notice: Under Maine law, documents - including e-mails - in the possession of public officials or city employees about government business may be classified as public records. There are very few exceptions. As a result, please be advised that what is written in an e-mail could be released to the public and/or the media if requested.





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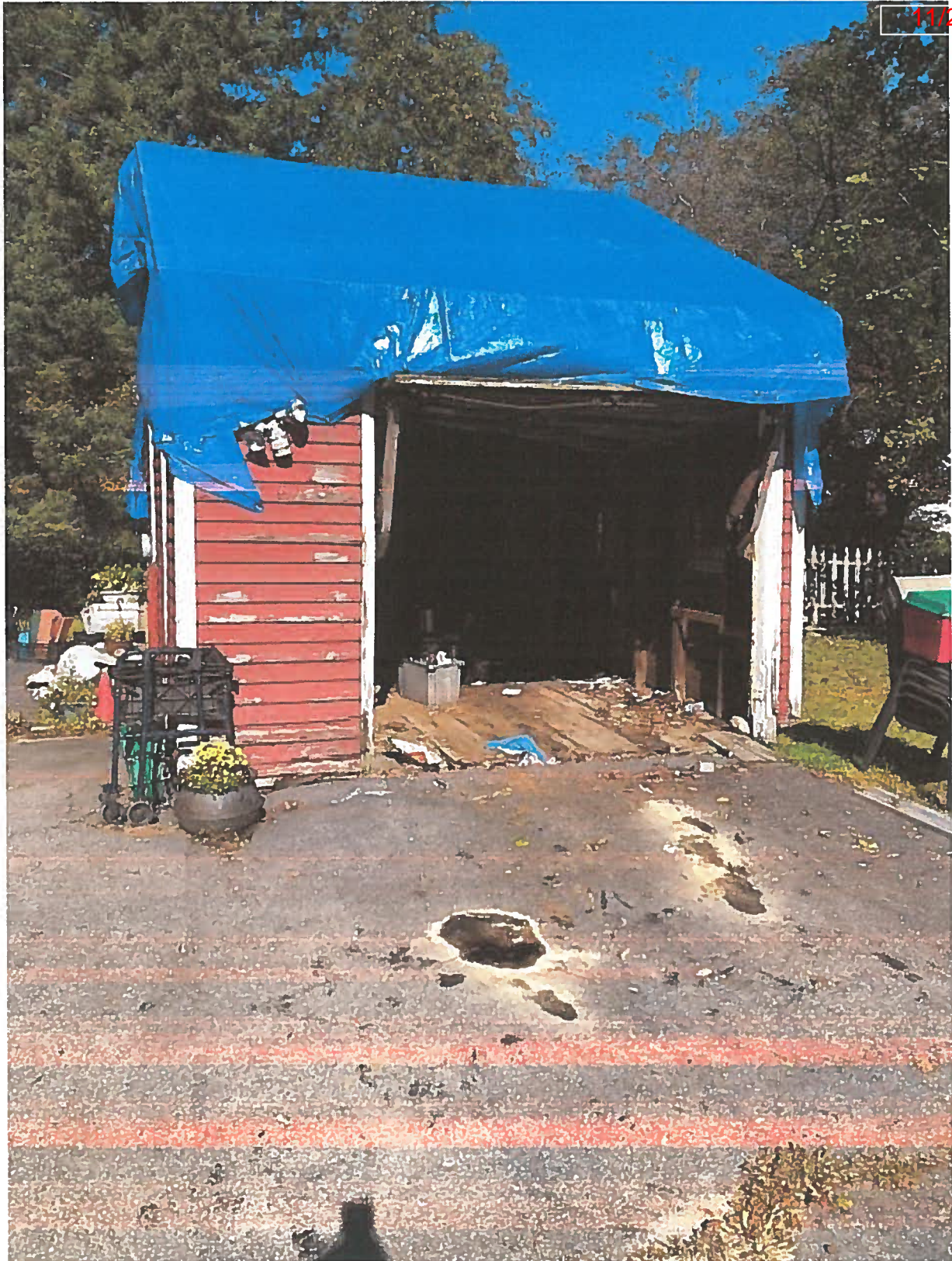






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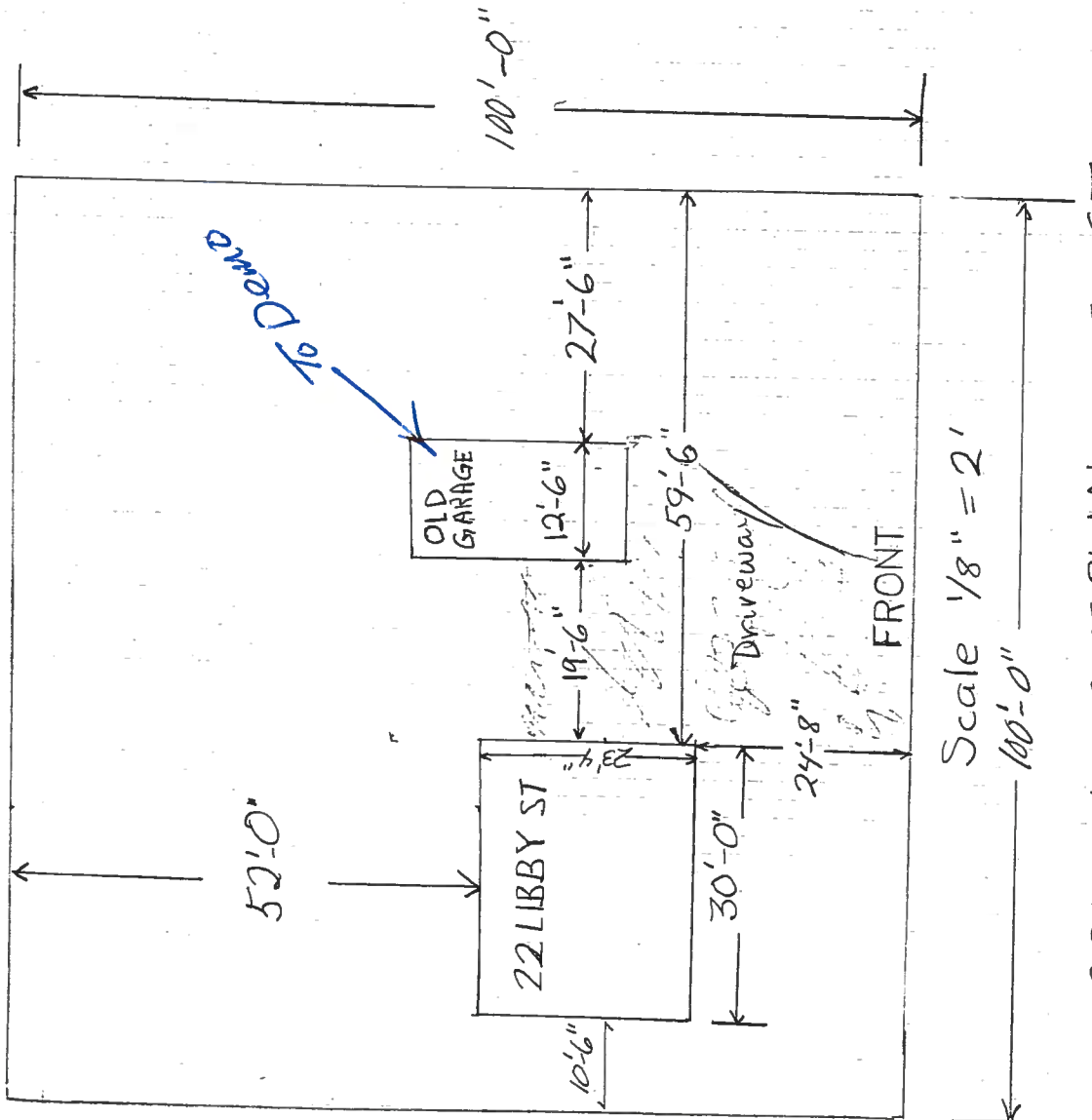






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9



Scale 1/8" = 2'

100'-0"

22 LIBBY ST PLOT PLAN AS EXIST

338 J009001

338 J010



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**22 Libby St. (garage only), Portland**

11/21/2018

1 message

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**Allen, Mark** <allenm@unitil.com>

Thu, Oct 11, 2018 at 7:22 AM

To: bstephens <bstephens@portlandmaine.gov>, DHanson <dhanson@portlandmaine.gov>, "Douglas Morin (DRM@portlandmaine.gov)" <DRM@portlandmaine.gov>, Greg Gilbert <ggilbert@portlandmaine.gov>, Jason Duval <jduval@portlandmaine.gov>, Jeanie Bourke <jmb@portlandmaine.gov>, Michele Defrance <mdefrance@portlandmaine.gov>, mward <mward@portlandmaine.gov>, Paul Fagone <psf@portlandmaine.gov>, Portland Permitting <permitting@portlandmaine.gov>

Unitil has been notified about a garage being demolished that is located at [22 Libby St., Portland](#). Unitil can sign off on that request.

**Mark Allen**

Customer Project Coordinator



ME Gas Operations

376 Riverside Industrial Parkway

Portland, ME 04103-1487

Phone: (207) 541-2502

Fax: (207) 797-3763