



# PORTLAND MAINE

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*Penny St. Louis Littell- Director of Planning and Urban Development  
Marge Schmuckal, Zoning Administrator*

June 29, 2009

Claudia & Peter Risbara  
426 Randolph Street  
Portland, ME 04103

RE: Off Premise Directional Sign for Risbara's Green House, Inc. 335-C-033

Dear Mr. & Mrs. Risbara,

It has been a year since your off-premise sign has been erected as permitted under the Sign Ordinance. Section 14-368(e) requires a \$30 annual fee to maintain this off-premise sign. Please submit \$30 to the Inspection Services Division within 30 days to maintain your off-premise sign for another year. If submitting a check, it should be made out to the City of Portland.

If you have any questions regarding this matter, please do not hesitate to contact me at 874-8695.

Very truly yours,

Marge Schmuckal  
Zoning Administrator

Cc: Front Staff  
File