



PORTLAND MAINE

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*Jeff Levine, AICP, Director
Marge Schmuckal, Zoning Administrator*

June 6, 2013

Claudia & Peter Risbara
426 Randolph Street
Portland, ME 04103

RE: Off Premise Directional Sign for Risbara's Green House, Inc. 335-C-33

Dear Mr. & Mrs. Risbara,

This is a reminder that fees are owed on your annual off-premise sign that was erected on City property for your greenhouses as required under Section 14-368(e). You have been remiss in your required fees. The last annual fee received was for the year 2010. You currently owe the City of Portland as follows:

Year 2011 - \$30.00

Year 2012 - \$30.00

Year 2013 - \$30.00

Please submit \$90.00 to the Inspection Services Division within 30 days of this letter to maintain your off-premise sign. If submitting a check, it should be made out the the City of Portland.

If you have any questions regarding this matte, please do not hesitate to contact me at 874-8695.

Sincerely,

A handwritten signature in black ink that reads "Marge Schmuckal".

Marge Schmuckal
Zoning Administrator

CC: Front Staff
File