



Department of Permitting and Inspections

HVAC / Power Equipment Application & Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

Is this an EXACT replacement? (ie: SAME PRODUCT in the SAME LOCATION?)

If so, you do NOT need to provide any plans, etc, just the application form.

(NOTE: a final inspection is still a requirement)

- A floor plan that includes structural details, size and dimensions of the floor and location where the equipment is going to be installed.
- Information on how the unit is being vented & hanging details if appropriate.
- Details of the specific equipment being installed; ie; specifications and any heating technical specifications. (Often this information can be obtained from the manufacturer's spec sheet or retail advertisements.)
- A plot plan showing the shape and dimension of the lot, with the distance from the actual property lines, and the principal structure, or structures, may be required if venting to the outside.
- Proof of ownership is required if it is inconsistent with the assessor's records.
- All documents as individual PDFs and named appropriately

*** All HVAC installations shall comply with applicable state and local codes. ***

Separate permits are required for plumbing and electrical installations, as required.

Separate permits are also required based on different properties
(Different Chart, Block and Lot.)

Permit Fee: \$25.00 for the first \$1000.00 construction cost, \$15.00 per additional \$1000.00 cost

This is not a Permit; you may not commence any work until the Permit is issued.



FILL IN AND SIGN WITH INK

Application for Heating, Ventilation, Air Conditioning (HVAC) or Power Equipment

To the Inspector of Buildings, Portland Maine:

The undersigned hereby applies for a permit to install the following HVAC, or power equipment in accordance with the Laws of Maine, the Building Code of the City of Portland, and the following specifications:

Address and CBL: 39 Dedham St Use of Building: Residential Date: 4-20-17

Name & Address of Owner: Laura Russell

Phone # of Owner: 207-650-2360 Email: yatesmotel@gmail.com

Name & Address of Installer: Dave's World Inc 237B Gorham Rd Scar me

Phone # of Installer: 207 289-1170 Email: Cindy.Cummings@davesworld.com

Is this an EXACT replacement? (ie: SAME PRODUCT in the SAME LOCATION?)

(If so, you do NOT need to provide any plans, etc, just this form. NOTE: a final inspection is still a requirement)

Location of Appliance:	Type of Venting: (Plan required for submittal)
<input type="checkbox"/> Basement	<input type="checkbox"/> Masonry Lined
<input type="checkbox"/> Floor	<input type="checkbox"/> Factory Built: _____
<input checked="" type="checkbox"/> Wall	<input type="checkbox"/> Metal
<input type="checkbox"/> Attic	<input type="checkbox"/> Factory Built Listing #: _____
<input type="checkbox"/> Roof	<input type="checkbox"/> Direct Vent
Fuel or Power Source:	Type: _____ (ie: UL)
<input type="checkbox"/> Gas	# of Tanks: _____
<input type="checkbox"/> Oil	Type of Fuel Tank:
<input checked="" type="checkbox"/> Electric	<input type="checkbox"/> Gas
<input type="checkbox"/> Solid	<input type="checkbox"/> Oil
Appliance Name: <u>Fujitsu Ductless heat pump</u>	<input type="checkbox"/> K1
Name of Listed Approval Entity (ie; UL Approval):	<input type="checkbox"/> N/A
Will appliance be installed in accordance with the manufacturer's instructions? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Size of Tank: _____
Type of License of Installer: <u>HVAC</u>	Distance from tank to center of flame: _____
Master Plumber#: _____	Cost of Work: \$ <u>6801.85</u>
Solid Fuel : _____	Permit Fee: \$ <u>180.00</u>
Oil #: _____	
Gas #: _____	
Other: <u>EPA type I & III</u>	

Cent # 0383453076300

Signature of Installer: Cindy Cummings **Date:** 4-20-17

Permitting and Inspections Department
Michael A. Russell, MS, Director

**FAST TRACK ELIGIBLE PROJECTS
SCHEDULE B**

(Please note: The appropriate Submission Checklist and General Building Permit Application must be submitted with any Fast Track application.)

Type of Work:

- One/two family renovations within existing shell, including interior demolition and windows.
- One/two family HVAC, including boiler, furnace, heating appliance, pellet or wood stove.
- One/two family exterior propane tank.
- Commercial HVAC for boiler, furnace, and heating appliance.
- Commercial HVAC system with structural and mechanical stamped plans.
- Interior office renovations (not including ambulatory medical offices) with plans stamped by a licensed architect or engineer - no change of use, expansion, site work, and load-bearing structural change.
- Commercial interior demolition – no load bearing demolition.
- Temporary outdoor tents and stages less than 750 square feet.
- Temporary construction trailer.

Zone: _____

- | | | |
|-------------------------|---------------------------|-------------------------------------|
| Shoreland zone? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Stream protection zone? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Historic district? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Flood zone (if known)? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |

This information may be found on the city's online map portal at:
<http://click.portlandmaine.gov/gisportal/>

I certify that (all of the following must be initialed for this application to be accepted):

- I am not expanding the building, including footprint, floor area, or dormer.
- I am the owner or authorized owner's agent of the property listed below.
- I am aware that this application will not be reviewed for determination of the zoning legal use and the use may not be in compliance with City records.
- I assume responsibility for compliance with all applicable codes, bylaws, rules and regulations.
- I assume responsibility for scheduling inspections of the work as required, and agree that the inspector may require modifications to the work completed if it does not meet applicable codes.

Initials

LR
LR
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LR
LR

Project Address: 20 DEOHAM ST Portland ME

Print Name: LAURA RUSSELL Date: 4-7-17