

**City of Portland, Maine – Building or Use Permit Application** 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: 318 Bailey Ave Portland 04103		Owner: Jane Hodgdon		Phone: 797-0279		Permit No: 991068	
Owner Address: 5AA		Lessee/Buyer's Name:		Phone:		BusinessName:	
Contractor Name: Les Wilson & Sons Westbrook		Address:		Phone:		<div style="border: 2px solid black; padding: 5px; text-align: center;"> <b>PERMIT ISSUED</b>                  SEP 28 1999                  CITY OF PORTLAND             </div>	
Past Use: single family		Proposed Use: same		COST OF WORK: \$1,500		PERMIT FEE: \$ 36.00	
Proposed Project Description:  Demo of garage		FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Demo Use Group: U Type: 5B BOCA 06		Zone: CBL: R-2 333-B-018 Zoning Approval:	
		Signature:		Signature: <i>Huffner</i>		Special Zone or Reviews: <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: Approved <input type="checkbox"/> Approved with Conditions: <input type="checkbox"/> Denied <input type="checkbox"/>		Signature: _____		Date: _____	
Permit Taken By: K		Date Applied For: Sept. 16, 1999 K					

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

Jim Pager 823-2376

**PERMIT ISSUED  
WITH REQUIREMENTS**

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

Sept. 16, 1999

SIGNATURE OF APPLICANT \_\_\_\_\_ ADDRESS: \_\_\_\_\_ DATE: \_\_\_\_\_ PHONE: \_\_\_\_\_

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE \_\_\_\_\_ PHONE: \_\_\_\_\_

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

- Historic Preservation**
- Not in District or Landmark
  - Does Not Require Review
  - Requires Review

Action:

- Approved
- Approved with Conditions
- Denied

Date: \_\_\_\_\_

CEO DISTRICT



COMMENTS

12/1/99 Garage structure removed (C)

Inspection Record

	Type	Date
Foundation:	_____	_____
Framing:	_____	_____
Plumbing:	_____	_____
Final:	_____	_____
Other:	_____	_____

BUILDING PERMIT REPORT

DATE: 19 Sept. 99 ADDRESS: 318 Bailey Ave. CBL: 333-E-018  
 REASON FOR PERMIT: Demo of garage.  
 BUILDING OWNER: Jame Hodgdon  
 PERMIT APPLICANT: Contractor Des Wilson & Sons  
 USE GROUP U. CONSTRUCTION TYPE 5B

The City's Adopted Building Code (The BOCA National Building Code/1996 with City Amendments)  
 The City's Adopted Mechanical Code (The BOCA National Mechanical Code/1993)

CONDITION(S) OF APPROVAL

This permit is being issued with the understanding that the following conditions are met: \*1 #31

Approved with the following conditions:

1. This permit does not excuse the applicant from meeting applicable State and Federal rules and laws.
2. Before concrete for foundation is placed, approvals from the Development Review Coordinator and Inspection Services must be obtained. (A 24 hour notice is required prior to inspection) **ALL LOT LINES SHALL BE CLEARLY MARKED BEFORE CALLING.**
3. Foundation drain shall be placed around the perimeter of a foundation that consists of gravel or crushed stone containing not more than 10 percent material that passes through a No. 4 sieve. The drain shall extend a minimum of 12 inches beyond the outside edge of the footing. The thickness shall be such that the bottom of the drain is not higher than the bottom of the base under the floor, and that the top of the drain is not less than 6 inches above the top of the footing. The top of the drain shall be covered with an approved filter membrane material. Where a drain tile or perforated pipe is used, the invert of the pipe or tile shall not be higher than the floor elevation. The top of joints or top of perforations shall be protected with an approved filter membrane material. The pipe or tile shall be placed on not less than 2" of gravel or crushed stone, and shall be covered with not less than 6" of the same material. Section 1813.5.2
4. Foundations anchors shall be a minimum of 1/2" in diameter, 7" into the foundation wall, minimum of 12" from corners of foundation and a maximum 6' o.c. between bolts. (Section 2305.17)
5. Waterproofing and dampproofing shall be done in accordance with Section 1813.0 of the building code.
6. Precaution must be taken to protect concrete from freezing. Section 1908.0
7. It is strongly recommended that a registered land surveyor check all foundation forms before concrete is placed. This is done to verify that the proper setbacks are maintained.
8. Private garages located beneath habitable rooms in occupancies in Use Group R-1, R-2, R-3 or I-1 shall be separated from adjacent interior spaces by fire partitions and floor/ceiling assembly which are constructed with not less than 1-hour fire resisting rating. Private garages attached side-by-side to rooms in the above occupancies shall be completely separated from the interior spaces and the attic area by means of 1/2 inch gypsum board or the equivalent applied to the garage means of 1/2 inch gypsum board or the equivalent applied to the garage side. (Chapter 4, Section 407.0 of the BOCA/1996)
9. All chimneys and vents shall be installed and maintained as per Chapter 12 of the City's Mechanical Code. (The BOCA National Mechanical Code/1993). Chapter 12 & NFPA 211
10. Sound transmission control in residential building shall be done in accordance with Chapter 12, Section 1214.0 of the City's Building Code.
11. Guardrails & Handrails: A guardrail system is a system of building components located near the open sides of elevated walking surfaces for the purpose of minimizing the possibility of an accidental fall from the walking surface to the lower level. Minimum height all Use Groups 42", except Use Group R which is 36". In occupancies in Use Group A, B, H-4, I-1, I-2, M and R and public garages and open parking structures, open guards shall have balusters or be of solid material such that a sphere with a diameter of 4" cannot pass through any opening. Guards shall not have an ornamental pattern that would provide a ladder effect. (Handrails shall be a minimum of 3e4" but not more than 38". Use Group R-3 shall not be less than 30", but not more than 38".) Handrail grip size shall have a circular cross section with an outside diameter of at least 1 1/4" and not greater than 2". (Sections 1021 & 1022.0) - Handrails shall be on both sides of stairway. (Section 1014.7)
12. Headroom in habitable space is a minimum of 76". (Section 1204.0)
13. Stair construction in Use Group R-3 & R-4 is a minimum of 10" tread and 7 3/4" maximum rise. All other Use Group minimum 11" tread, 7" maximum rise. (Section 1014.0)
14. The minimum headroom in all parts of a stairway shall not be less than 80 inches. (6'8") 1014.4
15. Every sleeping room below the fourth story in buildings of Use Groups R and I-1 shall have at least one operable window or exterior door approved for emergency egress or rescue. The units must be operable from the inside without the use of special knowledge or separate tools. Where windows are provided as means of egress or rescue they shall have a sill height not more than 44 inches (1118mm) above the floor. All egress or rescue windows from sleeping rooms shall have a minimum net clear opening height dimension of 24 inches (610mm). The minimum net clear opening width dimension shall be 20 inches (508mm), and a minimum net clear opening of 5.7 sq. ft. (Section 1018.6)

16. Each apartment shall have access to two (2) separate, remote and approved means of egress. A single exit is acceptable when it exits directly from the apartment to the building exterior with no communications to other apartment units. (Section 1010.1)
  17. All vertical openings shall be enclosed with construction having a fire rating of at least one (1) hour, including fire doors with self closer's. (Over 3 stories in height requirements for fire rating is two (2) hours.) (Section 710.0)
  18. The boiler shall be protected by enclosing with (1)hour fire rated construction including fire doors and ceiling, or by providing automatic extinguishment. (Table 302.1.1)
  19. All single and multiple station smoke detectors shall be of an approved type and shall be installed in accordance with the provisions of the City's Building Code Chapter 9, Section 920.3.2 (BOCA National Building Code/1996), and NFPA 101 Chapter 18 &19. (Smoke detectors shall be installed and maintained at the following locations):
    - In the immediate vicinity of bedrooms
    - In all bedrooms
    - In each story within a dwelling unit, including basements
 In addition to the required AC primary power source, required smoke detectors in occupancies in Use Groups R-2, R-3 and I-1 shall receive power from a battery when the AC primary power source is interrupted. (Interconnection is required) Section 920.3.2.
  20. A portable fire extinguisher shall be located as per NFPA #10. They shall bear the label of an approved agency and be of an approved type. (Section 921.0)
  21. The Fire Alarm System shall maintained to NFPA #72 Standard.
  22. The Sprinkler System shall maintained to NFPA #13 Standard.
  23. All exit signs, lights and means of egress lighting shall be done in accordance with Chapter 10 Section & Subsections 1023.0 & 1024.0 of the City's Building Code. (The BOCA National Building Code/1996)
  24. Section 25-135 of the Municipal Code for the City of Portland states, "No person or utility shall be granted a permit to excavate or open any street or sidewalk from the time of November 15 of each year to April 15 of the following year".
  25. The builder of a facility to which Section 4594-C of the Maine State Human Rights Act Title 5 MRSA refers, shall obtain a certification from a design professional that the plans commencing construction of the facility, the builder shall submit the certification the Division of Inspection Services.
  26. Ventilation shall meet the requirements of Chapter 12 Sections 1210.0 of the City's Building Code. (Crawl spaces & attics).
  27. All electrical, plumbing and HVAC permits must be obtained by a Master Licensed holders of their trade. No closing in of walls until all electrical (min.72 hours notice) and plumbing inspections have been done.
  28. All requirements must be met before a final Certificate of Occupancy is issued.
  29. All building elements shall meet the fastening schedule as per Table 2305.2 of the City's Building Code (the BOCA National Building Code/1996).
  30. Ventilation of spaces within a building shall be done in accordance with the City's Mechanical Code (The BOCA National Mechanical Code/1993). (Chapter M-16)
  31. Please read and implement the attached Land Use Zoning report requirements.
  32. Boring, cutting and notching shall be done in accordance with Sections 2305.4.4, 2305.5.1 and 2305.5.3 of the City's Building Code.
  33. Glass and glazing shall meet the requirements of Chapter 24 of the building code.
  34. All signage, shall be done in accordance with Section 3102.0 signs of the City's Building Code, (The BOCA National Building Code 1996).
35. ON THE DATE OF PERMIT ISSUANCE YOU WILL HAVE ONE YEAR IN WHICH TO REBUILD THIS GARAGE ON THE SAME FOOTPRINT WITH NO ENLARGEMENTS. AFTER THAT TIME, ANY NEW PROPOSAL SHALL MEET THE CURRENT REQUIREMENTS OF THE ZONING ORDINANCE.
36. \_\_\_\_\_
37. \_\_\_\_\_
38. \_\_\_\_\_

P. Samuel Hoffses, Building Inspector  
 cc: Lt. McDougall, PFD  
 Marge Schmuckal, Zoning Administrator

PSH 7/24/99


**\*\*On the basis of plans submitted and conditions placed on these plans any deviations shall require a separate approval.**

**THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED**

**Building or Use Permit Pre-Application  
Attached Single Family Dwellings/Two-Family Dwelling  
Multi-Family or Commercial Structures and Additions Thereto**

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

**NOTE\*\*If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.**

Location/Address of Construction (include Portion of Building): <u>Garage Removal at 318 Bailey Ave.</u>			
Total Square Footage of Proposed Structure <u>24214 (5765 SF)</u>		Square Footage of Lot <u>APP 14/05 SF</u>	
Tax Assessor's Chart, Block & Lot Number Chart# <u>333</u> Block# <u>E</u> Lot# <u>1822</u>	Owner: <u>James + Kristina Hodgdon</u>	Telephone#: <u>797-0279</u>	
Owner's Address: <u>318 Bailey Ave Portland, Me. 04103</u>	Lessee/Buyer's Name (If Applicable)	Cost Of Work: <u>\$ 1500</u>	Fee <u>\$ 36.00</u>
Proposed Project Description:(Please be as specific as possible) <u>Removal of garage</u>			
Contractor's Name, Address & Telephone <u>Les Wilson + Sons Westbrook, Me.</u>			Rec'd By 
Current Use: <u>NONE</u>		Proposed Use: <u>NONE</u>	

Separate permits are required for Internal & External Plumbing, HVAC and Electrical installation.

- All construction must be conducted in compliance with the 1996 B.O.C.A. Building Code as amended by Section 6-Art II.
- All plumbing must be conducted in compliance with the State of Maine Plumbing Code.
- All Electrical Installation must comply with the 1996 National Electrical Code as amended by Section 6-Art III.
- HVAC (Heating, Ventilation and Air Conditioning) installation must comply with the 1993 BOCA Mechanical Code.

You must include the following with you application:

- 1) A Copy of Your Deed or Purchase and Sale Agreement
- 2) A Copy of your Construction Contract, if available
- 3) A Plot Plan/Site Plan

Minor or Major site plan review will be required for the above proposed projects. The attached checklist outlines the minimum standards for a site plan.

**4) Building Plans**

**Unless exempted by State Law, construction documents must be designed by a registered design professional.**

A complete set of construction drawings showing all of the following elements of construction:

- Cross Sections w/Framing details (including porches, decks w/ railings, and accessory structures)
- Floor Plans & Elevations
- Window and door schedules
- Foundation plans with required drainage and dampproofing
- Electrical and plumbing layout. Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment (air handling) or other types of work that may require special review must be included.

**Certification**

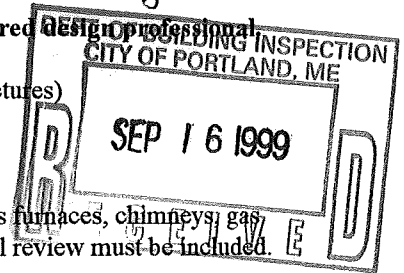
I hereby certify that I am the Owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: 	Date: <u>9/15/99</u>
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Building Permit Fee: \$30.00 for the 1st \$1000. cost plus \$6.00 per \$1,000.00 construction cost thereafter.

Additional Site review and related fees are attached on a separate addendum

*Jim Hodgdon*  
*Page 823-2376*



**City of Portland  
Inspection Services Division  
Demolition Call List**

Site Address: 318 Bailey Ave. Owner: James + Kristina Hodgdon  
 Structure Type: Garage Contractor: Les Wilson & Sons

<u>UTILITY APPROVALS</u>	<u>NUMBER</u>	<u>CONTACT NAME/DATE</u>
Central Maine Power	1-800-750-4000	<u>Duane Brown 9/15/99</u>
NYNEX	878-7000	_____
Northern Utilities	797-8002 X6241	_____
Portland Water District	761-8310	_____
Public Cable Co.	775-3431 X257	_____
Dig Safe***	1-888-344-7233	<u>19993807341 - Dig Safe</u>

\*\*\*(After call, there is a wait of 72 bus hrs before digging can begin)

<u>CITY APPROVALS</u>	<u>NUMBER</u>	<u>CONTACT NAME/DATE</u>
DPW/Sewer Division(J.DiPaolo) <sup>8166</sup>	874-8300 X8467	<u>C. Merritt 9/15/99</u>
DPW/Traffic Division( <sup>G. Dobson</sup> K.Doughty)	874-8300 X8437	<u>G. Dobson 9/15/99</u>
DPW/Forestry Division(J.Tarling)	874-8300 X8389	<u>J. Tarling 9/15/99</u>
DPW/Sealed Drain Permit(C.Merritt)	874-8300 X8822	<u>C. Merritt 9/15/99</u>
Building Inspections(insp required )	874-8300 X8703	<u>Seannic Bourke 9/15/99</u>
Historic Preservation	874-8300 X8726	_____
Fire Dispatcher	874-8300 X8676 8578	<u>Dipac Plympton 9/15/99</u>

Written Notice to Adjoining Owners

<u>ASBESTOS</u>	<u>NUMBER</u>	<u>CONTACT NAME/DATE</u>
DEP - Environmental (Augusta)	287-2651 (Ed Antz)	<u>Ed Antz 9/16/99</u>

U.S. EPA Region 1 - No phone call required. Just mail copy of State notification to:  
 Demo/Reno Clerk  
 US EPA Region I (SEA)  
 JFK Federal Building  
 Boston, MA 02203

I have contacted all of the necessary companies/departments as indicated above.

SIGNED James O. Hodgdon DATE: 9/15/99

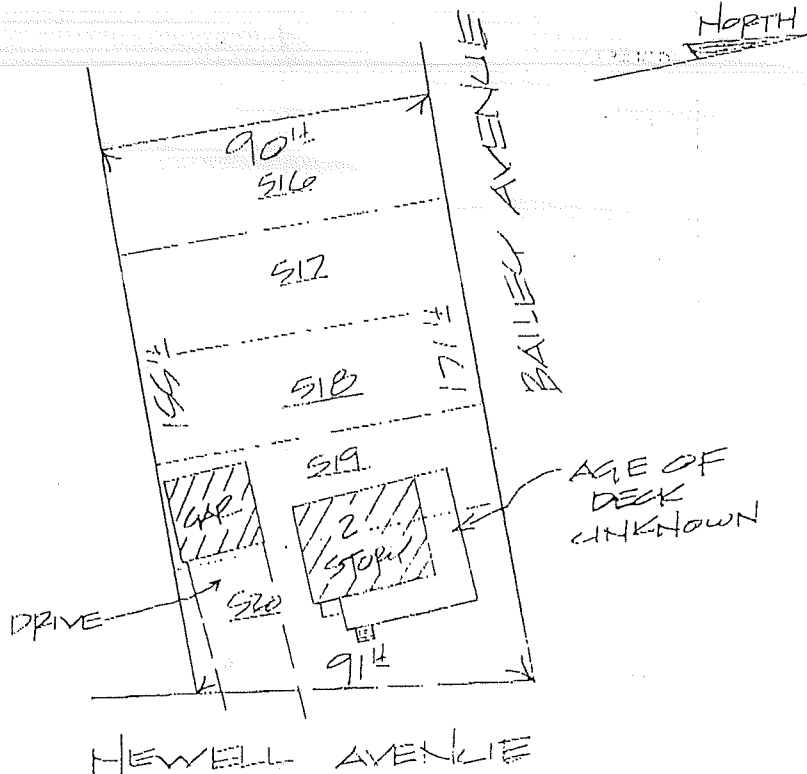




# FOR MORTGAGE LENDER USE ONLY

GENERAL NOTES: (1) DISTANCES SHOWN ARE TAKEN FROM PROVIDED TITLE REFERENCES SHOWN BELOW. (2) THIS INSPECTION EXAMINES EXISTING AND ADVISORY STRUCTURE COMPLIANCE WITH RESPECT TO MUNICIPAL ZONING SETBACK REQUIREMENTS ONLY. (3) STANDARD BOUNDARY SURVEY SHOULD BE PERFORMED TO REMOVE A PROFESSIONAL OPINION AS TO ACTUAL PROPERTY LINE LOCATIONS. (4) THIS INSPECTION DETECTS ALL VISIBLE STRUCTURAL ENCROACHMENTS WITH RESPECT TO APPARENT PROPERTY LINE LOCATIONS ONLY. (5) THIS INSPECTION DOES NOT REVEAL ANY UNRECORDED EASEMENTS OR RIGHTS OF WAY SHOWN IN BELOW PROVIDED TITLE REFERENCES AND DOES NOT REVEAL ANY CONFLICTS WITH EXISTING DEEDS. (6) FLOOD HAZARD DETERMINATION IS MADE BY SCALING DISTANCES ON BELOW REFERENCED FEMA MAP. (7) THIS INSPECTION IS TO BE USED ONLY BY BAYCO LISTED LENDER, TITLE COMPANY &/OR ATTORNEY AND ITS TITLE INSURER.

ADDRESS: 519 BAILEY AVE      INSPECTION DATE: 12-15-90  
PORTLAND, ME      SCALE: 1"=40'



SEE PROVIDED TITLE REFERENCES FOR APPLICABLE EASEMENTS, IF ANY.

APPLICANT: LEEJE & LENTIEUX      REQUESTING PARTY: LEEJE & LENTIEUX  
 OWNER: MANI      ATTORNEY: JAMES R. LENTIEUX  
 LENDER: \_\_\_\_\_      FILE NO: 905633

**TITLE REFERENCES:**

DEED BOOK \_\_\_\_\_ PAGE \_\_\_\_\_  
 PLAN BOOK E PAGE: 5 LOT: 516-521  
 COUNTY: MAINE

YOUR FILE # \_\_\_\_\_

**NADEAU & LODGE, INC.**  
 PROFESSIONAL LAND SURVEYORS

344 STEVENSON AVENUE      234 CLARIS PENNY ROAD  
 PORTLAND, ME 04103      LYMAN, ME 04002  
 (207) 878-1970      (207) 499-2352

**MUNICIPAL REFERENCE:**

MAP \_\_\_\_\_ BLOCK: E LOT: 18-22

THE DWELLING DOES NOT FALL WITHIN A SPECIAL FLOOD HAZARD ZONE PER FEMA COMMUNITY MAP No 22005.  
 HAZARD ZONE \_\_\_\_\_ DATE: 02-19-92

THE DWELLING WAS  IN COMPLIANCE WITH MUNICIPAL ZONING SETBACK REQUIREMENTS AT THE TIME OF CONSTRUCTION.

COMMENTS

*James R. Lentieux*

THIS IS NOT A BOUNDARY SURVEY - NOT FOR RECORDING



92435

SHORT FORM WARRANTY DEED

Philip M. Germani and Nancy T. Germani, of 318 Bailey Avenue, Portland, Maine, FOR CONSIDERATION PAID, grants to James O. Hodgdon and Kristina J. Hodgdon, of 22 Munjoy South, Portland, Maine, as joint tenants and not as tenants in common, with WARRANTY COVENANTS, the following described real property located in the City of Portland, County of Cumberland and State of Maine:

A certain lot or parcel of land, with the buildings thereon, situated on the easterly side of Bailey Avenue, in the City of Portland, County of Cumberland and State of Maine, and being Lots 516, 517, 518, 519, 520 and 521 as delineated on Plan of Lots at Forest Avenue Terrace, which Plan is dated May 7, 1910 and recorded in Cumberland County Registry of Deeds in Plan Book 12, Page 5.

Including in this conveyance all rights of way, in common with others, which the grantor has in the streets delineated on said Plans.

The premises are conveyed together with and subject to any and all easements or appurtenances of record, insofar as the same are in force and applicable.

This conveyance is made subject to unpaid real estate taxes for the current tax year, if any, which the Grantees herein, by acceptance of this deed, assume and agree to pay.

Meaning and intending to convey and hereby conveying a portion of the same premises conveyed to the Grantors herein by deed of Algie D. Fischer, dated August 11, 1975 and recorded in the Cumberland County Registry of Deeds in Book 3725, Page 132.

WITNESS our hands and seals this 18th day of December, 1998.

WITNESS

Kimberly O. Adams

\_\_\_\_\_

Philip M. Germani  
Philip M. Germani

Nancy T. Germani  
Nancy T. Germani

MAINE REAL ESTATE TAX PAID

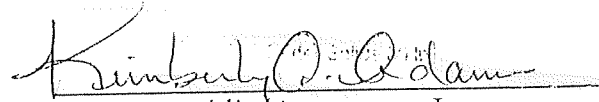
BK 14419PG071

STATE OF MAINE  
County of Cumberland, ss

December 18, 1998

Personally appeared the above named Philip M. Germani and acknowledged the foregoing instrument to be his free act and deed.

Before me



Notary Public/Attorney at Law

Kimberly A Adams  
Print Name

My commission expires 5/7/05

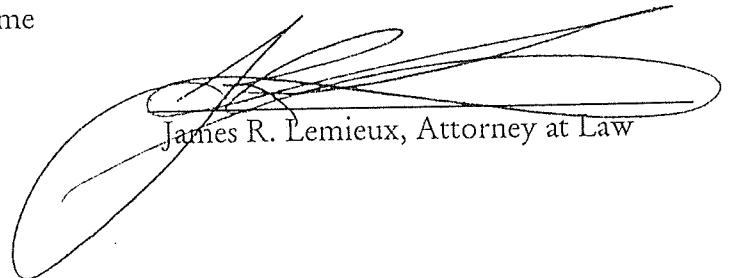
SEAL

STATE OF MAINE  
County of Cumberland, ss

December 18, 1998

Personally appeared the above named Nancy T. Germani and acknowledged the foregoing instrument to be her free act and deed.

Before me

  
James R. Lemieux, Attorney at Law

RECEIVED  
RECORDED REGISTRY OF DEED  
1998 DEC 23 PM 3:52  
CUMBERLAND COUNTY  
John B O'Brien

Zoning Division  
Marge Schmuckal  
Zoning Administrator



Department of Urban Development  
Joseph E. Gray, Jr.  
Director

## CITY OF PORTLAND

James O. and Kristina J. Hodgdon  
318 Bailey Avenue  
Portland, Maine 04103

December 6, 1999

RE: 318 Bailey Avenue - 333-E-18 to 23 - R-2 Zone

Dear Mr. & Mrs Hodgdon,

Recently you applied for a permit to demolish a barn/garage at your location at 318 Bailey Avenue. On that permit application it appeared that you had a legally nonconforming rear setback for that barn/garage that showed the structure right on the lot line. It was stated in the paper work given to you that you would have one year in which to replace that structure within the same footprint.

It has just recently come to our attention that the rear setback, as shown on the lot line, is not a qualified nonconforming use. Your lot was divided off from a larger parcel of land within the last five years. This split created a setback nonconformity from the Zoning Ordinance. The City's Planning Division is presently reviewing a proposed subdivision that is part of that same land division.

Please note that, because of this existing non-conforming setback, this office will not be able to approve a permit to replace your barn/garage within the original footprint. You will be required to meet the current setbacks of the Zoning Ordinance. Using information given me, it appears that Section 14-428 (corner lot provision), would allow you to use a side yard setback for your rear yard requirements. Again initial observations of your property, indicate that you might be able to meet these requirements, if you were to rebuild your barn/garage, but you cannot rebuild in the original footprint.

If you have any questions regarding this matter, please do not hesitate to contact me at 874-8695.

Very truly yours,

Marge Schmuckal  
Zoning Administrator

cc: Mark Adelson, Housing & Neighborhood Services  
Rick Knowland, Planning Division  
Alex Jeagerman, Planning Division  
Charlie Lane, Corporation Counsel  
Area Code Enforcement Officer  
File

*mike can  
you distribute*

Is your RETURN ADDRESS completed on the reverse side?

**SENDER:**

- Complete items 1 and/or 2 for additional services.  
Complete items 3, 4a, and 4b.
- Print your name and address on the reverse of this form so that we can return this card to you.
- Attach this form to the front of the mailpiece, or on the back if space does not permit.
- Write "Return Receipt Requested" on the mailpiece below the article number.
- The Return Receipt will show to whom the article was delivered and the date delivered.

I also wish to receive the following services (for an extra fee):

- 1.  Addressee's Address
- 2.  Restricted Delivery

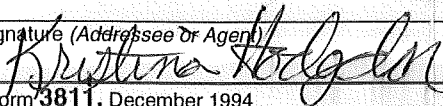
3. Article Addressed to:

James O & Kristina Hodgdon  
318 Bailey Avenue  
Portland, ME 04103

333-E-018-023  
Marge

5. Received By: (Print Name)

6. Signature (Addressee or Agent)



PS Form 3811, December 1994

4a. Article Number

Z 275 867 952

4b. Service Type

- Registered  Certified
- Express Mail  Insured
- Return Receipt for Merchandise  COD

7. Date of Delivery

8. Addressee's Address (Only if requested and fee is paid)

102595-99-B-0223 Domestic Return Receipt

Thank you for using Return Receipt Service

UNITED STATES POSTAL SERVICE



First-Class Mail  
Postage & Fees Paid  
USPS  
Permit No. G-10

● Print your name, address, and ZIP Code in this box ●

DEPT OF PLANNING & URBAN DEVELOPMENT  
PORTLAND CITY HALL ROOM 315  
389 CONGRESS STREET  
PORTLAND, MAINE 04101

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