

Planning & Urban Development

Joseph E. Gray Jr.
Director**CITY OF PORTLAND**

June 26, 2000

David Leasure
14 Sunset Road
Falmouth, ME 04105

re: 58 Evergreen Drive: Immucell

Dear Mr. Leasure:

On June 26, 2000 the Portland Planning Authority approved the site plan application for the Immucell Corp. addition at 56 Evergreen Drive with the following condition:

- That prior to issuance of a building permit, the applicant shall submit for planning staff review and approval a revised detail for the proposed catchbasin at the loading dock.

The proposed site plan was found to be in conformance with the Site Plan Ordinance of the Land Use Code.

Please note the following provisions and requirements for all site plan approvals:

1. A performance guarantee covering the site improvements as well as an inspection fee payment of 1.7% of the guarantee amount must be submitted to and approved by the Planning Division and Public works prior to the recording of the subdivision plat. The subdivision approval is valid for three (3) years.
2. The site plan approval will be deemed to have expired unless work in the development has commenced within one (1) year of the approval or within a time period agreed upon in writing by the City and the applicant. Requests to extend approvals must be received before the expiration date.
3. A defect guarantee, consisting of 10% of the performance guarantee, must be posted before the performance guarantee will be released.

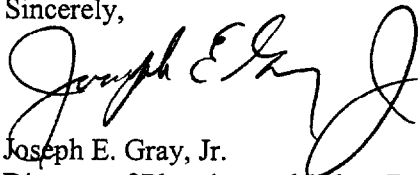
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4. Prior to construction, a preconstruction meeting shall be held at the project site with the contractor, development review coordinator, Public Work's representative and owner to review the construction schedule and critical aspects of the site work. At that time, the site/building contractor shall provide three (3) copies of a detailed construction schedule to the attending City representatives. It shall be the contractor's responsibility to arrange a mutually agreeable time for the preconstruction meeting.
5. If work will occur within the public right-of-way such as utilities, curb, sidewalk and driveway construction, a street opening permit(s) is required for your site. Please contact Carol Merritt at 874-8300, ext. 8828. (Only excavators licensed by the City of Portland are eligible.)

The Development Review Coordinator (who is located at DeLuca Hoffman at 775-1121) must be notified five (5) working days prior to date required for final site inspection. Please make allowances for completion of site plan requirements determined to be incomplete or defective during the inspection. This is essential as all site plan requirements must be completed and approved by the Development Review Coordinator prior to issuance of a Certificate of Occupancy. Please schedule any property closing with these requirements in mind.

If there are any questions, please contact the Planning Staff.

Sincerely,



Joseph E. Gray, Jr.
Director of Planning and Urban Development

- cc:
- Alexander Jaegerman, Chief Planner
 - Sarah Hopkins, Senior Planner
 - P. Samuel Hoffses, Building Inspector
 - Marge Schmuckal, Zoning Administrator
 - Tony Lombardo, Project Engineer
 - Development Review Coordinator
 - William Bray, Director of Public Works
 - Nancy Knauber, Associate Engineer
 - Jeff Tarling, City Arborist
 - Penny Littell, Associate Corporation Counsel
 - Lt. Gaylen McDougall, Fire Prevention
 - ✓ Inspection Department
 - Lee Urban, Director of Economic Development
 - Don Hall, Appraiser, Assessor's Office
 - Susan Doughty, Assessor's Office
 - Approval Letter File