

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

# CITY OF PORTLAND

## BUILDING INSPECTION

# PERMIT

Permit Number: 050583

Please Read Application And Notes, If Any, Attached

This is to certify that Government Employees Credit/Dietz Associates

has permission to Temporary banner 5'x14'

AT 26 Riverside Ind Pkwy CBL 328 B008001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lathed or otherwise closed-in. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

### OTHER REQUIRED APPROVALS

Fire Dept. \_\_\_\_\_

Health Dept. \_\_\_\_\_

Appeal Board \_\_\_\_\_

Other \_\_\_\_\_

Department Name

**PERMIT DENIED**

Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

**City of Portland, Maine - Building or Use Permit Application**  
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 05-0583	CBL: 328 B008001
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26 Riverside Ind Pkwy	Government Employees Credit	50 Riverside Ind Pkwy
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Business Name:	Contractor Name: Dietz Associates	Contractor Address: 12 Depot St. Kennebunk	Phone: 207 895 1415
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Lessee/Buyer's Name	Phone:	Permit Type: Signs - Temporary	Zone: I-M
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Past Use: Bank	Proposed Use: Bank / Temporary banner 4'x8' for a max. of 30 days from the date of issuance	Permit Fee: \$170.00	cost of Work: \$170.00	CEO District: 5
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FIRE DEPT:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group:
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**PERMIT DENIED**

Proposed Project Description:  
Temporary banner 4'x8'

Signature:	Signature:
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PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)

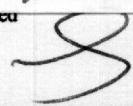
Permit Taken By: Idobson	Date Applied For: 05/13/2005
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- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.

Special Zone or Reviews

Shoreland  
 Wetland  
 Flood Zone  
 Subdivision  
 Site Plan

Maj  Minor  MM  Denied  Denied

Date: 05/10/05 Date: 

*Marge T/J - Another Life: Death permit Can this be expedited thought you could do an over the counter permit I already left a message that we need to know how this is connected to the Bldg*

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT ADDRESS DATE PHONE

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE DATE PHONE

## CHECKLIST FOR SIGN/AWNING APPLICATION

Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:

- ON-CAMPUS  
OWNED Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. Amount must equal \$400,000.00.
- N/A Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- ✓ A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights of way, lengths of building frontages, street frontages, and all existing setbacks. **Indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building facade dimensions for any signage attached to a building.**
- ✓ A sketch or photo of any proposed sign(s) indicating *content, dimensions, materials, source of illumination, and construction method, as well as specifics of installation/attachment.*
- ✓ Certificate of Flammability required for awning or canopy at time of application.
- N/A UL# required for lighted signs at the time of Final Inspection. Failure to provide this information will invalidate the Sign Permit.
- ✓ Pre-Application Questionnaire completed and attached. Photos of existing signage attached.

**Permit Fee for signage or awning-with-signage:  
\$30.00 plus \$2.00 per square foot of sign.**

**Permit Fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, plus \$9.00 for each additional \$1,000.00.**

**Base Application Fee for any Historic District signage is \$65.00 instead of \$30.00**

# Sidewalk Signs

## Design, Location, and Construction Standards

### Quantity

One sign per establishment for each street frontage having a public entrance, provided that all dimension and location standards are met. When standards would not otherwise permit a sign, a sign may consist of multiple listings.

### Sign Dimensions

Single Listing: Maximum width is 24 inches or such lesser width sufficient to retain 4 ½ feet of unobstructed sidewalk width perpendicular to major flows. Maximum height is 40 inches to top of sign in place. Minimum height is 30 inches to top of sign in place.

Multiple: Maximum width is 30 inches or such lesser width sufficient to retain 4 ½ feet of unobstructed sidewalk width perpendicular to major flows. Maximum height is 40 inches to top of sign in place. Minimum height is 30 inches to top of sign in place.

### Location

Minimum distance between signs is 20 feet. Maximum distance of sign from public entrance of advertiser is 20 feet. The City may vary these distances for exceptional physical circumstances where public safety and streetscape aesthetics will be maintained. However, under no circumstances shall signs obstruct vehicular stops, benches, fire hydrants, or other street visual amenities. Signs shall be located near the curb rather than the building face.

### Materials and Graphics

All signs shall be of an A-Frame type design, shall be constructed of durable, weather-resistant materials and finish, shall have no moving parts, and shall be non-electrified. All signs shall be maintained in a clean and original appearance. Sign materials, graphics, and finish shall be of a unified design and shall be compatible with the local streetscape. All signs shall have horizontal braces spanning each side of the sign to assure rigid support. Lettering shall be legible and consistent.

### Sign Removal

All signs shall be removed when the business is closed or while any snow or ice exists on the walk within eight feet of the sign in any direction.

### Insurance

No permit shall be issued unless the applicant has posted in advance with the City a Certificate of Liability listing the City as additional insured in the amount of \$400,000.00.

### Enforcement

A sign may be removed after notice to the owner and the permit, if issued, may be revoked if the sign does not conform to the standards herein.

For a sidewalk sign permit, come to City Hall, 389 Congress Street, Room 315, with:

- \_\_\_\_\_ Certificate of Liability Insurance
- \_\_\_\_\_ Drawing of sign showing dimensions and design work
- \_\_\_\_\_ Payment of \$30.00 plus \$2.00 per s.f. of signage.
- \_\_\_\_\_ Complete application with pre-application questionnaire and checklist completed.

# SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

PLEASE COMPLETE ALL INFORMATION

ADDRESS: 50 industrial park drive ZONE: I-M

CBL: \_\_\_\_\_

SINGLE TENANT LOT? YES  NO \_\_\_\_\_ MULTI TENANT LOT? YES \_\_\_\_\_ NO \_\_\_\_\_  
MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES \_\_\_\_\_ NO

## TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET):

Length: \_\_\_\_\_ Height: \_\_\_\_\_

## INFORMATION ON PROPOSED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES \_\_\_\_\_ NO  DIMENSIONS PROPOSED: ~~5ft x 14ft~~  
BLDG. WALL SIGN? (attached to bldg) YES  NO \_\_\_\_\_ DIMENSIONS PROPOSED: 5ft x 14ft

## INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S): N/A

FREESTANDING (e.g., pole) SIGN? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_

BLDG. WALL SIGN(attached to bldg)? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_

AWNING? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_

LOT FRONTAGE (FEET): \_\_\_\_\_

AWNING YES \_\_\_\_\_ NO  IS AWNING BACKLIT? YES \_\_\_\_\_ NO \_\_\_\_\_

HEIGHT OF AWNING: \_\_\_\_\_ LENGTH OF AWNING: \_\_\_\_\_ DEPTH: \_\_\_\_\_

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? \_\_\_\_\_ s.f.

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: [Signature] DATE: 5/13/05

\*\*\*\*\* FOR OFFICE USE ONLY\*\*\*\*\*



Banner size has  
been reduced to  
4' x 8'

DEPT. OF BUILDING INSPECTION  
CITY OF PORTLAND, ME  
MAY 18 2005  
RECEIVED

Redwood  
in Size

DEPT. OF BUILDING INSPECTION  
CITY OF PORTLAND, ME  
MAY 13 2005  
RECEIVED



port  
credit union

5x14  
approx  
14 feet  
high

WHERE THE STARS ALWAYS SHINE.

2.5 feet

20 Branch Internal Photos

## Vinyl Mesh

Properties	Test Method	International	USA
Base Fabric	DIN 60001	Polyester	Polyester
Threads	DIN EN 1049-2	4/5.3 fd/cm, woven	10/13 fd/in, woven
Yarn	DIN EN ISO 2060	1100 x 1100 dtex	1000 x 1000 denier
Base Fabric Weight	DIN EN ISO 2286-2	110 g/m <sup>2</sup>	4oz /yd <sup>2</sup>
Type of Coating	N/A	PVC Both sides	PVC Both sides
Total Weight	DIN EN ISO 2286-2	350 g/m <sup>2</sup>	10.33 oz/yd <sup>2</sup>
Width	DIN EN ISO 2286-1	320cm, 500cm	10'6", 16'4"
Tensile Strength	DIN 53354	1300 / 1500 (N/5cm)	150 / 170 (lb/in)
Tear Strength	DIN 53363	300 / 300(N)	66 / 66 (lbs)
Air Flow	N/A	19,001/m <sup>2</sup> /sec	204,507/ft <sup>2</sup> /sec
Flame Retardant	M1, M2, DIN 4102 B1, BS5867 Part 2: 1980 Type C, B, B2, BS 5438:1976	Passes	Passes Also: NFPA 701-96 TM#2 Flat MEA NC

*Information based on vendor specs.*





**DIETZ**  
associates

**FAX**

207-985-1415  
207-985-9060 **FAX**

Number of pages 3 including cover

Deliver to: Donna

Company \_\_\_\_\_

Date 5/18/05

Fax # 874-8716

12 DEPOT ST  
KENNEBUNK  
MAINE  
04043

**Message:**

Donna

Thanks for your help.

I'm on my way to Portland.  
right now.

Jeff

**Neokraft**

Neokraft Signs Inc.  
686 Main Street  
Lewiston, Maine 04240  
Telephone: 207.782.9654  
Facsimile: 207.782.0009  
1.800.339.2258  
<http://www.neokraft.com>

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<b>Fax to</b>	DIETZ ASSOCIATES	<b>Date</b>	05.18.2005
	ATTN: LAUREN	<b>Time</b>	1:55 PM
		<b>Ref. No.</b>	
		<b>Re.</b>	
	Fax No. 207.985.9060	<b>No. Pages</b>	2 incl. this sheet

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**From** PETER MURPHY, peter@neokraft.com

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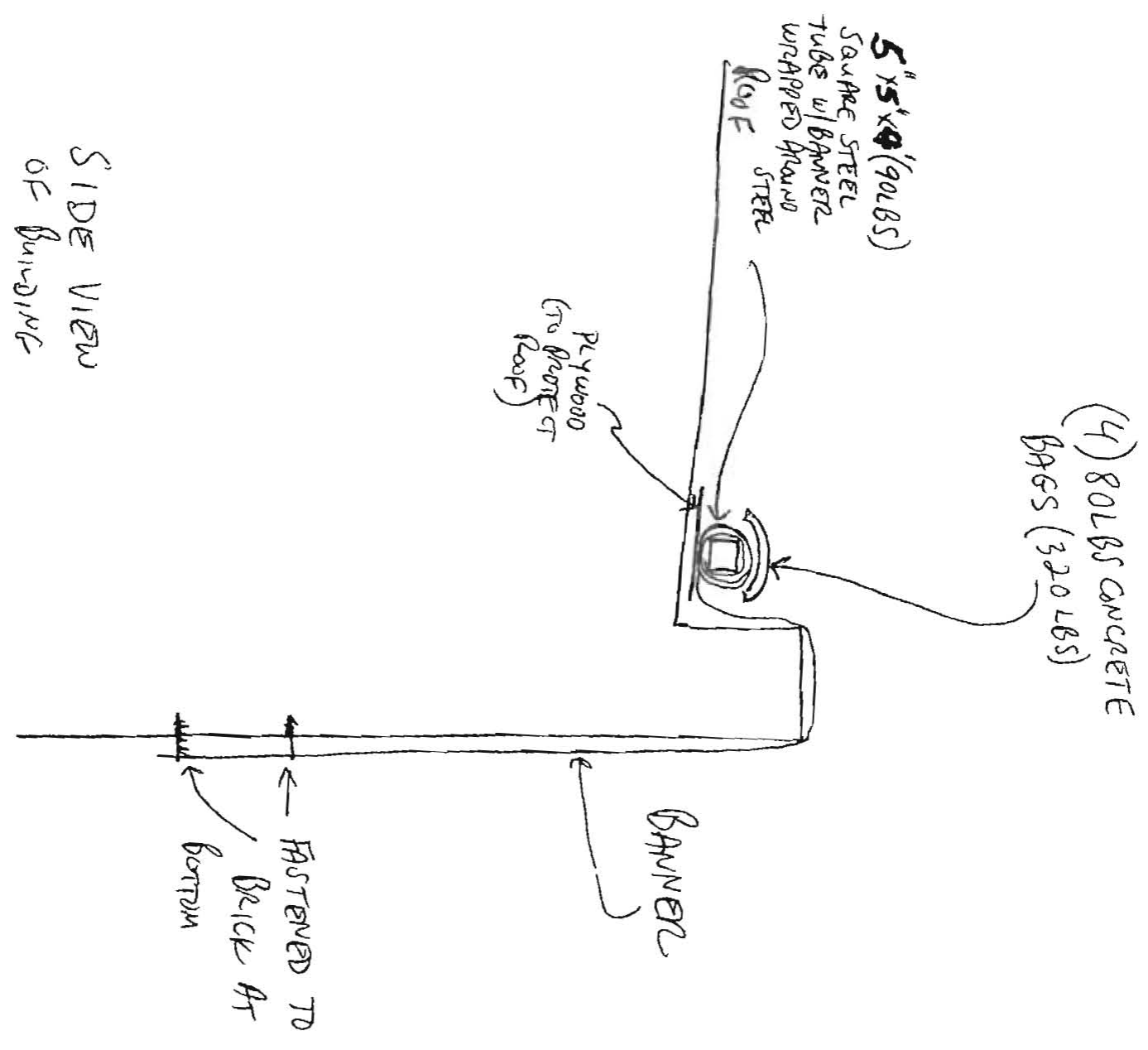
**Message** Following is sent at the request of Jeff Toner.

**Copy to** FILE

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If pages are not received kindly notify us at once.

OFFICE:\CLERICAL\TEMPLATES\FAX FORM.DOT



SIDE VIEW  
OF BUILDING

# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>50 Industrial Park Drive, Portland, Maine</u>		
Total Square Footage of Proposed Structure —	Square Footage of Lot —	
Tax Assessor's Chart, Block & Lot Chart# <u>328</u> Block# <u>B</u> Lot# <u>8</u>	Owner: <u>Employee Federal Credit Union</u>	Telephone:
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: <u>Jeff Tower</u> <u>Dicty Associates</u> <u>Kennebunk Me 845-1415</u>	Total s.f. of signage x \$2.00 per s.f. plus \$30.00/\$65.00 for H.D. signage = Total Fee: \$ <u>7058 x 2 = 140</u> Awning Fee = Cost Of Work: \$ _____ Total Fee: \$ <u>170.00/00</u>
Current use: <u>NONE</u>		
If the location is currently vacant, what was prior use: <u>NONE</u>		
Approximately how long has it been vacant: <u>since construction</u>		
Proposed use: <u>temporary sign for new name of credit union</u>		
Project description: <u>temporary sign for open house</u>		
Contractor's name, address & telephone:		
Whom should we contact when the permit is ready: <u>Jeff Tower</u>		
Mailing address: <u>12 Depot Street</u> <u>Kennebunk, Maine</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A STOP WORK ORDER will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: <u>985-1415</u>		



IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

*I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction, in addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.*

Signature of applicant: <u>[Signature]</u>	Date: <u>5/13/05</u>
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**This is NOT a permit, you may not commence ANY work until the permit is issued.**

**DIETZ**  
associates

**FAX**

207-985-1415  
207-985-9060 **FAX**

Number of pages \_\_\_\_\_ including cover

**Deliver to:** Donna

**Company** \_\_\_\_\_

**Date** \_\_\_\_\_

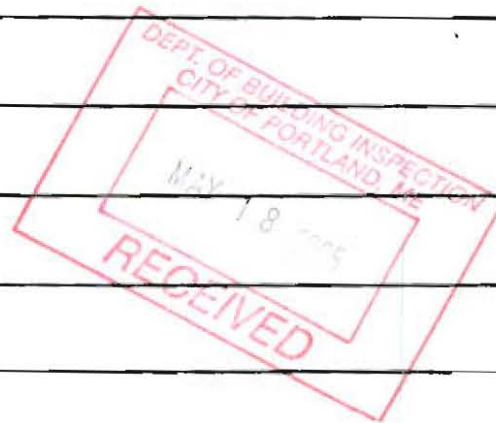
**Fax #** \_\_\_\_\_

12 DEPOT ST  
KENNEBUNK  
MAINE  
04043

**Message:**

Hi Donna - The capot BANNER size  
HAS BEEN REDUCED TO 4' x 8'  
if you have any questions Give me  
a call.

LAUREN FRIES





**CITY OF PORTLAND, MAINE**  
Department of Building Inspections

\_\_\_\_\_ 5-13 20 05 \_\_\_\_\_

Received from Dietz Associates Inc.

Location of Work 50 Industrial Park

Cost of Construction \$ \_\_\_\_\_

Permit Fee \$ \_\_\_\_\_

Building (IL)  Plumbing (I5)  Electrical (I2)  Site Plan (U2)

Other Sign

CBL: 300 328 28

Check #: 18675 Total Collected \$ 170.00

**THIS IS NOT A PERMIT**

No work is to be started until PERMIT CARD is actually posted upon the premises. Acceptance of fee is no guarantee that permit will be granted. PRESERVE THIS RECEIPT. In case permit cannot be granted the amount of the fee will be refunded upon return of the receipt less \$10.00 or 10% whichever is greater.

WHITE - Applicant's Copy  
YELLOW - Office Copy  
PINK - Permit Copy