

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING DEPARTMENT

PERMIT

Permit Number: 081523

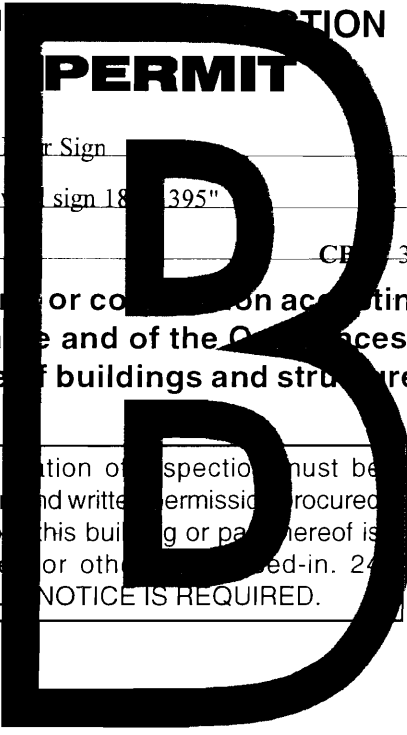
Please Read Application And Notes, If Any, Attached

This is to certify that R FORTUNE CO LLC /Black for Sign

has permission to Mailings Unlimited - Building sign 18' x 395"

AT 116 RIVERSIDE IND PKWY CE 328 B004001

provided that the person or persons, firm or corporation accounting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.



Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lathed or otherwise red-in. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept.

Health Dept.

Appeal Board

Other

Department Name CITY OF PORTLAND

12/15/08 *Cheryl D.*
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-1523	Issue Date: <i>12/15/08</i>	CBL: 328 B004001
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Location of Construction: 116 RIVERSIDE IND PKWY	Owner Name: R FORTUNE CO LLC	Owner Address: 116 RIVERSIDE IND PKWY	Phone:
Business Name: Mailings Unlimited	Contractor Name: Black Bear Sign	Contractor Address: 137 Rt 1 Scarborough	Phone: 2072868004
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	Zone: <i>IM</i>

Past Use: Commercial - Mailings Unlimited	Proposed Use: Commercial - Mailings Unlimited - Building wall sign 18" x 395"	Permit Fee: \$129.00	Cost of Work: \$129.00	CEO District: 5
Proposed Project Description: Mailings Unlimited - Building wall sign 18" x 395"		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: <i>B Signage</i> <i>IBC-2003</i>	
		Signature:	Signature: <i>12/15/08</i>	
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)				
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied				
Signature: _____ Date: _____				

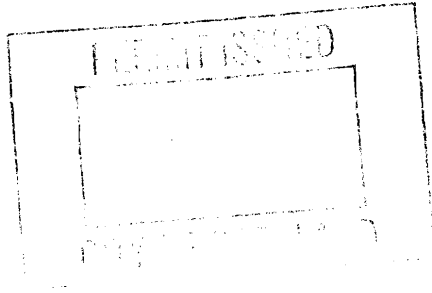
Permit Taken By: Idobson	Date Applied For: 12/05/2008	Zoning Approval		
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- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

Special Zone or Reviews	
<input type="checkbox"/> Shoreland	
<input type="checkbox"/> Wetland	
<input type="checkbox"/> Flood Zone	
<input type="checkbox"/> Subdivision	
<input type="checkbox"/> Site Plan	
Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/>	
<i>OK</i> Date: <i>12/09/08 ABN</i>	

Zoning Appeal	
<input type="checkbox"/> Variance	
<input type="checkbox"/> Miscellaneous	
<input type="checkbox"/> Conditional Use	
<input type="checkbox"/> Interpretation	
<input type="checkbox"/> Approved	
<input type="checkbox"/> Denied	
Date:	

Historic Preservation	
<input checked="" type="checkbox"/> Not in District or Landmark	
<input type="checkbox"/> Does Not Require Review	
<input type="checkbox"/> Requires Review	
<input type="checkbox"/> Approved	
<input type="checkbox"/> Approved w/Conditions	
<input type="checkbox"/> Denied	
<i>ABN</i> Date:	



CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-1523	Date Applied For: 12/05/2008	CBL: 328 B004001
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Location of Construction: 116 RIVERSIDE IND PKWY	Owner Name: R FORTUNE CO LLC	Owner Address: 116 RIVERSIDE IND PKWY	Phone:
Business Name: Mailings Unlimited	Contractor Name: Black Bear Sign	Contractor Address: 137 Rt 1 Scarborough	Phone (207) 286-8004
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	

Proposed Use: Commercial - Mailings Unlimited - Building wall sign 18" x 395"	Proposed Project Description: Mailings Unlimited - Building wall sign 18" x 395"
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Dept: Zoning	Status: Approved	Reviewer: Ann Machado	Approval Date: 12/09/2008
Note:			Ok to Issue: <input checked="" type="checkbox"/>
Dept: Building	Status: Approved with Conditions	Reviewer: Chris Hanson	Approval Date: 12/15/2008
Note:			Ok to Issue: <input checked="" type="checkbox"/>
1) Signage Installation to comply with Chapter 31 of the IBC 2003 building code.			

Comments:
12/8/2008-amachado: Left vcm for Paul Rogers. I sbuilding multi-tenant? Length & height of wall where the sign is going. Current specific use? Is it different from last tenant?
12/9/2008-amachado: Received necessary information by voicemail.

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

 X **Final inspection required at completion of work.**

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.

Signature of Applicant/Designee

Date

Signature of Inspections Official

Date



Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>116 Riverside Inc</u>		
Tax Assessor's Chart, Block & Lot Chart# <u>328</u> Block# <u>B</u> Lot# <u>4</u>	Owner: <u>FORTUNE INC</u> <u>121 HUTCHINS DRIVE</u> <u>Portland maine 04102</u>	Telephone: <u>347-5000</u>
Lessee/Buyer's Name (If Applicable) <u>MAILINGS UNLIMITED</u> <u>116 Riverside Industrial Parkway</u> <u>Portland maine 04103</u>	Contractor name, address & telephone: <u>Black BEAR Signs works</u> <u>19 Industrial Park Road</u> <u>Saco, maine 04072</u>	Total s.f. of signage x \$2.00 Per s.f. plus \$30.00/\$65.00 For H.D. signage= Total Fee: \$ _____ Awning Fee= cost of work _____ Total Fee: \$ _____
Who should we contact when the permit is ready: <u>PAUL ROGERS</u> phone: <u>347-5000</u>		
Tenant/allocated building space frontage (feet): Length: <u>65'</u> Height: <u>30'</u> Lot Frontage (feet) _____ Single Tenant or Multi Tenant Lot <u>with Single</u>		
Current Specific use: <u>warehouse & mailings</u> If vacant, what was prior use: _____ Proposed Use: <u>SIGN ADVERTIS BUSINESS NAME</u>		
Information on proposed sign(s): Freestanding (e.g., pole) sign? Yes _____ No _____ Dimensions proposed: _____ Height from grade: _____ Bldg. wall sign? (attached to bldg) Yes <input checked="" type="checkbox"/> No _____ Dimensions proposed: _____ <u>8" x 395"</u>		
Proposed awning? Yes _____ No _____ Is awning backlit? Yes _____ No _____ Height of awning: _____ Length of awning: _____ Depth: _____ Is there any communication, message, trademark or symbol on it? Yes _____ No _____ If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f. <u>1.5x 33 x 2 + 30</u>		
Information on existing and previously permitted sign(s): Freestanding (e.g., pole) sign? Yes _____ No _____ Dimensions: _____ Bldg. wall sign? (attached to bldg) Yes <input checked="" type="checkbox"/> No _____ Dimensions: _____ Awning? Yes _____ No _____ Sq. ft. area of awning w/communication: _____ <u>49.50 x 2 = 30</u>		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.		

Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant:	Date: <u>DEC 4, 2008</u>
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This is not a permit; you may not commence ANY work until the permit is issued.

IM - single
 $(6 \frac{1}{2}) (65 \times 30) = 117 \frac{1}{2}$ OK - 55.71 bld
 2 per fee.



Signage/Awning Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

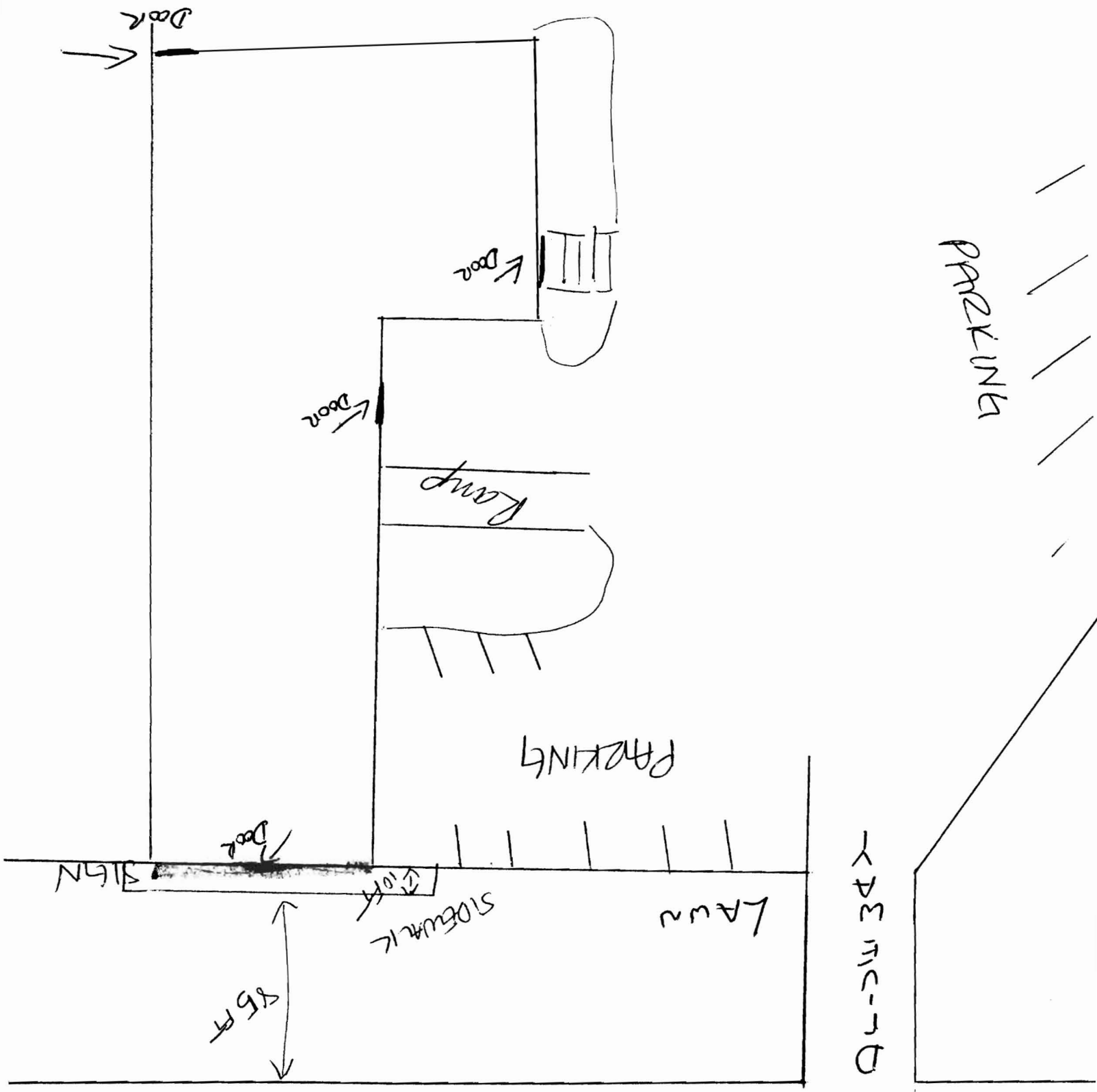
- Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way.
- Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage. *Done*
- A sketch plan of lot indicating location of buildings, driveways and any abutting streets or rights of way, lengths of building frontages, street frontages and all existing setbacks. Please indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building façade dimensions for any signage attached to the building.
- A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, construction method as well as specifics of installation/attachment.
- Certificate of flammability required for awning or canopy.
- A UL# is required for lighted signs at the time of final inspection.
- Pre-application questionnaire completed and attached.
- Photos of existing signage
- Details for sign fastening, attachment or mounting in the ground.

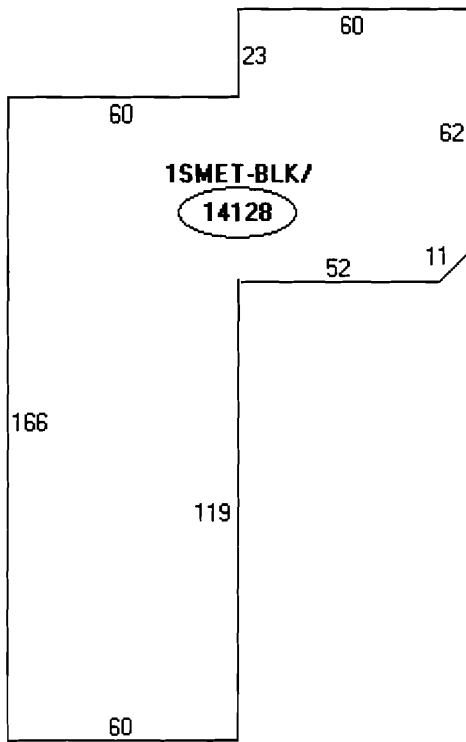
Permit fee for signage or awning-with-signage: \$30.00 plus \$2.00 per square foot of sign.

Permit fee for awning-without-signage is based on cost of work:
\$30.00 for the first \$1,000.00, \$10.00 per additional \$1,000.00 of cost.

Base application fee for any Historic District signage is \$65.00.

Riverside Industrial Parkway





Descriptor
A: 1SMET-BI
14128 sqf

18 inches

395 in
MAILINGS UNLIMITED



name 18" x 395" = 7110^{sq} = 49.35¢

14" x 24" = 336 x 4 = 1344 = 9.3
58.71¢



Quotation Date 11.4.2008

19 Industrial Park Road, Saco, Maine 04072 - P 207.286.8004 - Fax 207.286.8102

www.blackbearsignworks.com - e-mail blackbearsignworks@maine.rr.com

Name Mailings Unlimited Contact Paul Rogers

Address 116B Riverside Industrial Pkwy., Portland, ME., 04103-1431

Phone 1-800-773-7417 Fax 347-7222 Project Name Front sign

1 set of 18 inch tall, 1.5 inch thick Minnesota letters MAILINGS UNLIMITED with 4 rectangles 14 inches tall by 24 inches long. The letters will span 25 ft + in overall length and are impact resistant and fade resistant. They are made from a renewable resource (non-petroleum) plastic. The mounting will be handled using studs. Patterns and all materials included.

\$992.60 plus shipping & ST

Installation

\$460.00

Small Lag Bolts to hold letter to the building.

Additional Notes

- (1) Terms of Payment: 50% deposit with balance due at time of Completion. All applicable taxes will be billed to customer at time of invoicing.
- (2) Client is responsible for supply and final hook-up of power to illuminated signs.
- (3) Prices are based on current materials cost and are good for 30 days only from the quotation date.
- (4) Unless specifically stated, prices do not include freight, installation, shop drawings, cost of permits, color samples, disposal of removed signs, storage or applicable taxes. Costs will be added at time of final invoicing.
- (5) A site survey is required for all projects that are installed by Blackbear Signworks.

X  Date NOV 14, 2008

Signature Required: I agree to the prices, specifications and payment conditions as stated. You are authorized to do the work as described above.

PERMIT OPTION: Please sign one.

Blackbear Signworks will secure permits at a cost of \$85.00 per permit, plus city or town fees. Any permit which cannot be secured by mail will be subject to the additional charge of \$65.00 an hour, including travel time.

Customer Signature

You are authorized to proceed with this order PRIOR to receipt of permits. The responsibility for permits and or legality of this signage is that of the BUYER. Copies of permits will be forwarded to Blackbear Signworks.

Customer Signature

Fortune Inc.
121 Hutchins Drive
Portland, ME 04102
(207) 878-5760

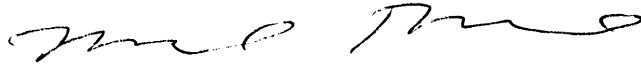
November 21, 2008

Paul Rogers
Mailing Unlimited
116 Riverside Industrial Parkway
Portland, ME 04103

Dear Paul,

Let this letter serve as authorization for you to place a sign on the building at 116 Riverside Industrial Parkway, Portland, ME 04103.

Very truly yours,

A handwritten signature in black ink, appearing to read "Richard Fortune IV", written in a cursive style.

Richard Fortune IV
President