CASCO BAY ENGINEERING
CIVIL & STRUCTURAL ENGINEERING
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October 31, 2017
City of Portland Planning and Urban Development Department
389 Congress St
Portland, ME 04101

Re: Conditional Use for Ensuring Workforce Housing

Dear City of Portland:

On behalf of our client, Gabriel Zappia, I would like to submit the following written description of project phasing for 1844 Forest Avenue. The existing dance hall is to be converted into sixteen (16) apartment units, and shall be phased as such:

- All units finished by May 1, 2018 will be phased for occupancy at that time.
- All units finished by August 1, 2018 will be phased for occupancy at that time.
- All other units will be phases as they are completed.

Please note that all units are expected to qualify as workhouse housing units, and no accommodations for these units will be required in the phasing.

Attached is the Conditional Use For Ensuring Workforce Housing Applications. Thank you for taking the time to review this, and should you need any more information, Casco Bay Engineering would be happy to oblige.

Sincerely,

Eric Dube, P.E.
Casco Bay Engineering