



Signage/ Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/ Address of Construction:		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 314 B009 001	Owner: Ciampa Robert Trustee 250 Northern Ave #400 Boston MA 02210	Telephone:
Lessee/ Buyer's Name (If Applicable) Lucas Tree 535 Warren Ave Portland Me 04103	Contractor name, address & telephone: Sign Design Inc. P.O. Box 207 Westbrook Me 04098	Total sf. of signage x \$2.00 = 200.00 Per sf. plus \$30.00 = \$65.00 For H.D. signage = Total 30.00 Fee = \$ 230.00 Awning Fee = cost of work _____ Total Fee = \$ 230.00
Who should we contact when the permit is ready: <u>Sign Design phone: 207-856-2600</u>		
Tenant/ allocated building space frontage (feet): Length: _____ Height: _____ Lot Frontage (feet) _____ Single Tenant or Multi Tenant Lot _____		
Current Specific use: _____ If vacant, what was prior use: _____ Proposed Use: _____		
Information on proposed sign(s): Freestanding (e.g., pole) sign? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Dimensions proposed: <u>4x25</u> Height from grade: <u>8</u> Bldg. wall sign? (attached to bldg) Yes <input type="checkbox"/> No <input type="checkbox"/> Dimensions proposed: _____		
Proposed awning? Yes <input type="checkbox"/> No <input type="checkbox"/> Is awning backlit? Yes <input type="checkbox"/> No <input type="checkbox"/> Height of awning: _____ Length of awning: _____ Depth: _____ Is there any communication, message, trademark or symbol on it? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, total sf. of panels w/ communications, message, trademark or symbol: _____ sf.		
Information on existing and previously permitted sign(s): Freestanding (e.g., pole) sign? Yes <input type="checkbox"/> No <input type="checkbox"/> Dimensions: _____ Bldg. wall sign? (attached to bldg) Yes <input type="checkbox"/> No <input type="checkbox"/> Dimensions: _____ Awning? Yes <input type="checkbox"/> No <input type="checkbox"/> Sq. ft. area of awning w/ communication: _____		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/ or pictures of proposed signage and existing building are also required.		

Please submit all of the information outlined in the Sign/ Awning Application Checklist.
Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/ her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>[Signature]</u>	Date: <u>14 Nov 2014</u>
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This is not a permit, you may not commence ANY work until the permit is issued.