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*Penny St. Louis Littell - Director of Planning and Urban Development
Marge Schmuckal, Zoning Administrator*

May 26, 2009

Ben Roper
PO Box 11169
Portland, ME 04104

RE: 577 Riverside Street – 312 B006 – IM – roofing business out of single family home

Dear Mr. Roper,

This letter is a follow up to the telephone conversation we had earlier today.

We met on April 3, 2009 to talk about the fact that you were running a roofing business at your property at 577 Riverside Street. This is a permitted use in the IM zone, but currently, the legal use of the property is a single family home. You were going to apply for a change of use permit to add a roofing business to your property at 577 Riverside Street.

As of today, we still have not received a change of use application. When I spoke to you this morning, you told me that you still were planning to submit a change of use application to add the roofing business. You had intended to do it sooner, but you had been dealing with personal issues and hadn't had time. You said that you thought that you could get it in next week.

You have thirty days to get the change of use application in to have the roofing business or you need to remove it. Please call me at 874-8709 if you have any questions.

Yours truly,

Ann B. Machado
Zoning Specialist
(207) 874-8709