



# Neokraft

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**Transmittal to** CITY OF PORTLAND  
 INSPECTIONS  
 389 CONGRESS STREET  
 PORTLAND, ME 04101

**Date** 07.11.2013  
**Job No.** 17070  
**Re.** ACADIA MANAGEMENT  
 PERMITS  
 MAIL

- Item**
- |  |   |   |   |
|--|---|---|---|
| <input checked="" type="checkbox"/> Attached | <input type="checkbox"/> Hand Delivered | <input type="checkbox"/> Under separate cover |   |
| <input type="checkbox"/> Shop Drawings       | <input type="checkbox"/> Prints         | <input type="checkbox"/> Samples              | <input type="checkbox"/> Specifications |
| <input type="checkbox"/> Copy of letter      | <input type="checkbox"/> Change Order   | <input type="checkbox"/> Other                |   |

Copies	Date	No.	Description
1 set	7/11/2013	17070	(1) SIGN PERMIT APPLICATION, (1) ELECTRICAL PERMIT APPLICATION, (1) SET SIGN DRAWINGS, (1) INSURANCE LIABILITY FORM AND (1) SIGN LOCATION PLAN IN REGARDS TO OBTAINING PERMITS FOR ACADIA MANAGEMENT AT 352 WARREN AVENUE.

- Purpose**
- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> For approval | <input type="checkbox"/> No exception taken     | <input type="checkbox"/> Rejected           |
| <input type="checkbox"/> For your use            | <input type="checkbox"/> Make corrections noted | <input type="checkbox"/> Review and comment |
| <input type="checkbox"/> As requested            | <input type="checkbox"/> Revise and resubmit    | <input type="checkbox"/> Other              |

**Remarks** PLEASE REVIEW FOR APPROVAL AND CALL WITH PRICE CONFIRMATION. THANK YOU!

**Copy to**

**From** PAT BOLDUC

If enclosures are not as noted kindly notify us at once.

OFFICE:\CLERICAL\TEMPLATES\TRANSMITTAL FORM.DOT