

Department of Planning & Development
Lee D. Urban, Director



CITY OF PORTLAND

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Economic Development

October 14, 2003

John Vance
393 Warren Avenue
Portland, ME 04103

Re: Clearing at 353-361 Warren Avenue
CBL: 303 C 12, 13, 25, 26

Dear Mr. Vance:

Last week, City staff observed the clearing of your lot at 353-361 Warren Avenue. The lot has since been graveled. Please note that any future use of this lot for parking or storage will entail site plan review, as will the alteration to a drainage course. A Department of Environmental Protection Stormwater Permit may also be required.

The Public Works Department may have issues with any work being done in the right-of-way.

I encourage you to discuss any future plans with us before you make further alterations to, or change the use of this lot.

Please do not hesitate to give me a call if you have any questions.

Sincerely,

Sarah Hopkins
Development Review Services Manager

cc.: Alexander Jaegerman, Planning Division Director
Jay Reynolds, Development Review Coordinator
Charlie Lane, Associate Corporation Counsel
Michael Nugent, Inspections Services Manager
Marge Schmuckal, Zoning Administrator
Todd Merkle, Public Works