

# PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life . www.portlandmaine.gov

Planning & Urban Development Department Jeff Levine, AICP, Director

Planning Division
Alexander Jaegerman, FAICP, Director

February 12, 2013

Darcy Bingham

**FEMA** 

500 C Street, SW

Washington, D.C. 20472

Denise Brown, P.E. and Mike Mullen

**KBR** 

63 South Royal Street, Suite 200

Mobile, AL 36602

Project Name:

Level 1 Site Alteration: FEMA Equipment Installation

ID Number:

2012 -643

Address:

236 Lane Avenue, Portland, ME 04103

(owned by Saga Communication of New England)

CBL:

302 A006001

Applicant:

FEMA (Darcy Bingham)

Planner:

Jean Fraser

### Dear Madam/Sir:

On February 12, 2013, the Planning Authority approved with conditions a Level I: Site Alteration site plan for the installation of a transmitter module, two generators, and a 6000 gallon fuel tank immediately adjacent the existing radio transmitter building at 236 Lane Avenue. The equipment is associated with a Loan Agreement between FEMA and Saga Communication of New England to provide power for radio transmission during major emergencies.

The approval is based on the application including the May, 2012 FEMA Equipment Loan Agreement with Saga Communication of New England LLC; KBR letter dated January 24, 2013; letter from Saga Communication of New England LLC dated February 6, 2013; and plans G-001, G-101, C-101, C-102, C-103, C-301, S-502 all dated 1.16.2013 and plan S-102 dated 1.22.2013 as submitted by KBR.

### SITE PLAN REVIEW

The Planning Authority found the plan is in conformance with the Site Plan Standards of the Land Use Code subject to the following conditions of approval:

- 1. That the applicant shall contribute \$310 to the Capisic Brook Watershed water quality treatment program to address the required mitigation of project storm water quality impacts; and
- 2. That in the event that the license/agreement should lapse/not be renewed, the Planning Authority must be notified and will determine whether or not additional review is necessary; and

- 3. That the testing of the 75-80kW generator shall take place between the hours of 9am and 4pm Monday through Friday, no more than one time per week and for a duration of up to 1 hour; and
- 4. That the testing of the 35kW generator shall take place between the hours of 7am and 9pm Monday through Friday, no more than one time per week and for a duration of up to 1 hour; and
- 5. That the sound levels of the generators during tests and normal operation shall not exceed the maximum noise allowances of the B-4 zone; and
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O:\PLAN\Dev Rev\Lane Ave - 236 (FEMA gens & fuel tank)\Correspondence\App ltr FEMA 2.12.2013.docx

- 7. <u>Department of Public Services Permits</u> If work will occur within the public right-of-way such as utilities, curb, sidewalk and driveway construction, a street opening permit(s) is required for your site. Please contact Carol Merritt at 874-8300, ext. 8828. (Only excavators licensed by the City of Portland are eligible.)
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If there are any questions, please contact Jean Fraser at (207) 874-8728.

Sincerely,

Barbara Barhydt

Acting Planning Division Director

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Attachment: Performance Guarantee Packet

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Thomas Errico, P.E., TY Lin Associates
David Senus, P.E., Woodard and Curran
Rick Blackburn, Assessor's Department
Approval Letter File

### Jean Fraser - RE: Re: FEMA Equipment Installation WGAN

From: "Denise Brown" < Denise. Brown@kbr.com>

**To:** "Jean Fraser" < JF@portlandmaine.gov>

**Date:** 3/12/2013 12:07 PM

Subject: RE: Re: FEMA Equipment Installation WGAN CC: "Philip DiPierro" < PD@portlandmaine.gov>

### Jean,

We just had the pre-bid walk-thru with potential contractors. Construction is currently estimated to start in mid-April. The contractor will be submitting the performance guarantee.

We still need to complete the building permit process. We are waiting on the generator vendor data so we can remove the "hold" from the foundation drawings. I'm hoping to have that soon.

Denise Brown, P.E. KBR 63 S. Royal Street, Suite 200 Mobile, AL 36602 251-450-7920 denise.brown@kbr.com

From: Jean Fraser [mailto:JF@portlandmaine.gov]

Sent: Tuesday, March 12, 2013 10:30 AM

To: Denise Brown Cc: Philip DiPierro

Subject: Fwd: Re: FEMA Equipment Installation WGAN

Hello Denise

I was wondering if you could let me know where things stand regarding this project.

The performance guarantee is mainly for the erosion control and the landscaping, and it is the long term viability of the landscaping that is of primary concern given the proximity of residential properties.

The process usually is that you would send in an estimate of the cost of these items and agree it with us, and then would post the guarantee as an escrow account (or letter of credit) that would be returned/drawn down in due course as the work is completed.

My colleague Phil diPierro (copied on this e-mail; 207 874 8632) handles the performance guarantee and the preconstruction meeting on site - and in any case I would like to advise him of the timetable on this project.

Thank you Jean

>>> Jean Fraser 2/27/2013 4:14 PM >>> Denise



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Approval Letter File

### Jean Fraser - Re: FEMA Equipment Installation WGAN

From:

Jean Fraser

To:

Brown, Denise

Date:

2/27/2013 4:14 PM

Subject: Re: FEMA Equipment Installation WGAN

### Denise

I have consulted with senior colleagues here who generally handle these kinds of questions.

What you have listed are all of the items that the performance guarantee covers. Once the items are installed / constructed /planted the performance guarantee would get returned except a 10% defect amount that we retain for a year after the project is completed to cover defects eg dead trees (and then that would be returned if no "defects").

Our main concern is that the fencing and landscaping is installed as shown in your plans and then the trees maintained adequately to achieve the screening- and since the FEMA agreement does not explicitly cover the landscaping nor does the letter from the owner I think we would prefer that a performance guarantee is posted.

I may be able to convince colleagues to have the PG just cover the landscaping if you could show the extra fencing (around the outside generator) is covered by the documentation.

Or if you can document that the landscaping is definitely covered by the Federal funding and would include maintenance, then we could seek a waiver from senior managers but that might take a bit more time.

Thank you Jean

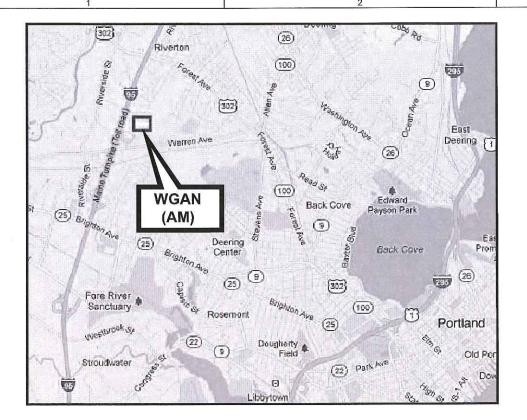
>>> "Denise Brown" <Denise.Brown@kbr.com> 2/27/2013 10:30 AM >>> Good morning Jean,

I received the Performance Guarantee information and have a few questions. Since this is a project paid for with federal dollars, do we still need to do the performance guarantee? If so, what all do we need to cover with the performance guarantee? From the checklist, it looks like earthwork, landscaping and erosion control may be all that apply.

Thank you!

Denise Brown, P.E. **KBR** 63 S. Royal Street, Suite 200 Mobile, AL 36602 251-450-7920 denise.brown@kbr.com

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VICINITY MAP



PROJECT AERIAL VIEW
SEE SITE PLAN, DWG G-101

# FEMA EMERGENCY RADIO NETWORK WGAN PORTLAND, MAINE

WGAN TRANSMITTER SITE 236 LANE AVENUE PORTLAND, ME 04103 CUMBERLAND COUNTY

### INDEX

G-001 VICINITY MAP AND INDEX G-101 SITE PLAN C-101 STORMWATER MANAGEMENT PLAN C-102 CIVIL PLAN C-103 LANDSCAPING PLAN S-001 STRUCTURAL GENERAL NOTES S-101 FOUNDATION AND FENCE PLAN S-102 SITE GENERATOR FOUNDATION PLAN S-301 MISCELLANEOUS SECTIONS S-501 MISCELLANEOUS DETAILS M-101 MECHANICAL PLAN M-201 MECHANICAL FUEL SYSTEM ELEVATIONS PLANNINGfile M-501 MECHANICAL FUEL PIPING DETAILS M-601 FUEL SYSTEM P&ID F-101 FLECTRICAL SITE PLAN E-102 ELECTRICAL GROUNDING PLAN E-103 ELECTRICAL POWER PLAN E-104 GROUNDING AND POWER PLAN

E-401 TRANSMITTER / GENERATOR ELECTRICAL PANEL SCHEDULES
E-402 TRANSMITTER / GENERATOR ELECTRICAL RISER DIAGRAM
E-403 ELECTRICAL SCHEDULES
E-404 TRANSMITTER / GENERATOR UPS / TIME DELAY DIAGRAM

E-501 INSTALLATION DETAILS E-502 INSTALLATION DETAILS E-503 INSTALLATION DETAILS E-504 INSTALLATION DETAILS

GROUNDING AND POWER PLAN

PEMA APPROVED PLANS #2012 - 643 236 Lane Ave

### REFERENCED BUILDING CODES

CITY OF PORTLAND TECHNICAL MANUAL 2010
MAINE UNIFORM BUILDING CODE 2010
INTERNATIONAL BUILDING CODE 2009
INTERNATIONAL MECHANICAL CODE 2009

NATIONAL ELECTRIC CODE, 2008 EDITION
NFPA 101 LIFE SAFETY CODE, 2009 EDITION

APPROVED SITE PLAN
Subject to Dept. Conditions
Date of Approval: 2-12-2013

CITY OF PORTLAND

Val. 2-12-2013







DCB

Drewn by
RAM
MLM
Reviewed by:
DCB
Dobb

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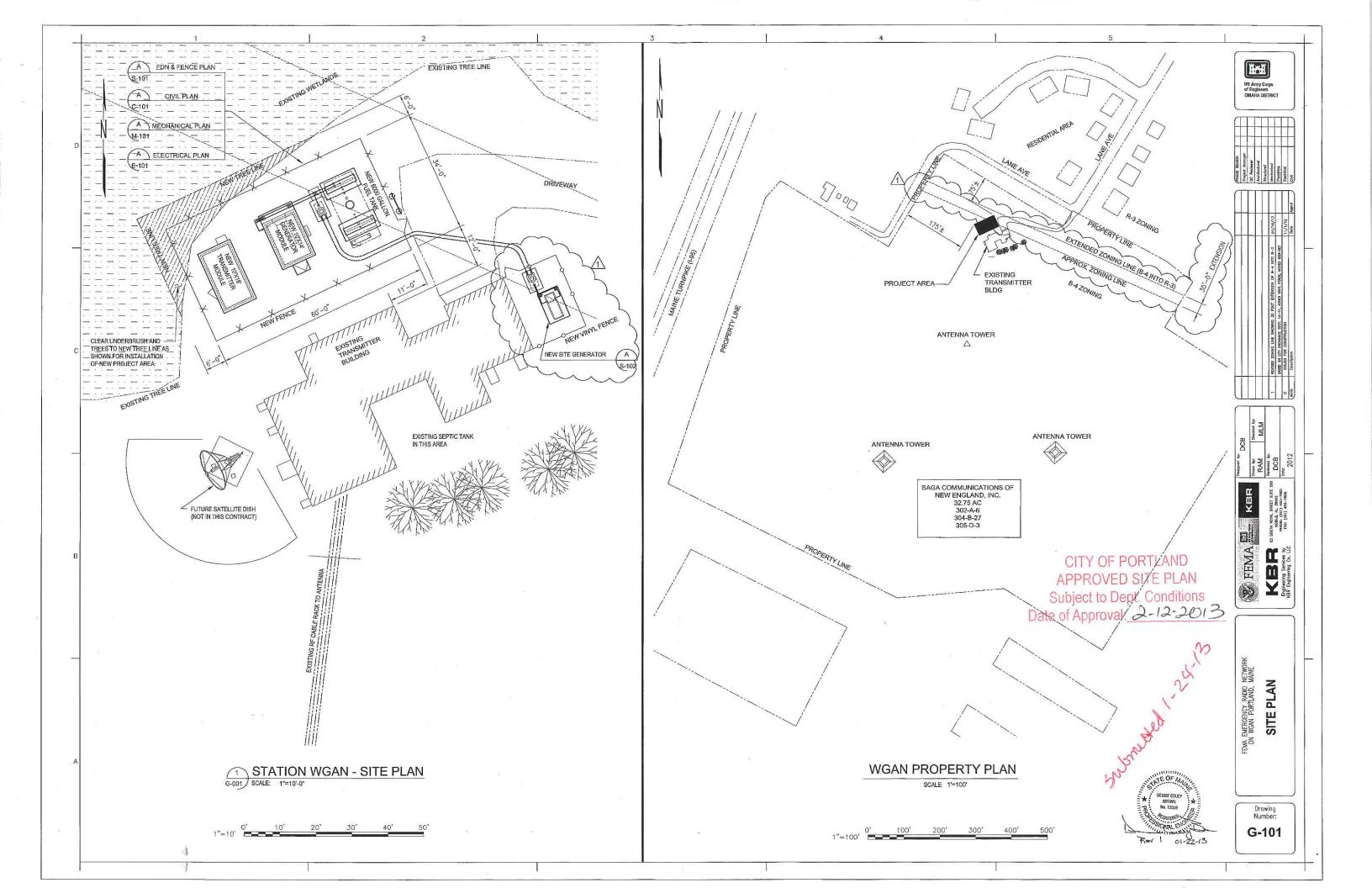
FEMA EMERGENCY PADIO NETWORK
ON WGAN PORTLAND, MAINE
COVER SHEET
VICINITY MAP AND INDEX

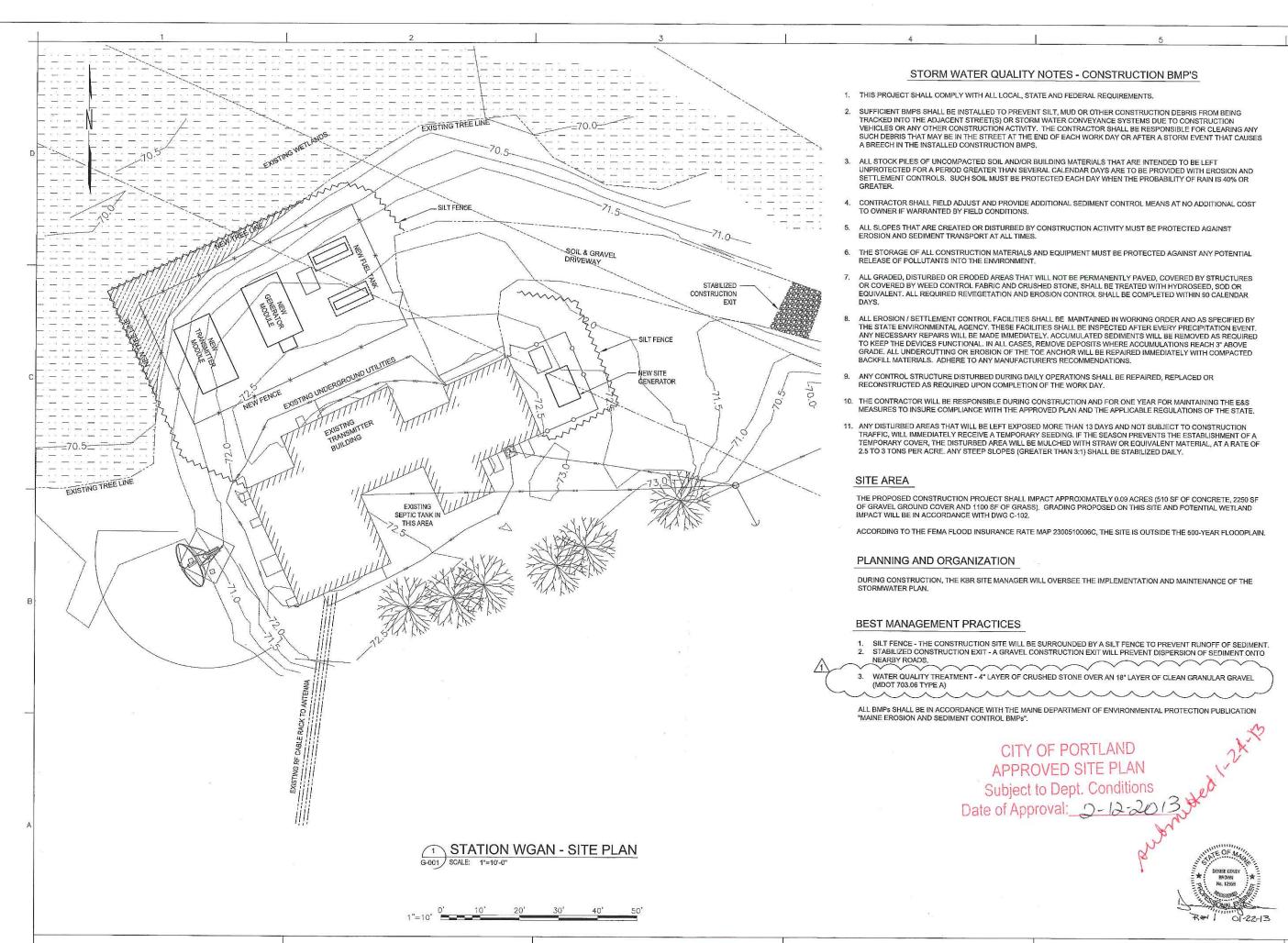
Drawing Number: G-001

Note - test of sets circ. 6.6.13 as that was when Perf. Grarante Posted J

NFPA 30, 2008 EDITION

**ASCE 7-05** 





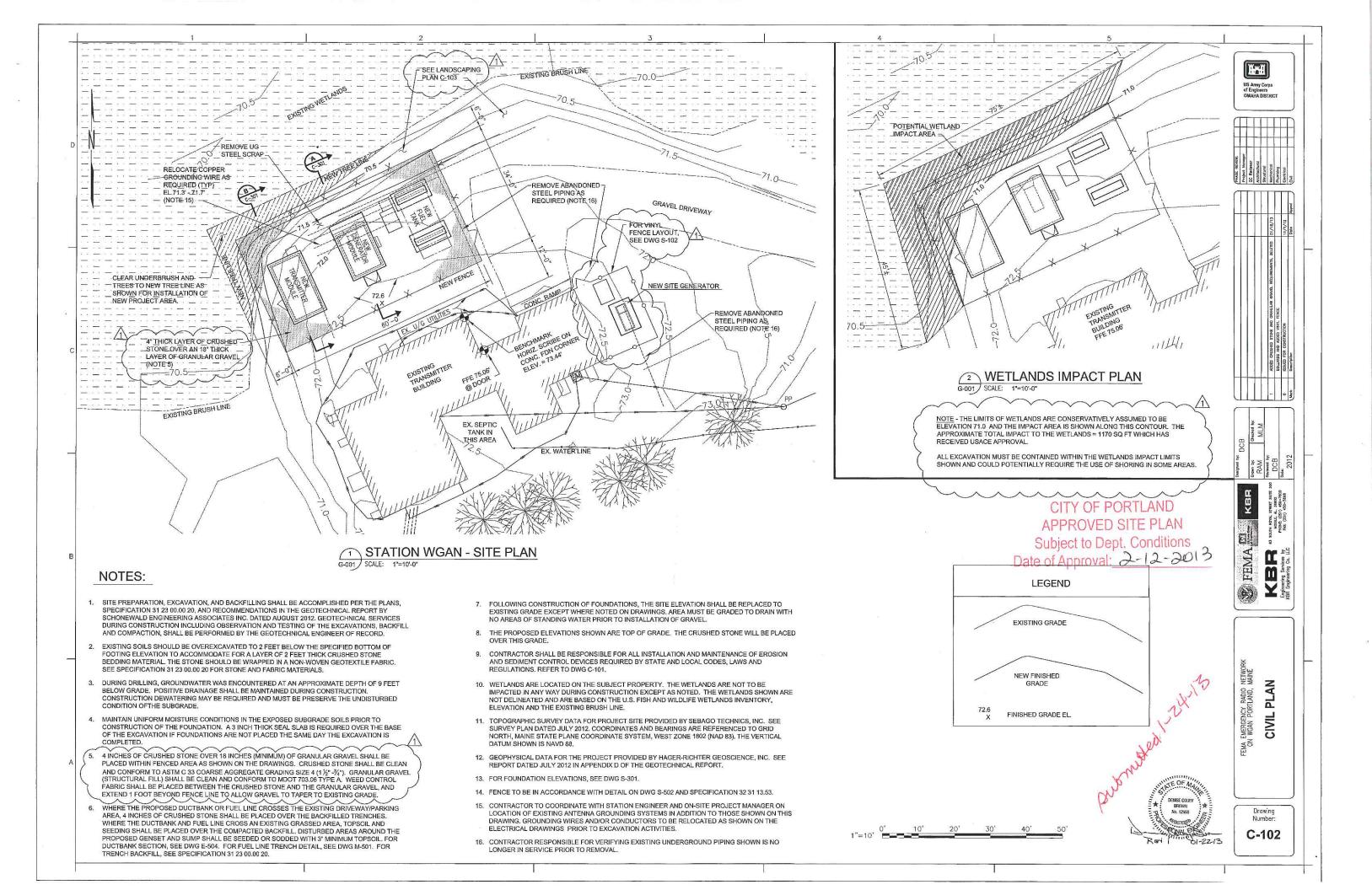
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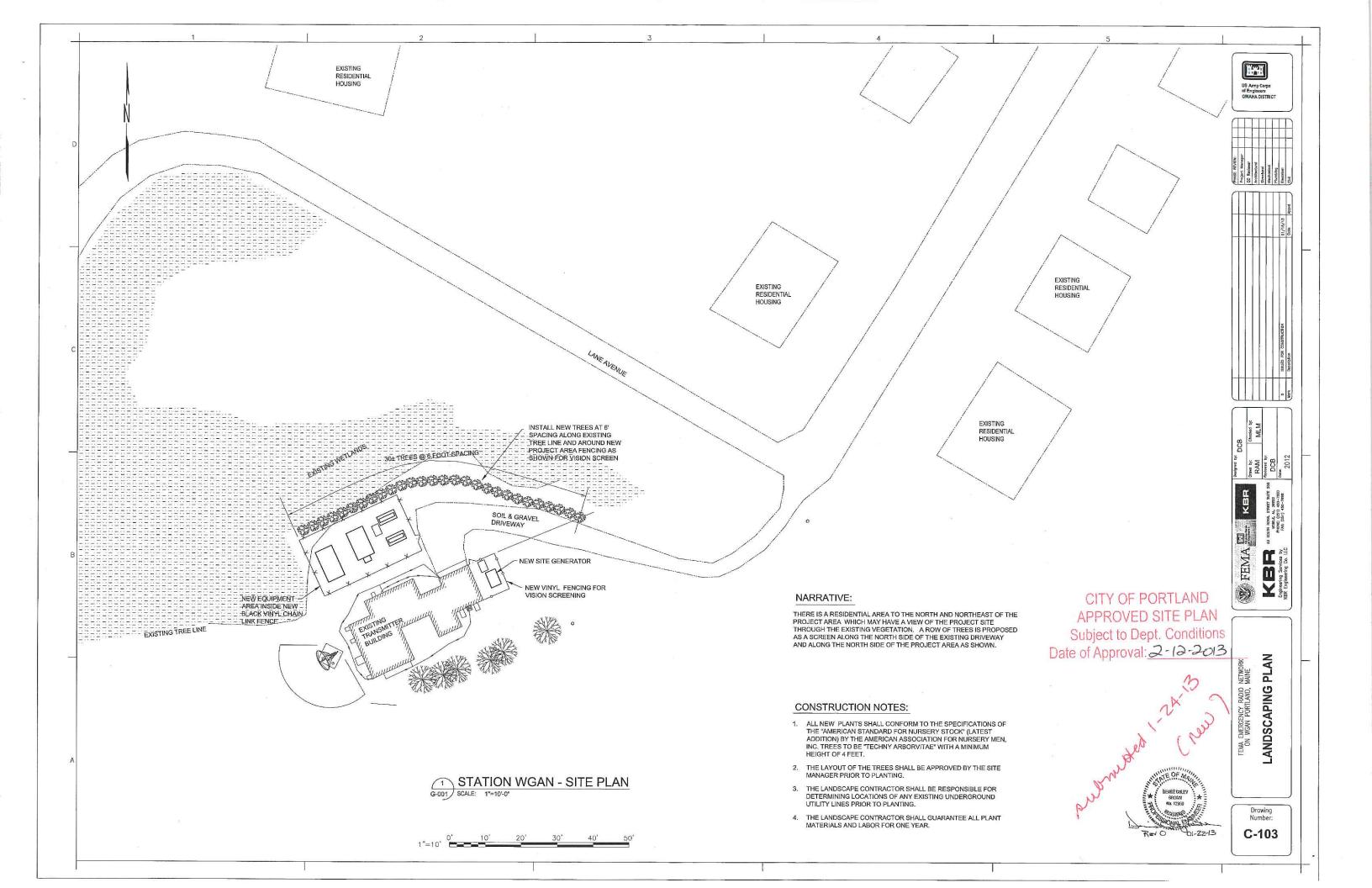
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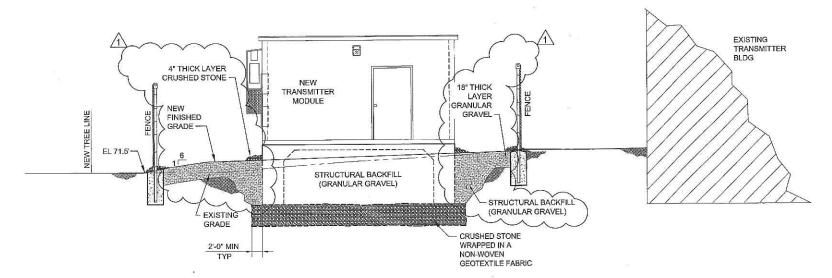
ENT STORMWATER MANAGEM PLAN MAINE FEMA EMERGENCY RADIO ON WGAN PORTLAND,

> Drawing Number: C-101





7 EXISTING TRANSMITTER 4" THICK LAYER BLDG CRUSHED STONE 18" THICK LAYER GRANULAR NEW FINISHED GRAVEL -GRADE -NEW GENERATOR MODULE STRUCTURAL BACKFILL (GRANULAR GRAVEL) - STRUCTURAL BACKFILL (GRANULAR GRAVEL) - CRUSHED STONE WRAPPED IN A NON-WOVEN GEOTEXTILE FABRIC



CROSS SECTION

SCALE: 1/4"=10'

CROSS SECTION
SCALE: 1/4"=10"

### NOTES:

- 1. FOR CIVIL GENERAL NOTES AND PLAN, SEE DWG C-102.
- 2. FOR EXCAVATION & BACKFILL REQUIREMENTS, SEE GEOTECHNICAL REPORT AND
- 3. FOR TOP OF CONCRETE ELEVATIONS, SEE DWG S-301.







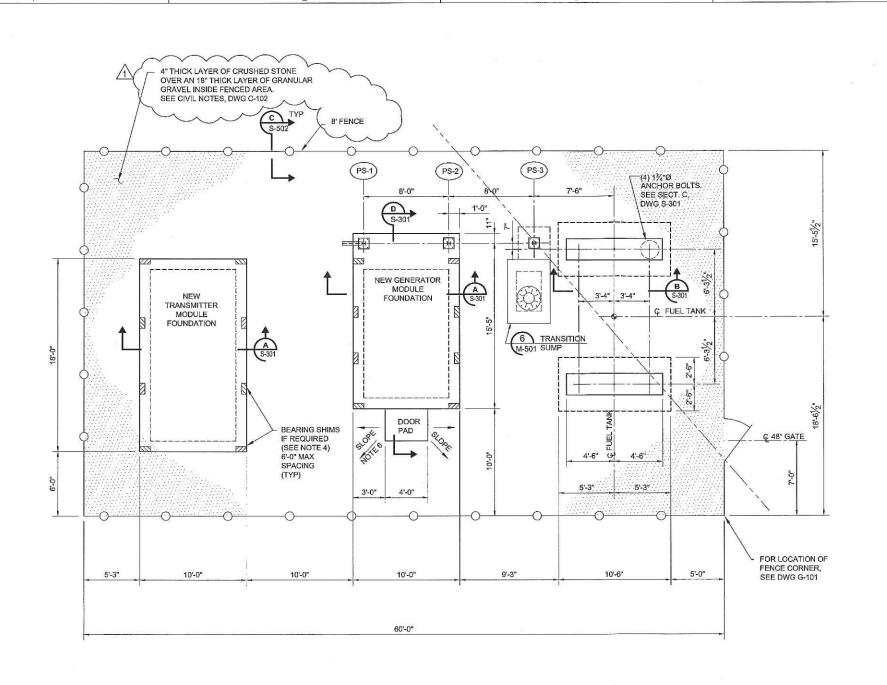
63 SOUTH ROYAL STREET SUITE 20
MOBILE, AL. 36602
PHONE: (251) 450—7808
FAX. (261) 450—7808

FEMA E KBR Engineering Services by

> FEMA EMERGENCY RADIO NETWORK ON WGAN PORTLAND, MAINE. CIVIL SECTIONS

> > Drawing Number: C-301

CITY OF PORTLAND APPROVED SITE PLAN
Subject to Dept. Conditions
Date of Approval: 2-12-2013



FOUNDATION AND FENCE PLAN
G-101 SCALE: 1/4"=1'-0"



### NOTES:

- 1. FOR STRUCTURAL GENERAL NOTES, SEE DWG S-001. FOR CIVIL NOTES, SEE DWG C-102.
- 2. (PS-1) PIPE SUPPORT DESIGNATOR. SEE DWG S-501.
- 3. SEE ELECTRICAL DRAWINGS FOR GROUNDING.
- 4. BEARING SHIMS SHALL BE USED AS REQUIRED TO ASSURE PERIMETER BEARING OF GENERATOR AND TRANSMITTER MODULES. BEARING SHIMS PROVIDED WITH MODULE.
- 5. CONTRACTOR TO CONTACT ENGINEER IF WEIGHT OF EQUIPMENT PURCHASED EXCEEDS THE DEAD AND FLUID LOADS SHOWN ON DWG S-001.
- 6. SLOPE FINISHED GRADE AND CRUSHED STONE AWAY FROM DOOR PAD AS SHOWN.



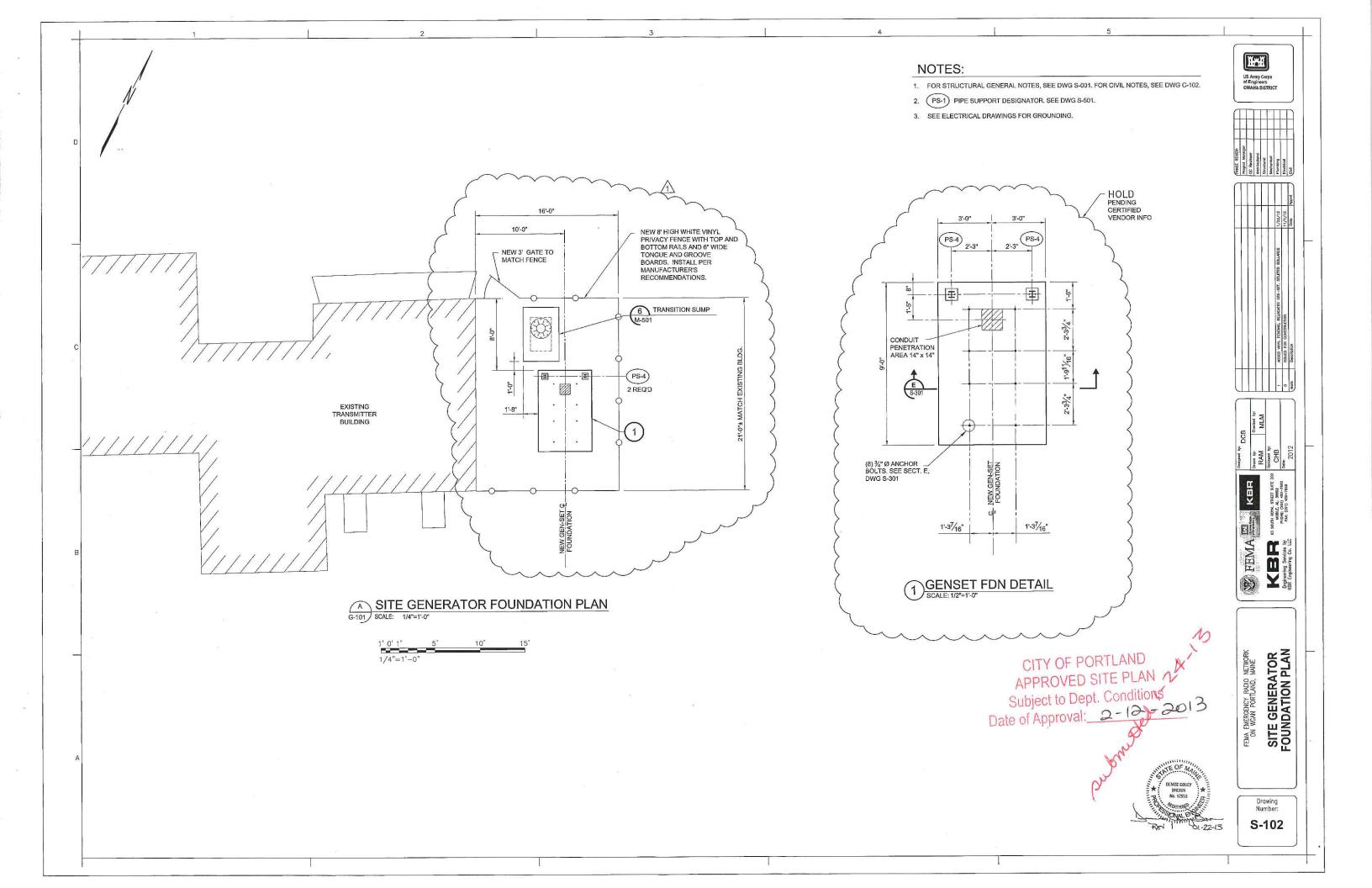


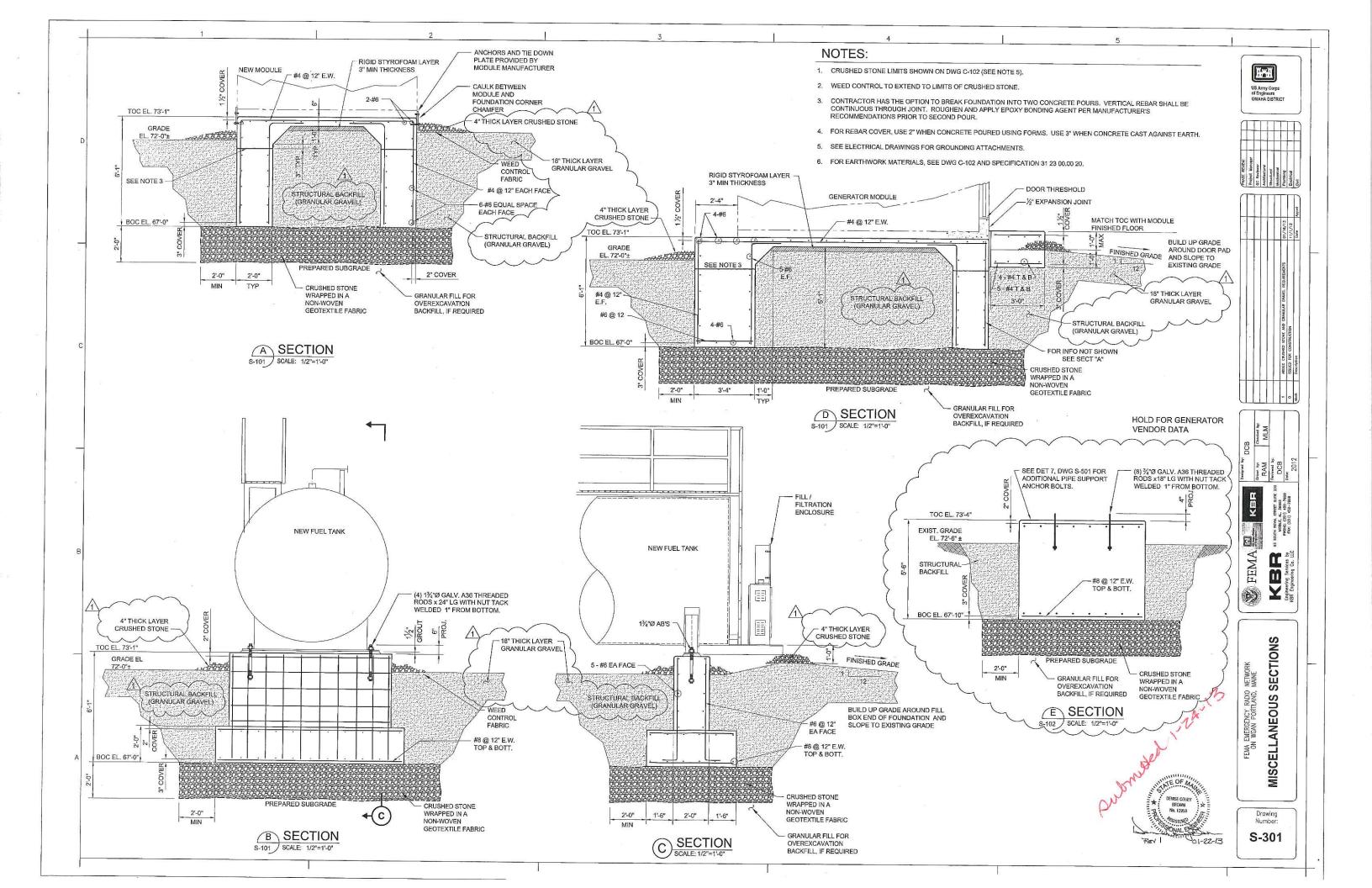


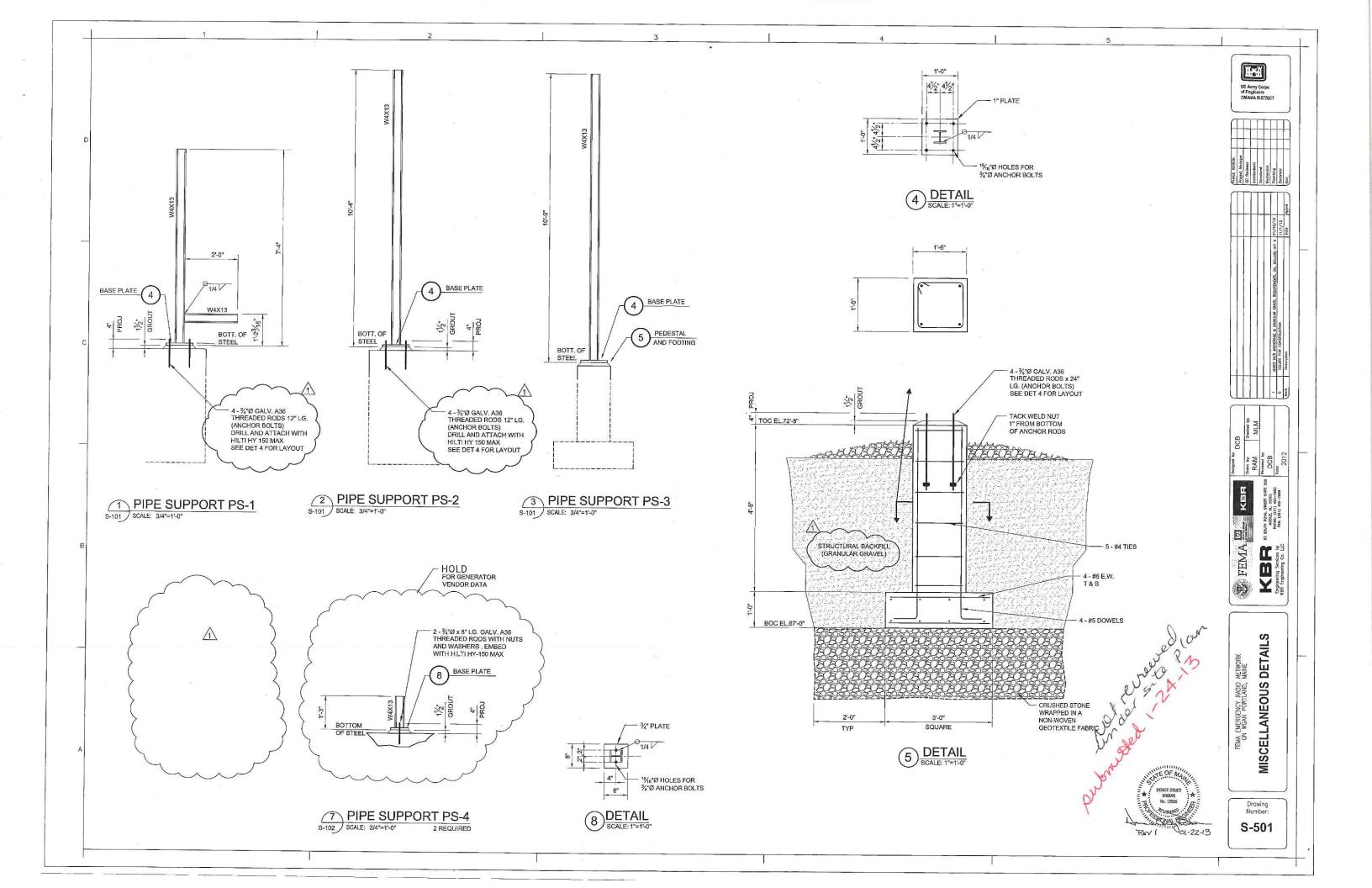
FEMA E Engineering Services by

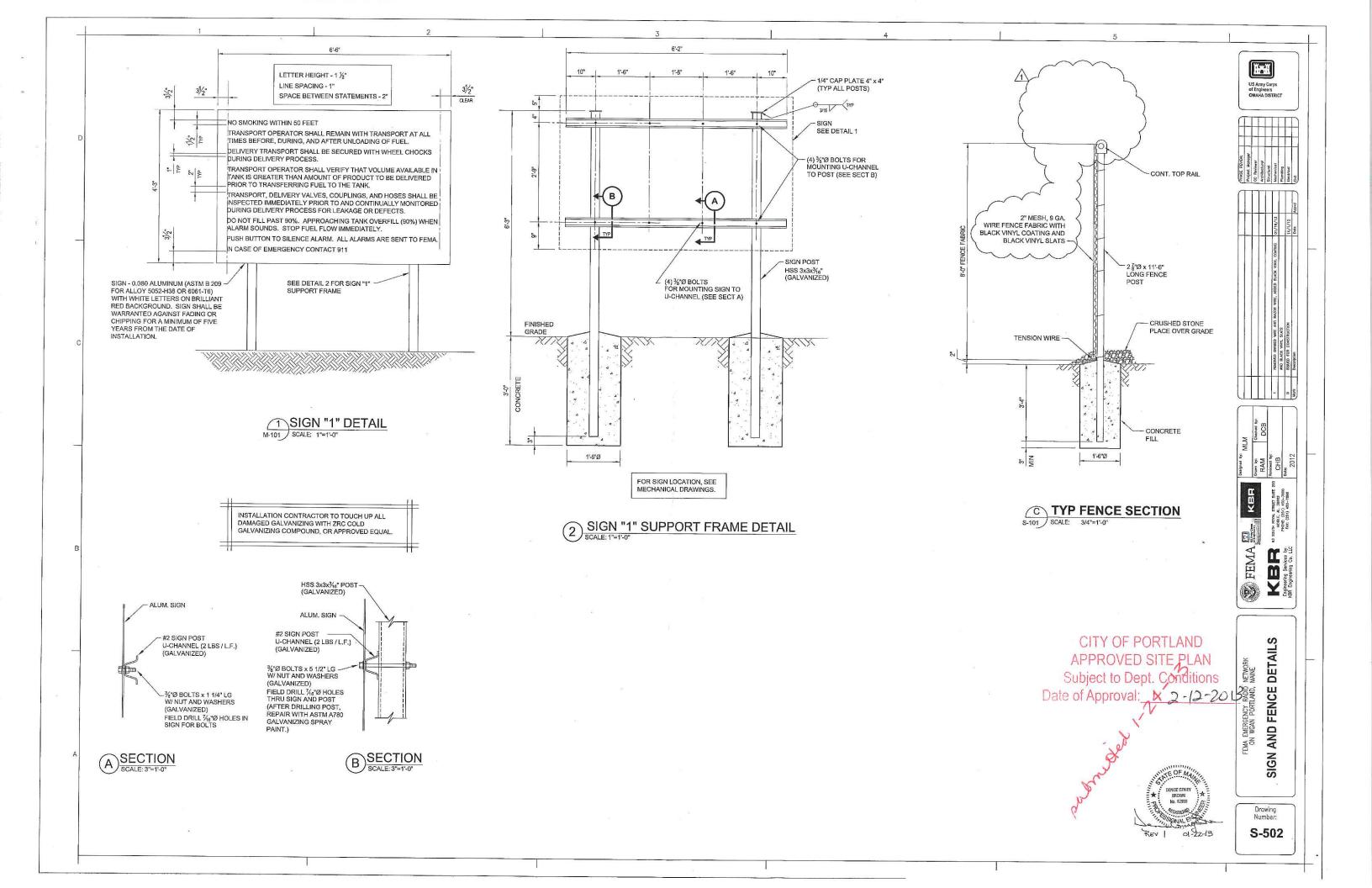
FOUNDATION AND FENCE PLAN FEMA EMERGENCY RADIO NETWORK ON WGAN PORTLAND, MAINE

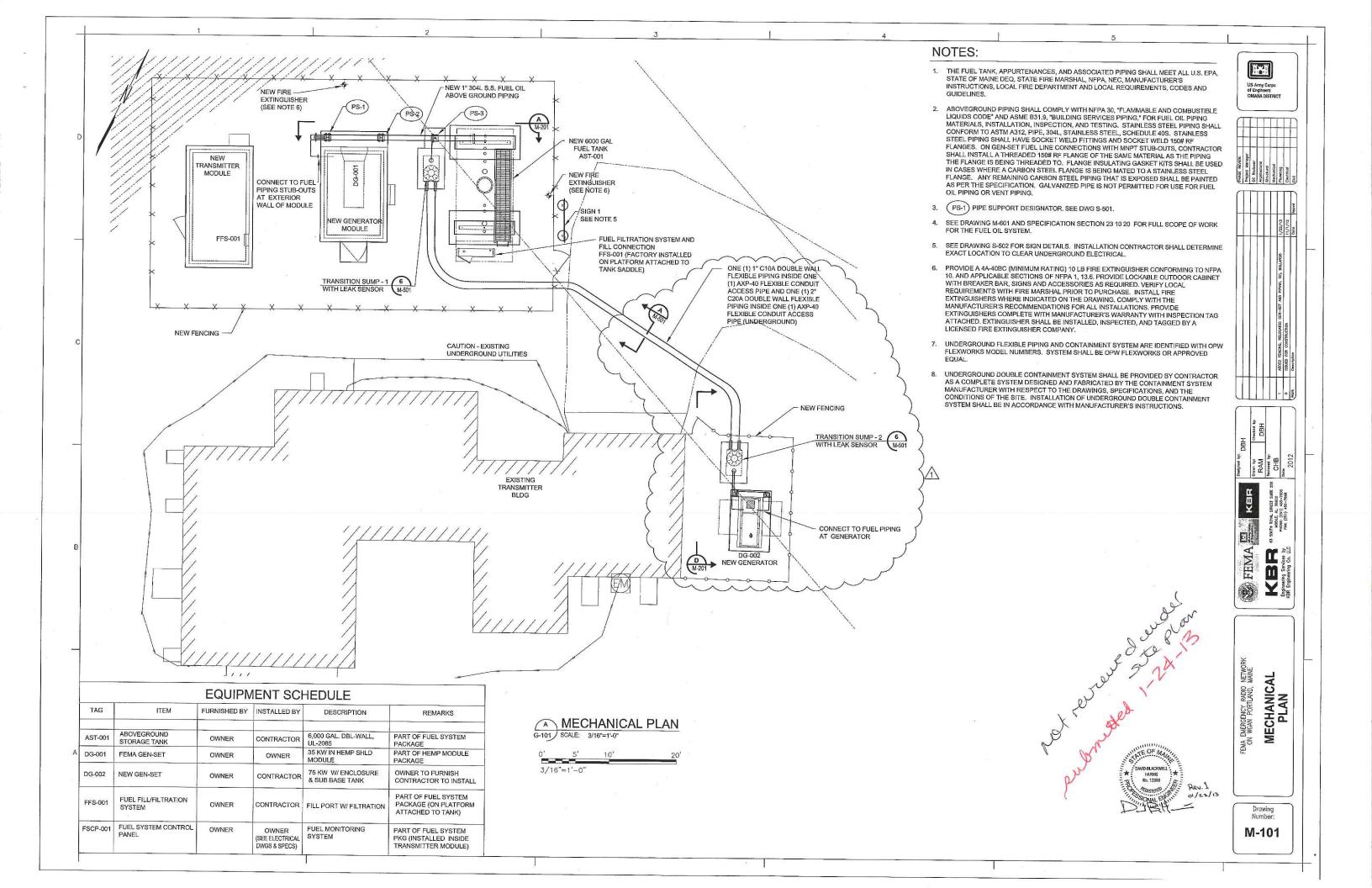
Drawing Number: S-101











## Infrastructure Financial Contribution Form Planning and Urban Development Department Planning Division

Amount \$ 310.00 City Account Number: 710-0000-236-98-00 Project Code: (This number can be obtained by calling Cathy Ricker, x8665)
Project Name: FEMA Egripment Unstallation
Analysis ID #
Project Location: 236 Lane Ave (Saga Communication of NE land)
Project Description: Installation of transmitter module, 2 generators and 6000 gal fluel tank w/ associated fencing + landscapies funds intended for:
Funds intended for: 2 Mitigation of project's stormwater quality impacts
Applicant's Name: FEMA % Darry Bingham but also sent Approval
Applicant's Name:  FEMA 40 Davry Bingham but also sent Approval  Applicant's Address:  Courners to agent KBR * address below  FEMA, 500 C Street, Sw washington OC  20472
Expiration:
If funds are not expended or encumbered for the intended purpose by, funds, or any balance of remaining funds, shall be returned to contributor within six months of said date.
Funds shall be permanently retained by the City.
Other (describe in detail)
Form of Contribution:
Escrow Account
Cash Contribution KBR check # 296556 dated 1/23/2013
Interest Disbursement: Interest on funds to be paid to contributor only if project is not commenced.
<b>Terms of Draw Down of Funds:</b> The City shall periodically draw down the funds via a payment requisition from Public Works, which form shall specify use of City Account # shown above.
Date of Form: Feb. 13th, 2013  Planner: Jean Frasel
Planner: Jean Frasel
<ul> <li>Attach the approval letter, condition of approval or other documentation of the required contribution.</li> <li>One copy sent to the Applicant.</li> </ul>
Electronic Distribution to: Peggy Axelsen, Michael Bobinsky, Michael Farmer, Kathi Earley, Betsy Beety, David Margolis-Pineo, Jeff Tarling, Alex Jaegerman, Barbara Barhydt, Phil DiPierro, Deb Marquis and Planner for project.
and to KBR: Deniso Brown, PE KBR 63 S. Royal Street, Suite 200 Mobile, AL 36602

February 5, 2013

Ms. Jean Fraser, Planning Division 4<sup>th</sup> Floor, Portland City Hall 389 Congress Street Portland, ME 04101-3509

RE: WGAN Transmitter Site

236 Lane Avenue Portland, ME 04103

FEMA Emergency Radio Network Project

Level 1 Site Alteration Application (#2012-643)

Dear Jean,

Please find enclosed a check for \$310.00 for the Urban Impaired Stream compensation for the referenced project. This compensation request was one of the comments received in response to our Site Alteration application referenced in your letter dated January 4, 2013. The amount was included in our response letter dated January 24, 2013 and determined based on the following:

Non-Roof Impervious Area (Acres)(\$5,000) = (0.05 ac)(\$5,000) = \$250 Roof Area (Acres)(\$2,000) = (0.01 ac)(\$2,000) = \$20 Landscape Area (Acres)(\$1,000) = (0.04 ac)(\$1,000) = \$40 **Total Compensation Fee = \$310** 

Please let me know if you have any questions or need additional information. Thank you for your assistance with this process.

Sincerely,

Denise Brown, P.E.

**KBR** 

251-450-7920

denise.brown@kbr.com

CHECK Order To The CITY OF PORTLAND Order 389 CONGRESS \*\*\* THREE HUNDRED TEN USD\*\*\* Pay Exactly P.O. Box 3 Houston Kellogg Brown & Root, Inc. Subs & Affils Attn Treasury Dept. PORTLAND ME 04101 TX 77001 **Authorized Signature** 01/23/2013 Citibank Delaware One Penn's Way New Castle, DE 19720 296556 Net Amount \$\*\*\*\*\*\*\*\*310.00 62-20 D Security features included. Details on back.

#1955962 #1

##95% BBBBF #BD20011EO#

### Infrastructure Financial Contribution Form Planning and Urban Development Department Planning Division

	ity Account Number: 710-0000-236-98-00 Project Code:	
Project Name: FEMA &	Egripment Unstallation.	
		E land)
Project Location: 236 Lan	re Ave (Saga Communication of N	inace have
Project Description: Unstalla	whom of transmitter module, I for	or + land scapic
Funds intended for: 2 Mitiga	hon of project's stormwater greated	ty impacts
Applicant's Name:	10 Darry Bringham but also ser	Approval
Applicant's Address:	thon of projects shormwater greated to Darry Bingham but also see 13 to agent KBR * address below 500 C Street, Sw washingt	ton OC 20472
Expiration:	*	
The state of the s	cumbered for the intended purpose by ds, or any balance of remaining funds, shall be returned to cor	ntributor within six
Funds shall be permanently reta	ained by the City	
1 dias shall be permanently reta	anica by the oity.	
Other (describe in detail)		
Form of Contribution:		
Escrow Account		
Cash Contribution KBR	2 check # 296556 dated 1/23/	2013
Interest Disbursement: Interest on fun	nds to be paid to contributor only if project is not commenced.	
Public Works, which form shall specify t		uisition from
Date of Form: Feb. 13th, 2 Planner: Jean Fra Se	2013	
Planner: Jean Frase	el .	
<ul> <li>Attach the approval letter, condition of a</li> <li>One copy sent to the Applicant.</li> </ul>	approval or other documentation of the required contribution.	9
Jeff Tarling, Alex Jaegerman, Barbara Bárhydt, F	ichael Bobinsky, Michael Farmer, Kathi Earley, Betsy Beety, David Margoli Phil DiPierro, Deb Marquis and Planner for project.	
Cano	d to KBR: Denied Brown, PE KBR 63 S. Royal Street, S mobile, AL 36602	Juite 200

February 5, 2013

Ms. Jean Fraser, Planning Division 4<sup>th</sup> Floor, Portland City Hall 389 Congress Street Portland, ME 04101-3509

RE:

WGAN Transmitter Site

236 Lane Avenue Portland, ME 04103

FEMA Emergency Radio Network Project

Level 1 Site Alteration Application (#2012-643)

Dear Jean,

Please find enclosed a check for \$310.00 for the Urban Impaired Stream compensation for the referenced project. This compensation request was one of the comments received in response to our Site Alteration application referenced in your letter dated January 4, 2013. The amount was included in our response letter dated January 24, 2013 and determined based on the following:

Non-Roof Impervious Area (Acres)(\$5,000) = (0.05 ac)(\$5,000) = \$250 Roof Area (Acres)(\$2,000) = (0.01 ac)(\$2,000) = \$20 Landscape Area (Acres)(\$1,000) = (0.04 ac)(\$1,000) = \$40 **Total Compensation Fee = \\$310** 

Please let me know if you have any questions or need additional information. Thank you for your assistance with this process.

Sincerely,

Denise Brown, P.E.

**KBR** 

251-450-7920

denise.brown@kbr.com



# PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life . www.portlandmaine.gov

### Planning & Urban Development Department Jeff Levine, AICP, Director

Planning Division
Alexander Jaegerman, FAICP, Director

February 12, 2013

Darcy Bingham

**FEMA** 

500 C Street, SW

Washington, D.C. 20472

Denise Brown, P.E. and Mike Mullen

**KBR** 

63 South Royal Street, Suite 200

Mobile, AL 36602

Project Name:

Level 1 Site Alteration: FEMA Equipment Installation

ID Number:

2012 -643

Address:

236 Lane Avenue, Portland, ME 04103

(owned by Saga Communication of New England)

CBL:

302 A006001

Applicant:

FEMA (Darcy Bingham)

Planner:

Jean Fraser

### Dear Madam/Sir:

On February 12, 2013, the Planning Authority approved with conditions a Level I: Site Alteration site plan for the installation of a transmitter module, two generators, and a 6000 gallon fuel tank immediately adjacent the existing radio transmitter building at 236 Lane Avenue. The equipment is associated with a Loan Agreement between FEMA and Saga Communication of New England to provide power for radio transmission during major emergencies.

The approval is based on the application including the May, 2012 FEMA Equipment Loan Agreement with Saga Communication of New England LLC; KBR letter dated January 24, 2013; letter from Saga Communication of New England LLC dated February 6, 2013; and plans G-001, G-101, C-101, C-102, C-103, C-301, S-502 all dated 1.16.2013 and plan S-102 dated 1.22.2013 as submitted by KBR.

### SITE PLAN REVIEW

The Planning Authority found the plan is in conformance with the Site Plan Standards of the Land Use Code subject to the following conditions of approval:

- 1. That the applicant shall contribute \$310 to the Capisic Brook Watershed water quality treatment program to address the required mitigation of project storm water quality impacts; and
- 2. That in the event that the license/agreement should lapse/not be renewed, the Planning Authority must be notified and will determine whether or not additional review is necessary; and

- 3. That the testing of the 75-80kW generator shall take place between the hours of 9am and 4pm Monday through Friday, no more than one time per week and for a duration of up to 1 hour; and
- 4. That the testing of the 35kW generator shall take place between the hours of 7am and 9pm Monday through Friday, no more than one time per week and for a duration of up to 1 hour; and
- 5. That the sound levels of the generators during tests and normal operation shall not exceed the maximum noise allowances of the B-4 zone; and
- That all necessary Federal, State and local permits and approvals shall be obtained prior to use/operation of the equipment, including a Maine State Fire Marshall permit for the aboveground fuel tank.

The approval is based on the submitted site plan. If you need to make any modifications to the approved site plan, you must submit a revised site plan for staff review and approval.

### STANDARD CONDITIONS OF APPROVAL

Please note the following standard conditions of approval and requirements for all approved site plans:

- 1. <u>Develop Site According to Plan</u> The site shall be developed and maintained as depicted on the site plan and in the written submission of the applicant. Modification of any approved site plan or alteration of a parcel which was the subject of site plan approval after May 20, 1974, shall require the prior approval of a revised site plan by the Planning Board or Planning Authority pursuant to the terms of Chapter 14, Land Use, of the Portland City Code.
- 2. <u>Separate Building Permits Are Required</u> This approval does not constitute approval of building plans, which must be reviewed and approved by the City of Portland's Inspection Division.
- 3. <u>Site Plan Expiration</u> The site plan approval will be deemed to have expired unless work has commenced within one (1) year of the approval or within a time period up to three (3) years from the approval date as agreed upon in writing by the City and the applicant. Requests to extend approvals must be received before the one (1) year expiration date.
- 4. Performance Guarantee and Inspection Fees A performance guarantee covering the site improvements, inspection fee payment of 2.0% of the guarantee amount and seven (7) final sets of plans must be submitted to and approved by the Planning Division and Public Services Department prior to the release of a building permit, street opening permit or certificate of occupancy for site plans. If you need to make any modifications to the approved plans, you must submit a revised site plan application for staff review and approval.
- 5. <u>Defect Guarantee</u> A defect guarantee, consisting of 10% of the performance guarantee, must be posted before the performance guarantee will be released.
- 6. Preconstruction Meeting Prior to the release of a building permit or site construction, a preconstruction meeting shall be held at the project site. This meeting will be held with the contractor, Development Review Coordinator, Public Service's representative and owner to review the construction schedule and critical aspects of the site work. At that time, the Development Review Coordinator will confirm that the contractor is working from the approved site plan. The site/building contractor shall provide three (3) copies of a detailed construction schedule to the attending City representatives. It shall be the contractor's responsibility to arrange a mutually agreeable time for the pre-construction meeting.

- 7. <u>Department of Public Services Permits</u> If work will occur within the public right-of-way such as utilities, curb, sidewalk and driveway construction, a street opening permit(s) is required for your site. Please contact Carol Merritt at 874-8300, ext. 8828. (Only excavators licensed by the City of Portland are eligible.)
- 8. <u>As-Built Final Plans</u> Final sets of as-built plans shall be submitted digitally to the Planning Division, on a CD or DVD, in AutoCAD format (\*,dwg), release AutoCAD 2005 or greater.

The Development Review Coordinator must be notified five (5) working days prior to the date required for final site inspection. The Development Review Coordinator (Phil diPierro) can be reached at the Planning Division at 874-8632. All site plan requirements must be completed and approved by the Development Review Coordinator prior to issuance of a Certificate of Occupancy. <u>Please</u> schedule any property closing with these requirements in mind.

If there are any questions, please contact Jean Fraser at (207) 874-8728.

Sincerely,

Barbara Barhydt

Acting Planning Division Director

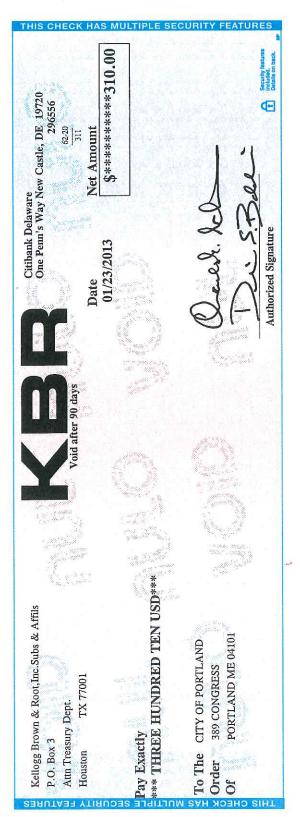
Darbara Barty St

Attachment: Performance Guarantee Packet

CC:

Jeff Levine, AICP, Director of Planning and Urban Development Alexander Jaegerman, FAICP, Planning Division Director Barbara Barhydt, Development Review Services Manager Jean Fraser, Planner Philip DiPierro, Development Review Coordinator, Planning Marge Schmuckal, Zoning Administrator, Inspections Division Tammy Munson, Inspection Division Director Lannic Dobson, Administration, Inspections Division Gayle Guertin, Administration, Inspections Division Michael Bobinsky, Public Services Director Katherine Barley, Engineering Services Manager, Public Services Bill Clark, Project Engineer, Public Services David Margolis-Pineo, Deputy City Engineer, Public Services

Doug Roncarati, Stormwater Coordinator, Public Services
Greg Vining, Associate Engineer, Public Services
Michelle Sweeney, Associate Engineer
John Low, Associate Engineer, Public Services
Rhonda Zazzara, Field Inspection Coordinator, Public Services
Mike Farmer, Project Engineer, Public Services
Jane Ward, Administration, Public Services
Jeff Tarling, City Arborist, Public Services
Jeremiah Bartlett, Public Services
Captain Chris Pirone, Fire Department
Thomas Errico, P.E., TY Lin Associates
David Senus, P.E., Woodard and Curran
Rick Blackburn, Assessor's Department
Approval Letter File



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" 296556"

TOTAL TENDERED

SV +- LIEN -+ TM CHECK# ERROR / WARNING MESSAGES

PT

CASH EDIT LISTING

DRAWER #: 1

PREPARED 2/15/13, 10:26:08 PROGRAM CR400L CITY OF PORTLAND, ME

2/15/13 00 OVER THE COUNTER

DETAIL CUST CUSTOMER LOCATION NAME/ADDRESS TOTAL PAYMENT BATCH ID - JMY RECEIPT

GM-MISC (NEED ACCT #) 310.00 GM Infrastructure Contributn / Plannin

0035405 310.00 CR=71000002369800

CK 310.00 PJ=IN1306 INFRA. ACCT. #2012-643

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PREPARED 2/15/13, 10:26:08 PROGRAM CR400L CITY OF PORTLAND, ME

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### Jean Fraser - Fwd: Re: WGAN FEMA site 236 Lane Avenue letter

From:

Danielle West-Chuhta (Danielle West-Chuhta)

To:

Jean Fraser

Date:

2/11/2013 12:19 PM

Subject:

Fwd: Re: WGAN FEMA site 236 Lane Avenue letter

I think that the letter that you attached sufficiently addresses all the issues and a condition is not necessary. By the way, did you see that Ms. Ball (on Burnside) was severely burned/injured in a fire over the weekend? Too sad.

#### Danielle

>>> Jean Fraser 2/11/2013 9:26 AM >>> Danielle

You may recall - re RTI- that you advised me to get a letter from the owner as they were giving FEMA rights to install equipment etc on their land. You also advised that the owner needed to confirm responsibility for the maintenance of the trees and fencing.

You will see that the owner has provided RTI (I think) but the maintenance question is kicked back to FEMA and its not in the FEMA contract. I have asked (in this forwarded e-mail) for FEMA to confirm they will maintain. I'm not sure of the ordinance basis for requiring the confirmation re landscaping.

I was wondering if I can issue the approval letter (also attached) with a new first condition along these lines:

"That the applicant (FEMA) shall provide a letter, prior to the issuance of a building permit, confirming that the approved landscaping and fencing will be maintained on the same terms as the rest of equipment subject to the loan agreement between FEMA and Saga Communication of New England, LLC, May 2012."

thanks Jean

>>> Jean Fraser 2/7/2013 2:15 PM >>> Denise

The letter is fine except that in the agreement that I have seen (attached) there is no requirement for FEMA to maintain the landscaping and fencing. Section VI (2) limits FEMA's maintenance to "equipment".

Our attorney was requesting the owner to confirm that they would maintain the landscaping and fencing but the letter states "This agreement provides the applicant with the rights to install and maintain the equipment as well as the associated fencing and new landscaping..." but rights are not responsibilities.

Can FEMA confirm that they will be responsible for maintaining the fencing and landscaping on the same timetable and terms as the "equipment" in the loan agreement?

thanks Jean

>>> "Denise Brown" <Denise.Brown@kbr.com> 2/7/2013 2:00 PM >>>



February 6, 2013

Ms. Jean Fraser
Planning & Urban Development, Planning Division Office
Portland City Hall
389 Congress Street
Portland, ME 04101

RE: WGAN Transmitter Site

236 Lane Avenue Portland, ME 04103

FEMA Emergency Radio Network Project Level 1 Site Alteration Application 2012-643

# Dear Ms. Fraser:

Please accept this letter as evidence that the Level 1 Site Alteration applicant, Federal Emergency Management Agency, has an agreement with the property owner, Saga Communication of New England, LLC for the WGAN transmitter site located at 236 Lane Avenue. This agreement is for the installation and maintenance of the proposed fuel tank, generator, transmitter module and generator module and associated equipment to serve the Emergency Alert System as detailed in the Equipment Loan Agreement previously submitted. This agreement provides the applicant with the rights to install and maintain the equipment as well as the associated fencing and new landscaping as finally proposed with the continuing consent of the property owner. Saga is aware of the addition of trees and fencing as detailed on the KBR drawings submitted to the City on January 24, 2013.

We understand the Planning Authority must be notified if the license/agreement should lapse or not be renewed. Should you have any questions, please contact me.

Sincerely

Andrew (Armstrong Director of Engineering

Saga Communication of New England, LLC

D.B.A. Portland Radio Group

207-774-4561

# Jean Fraser - Condition of approval, FEMA Lane Ave

From:

Jean Fraser

To:

West-Chuhta, Danielle

Date:

2/5/2013 11:46 AM

Subject:

Condition of approval, FEMA Lane Ave

**Attachments:** 

draft app ltr FEMA.docx; FEMA Equipment Loan Agreement re SAGA land.pdf;

FEMA Equip landscape plan Lane Ave.pdf

#### Danielle

Some weeks ago we discussed the fact that the FEMA license (for transmitter and generator equipment at Lane Ave) was for 10 years and you advised me to include a condition that "if the license/agreement should lapse/not be renewed, the Planning Authority must be notified and can review the matter again at that time."

When I put that in the approval letter (see attached, condition 2) it didn't sound right- maybe you can suggest better wording?

I attach the Loan Agreement for reference. Also (as you advised) the owner (Saga) are sending us a letter confirming OK with equipment and with maintenance of it and trees/fencing. Site Landscape Plan also attached.

thanks Jean



# PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life . www.portlandmaine.gov

# Planning & Urban Development Department

Jeff Levine, AICP, Director

**Planning Division** 

Alexander Jaegerman, FAICP, Director

February X, 2013 Darcy Bingham

**FEMA** 

500 C Street, SW

Washington, D.C. 20472

Denise Brown, P.E. and Mike Mullen

**KBR** 

63 South Royal Street, Suite 200

Mobile, AL 36602

Project Name: FEMA Equipment Installation

ID Number:

2012 -643

Address:

236 Lane Avenue, Portland, ME 04103 (owned by Saga Communication of

New England)

CBL:

302 A006001

Applicant:

FEMA (Darcy Bingham)

Planner:

Jean Fraser

# Dear Madam/Sir:

On February X, 2013, the Planning Authority approved with conditions a Level I: Site Alteration site plan for the installation of a transmitter module, two generators, and a 6000 gallon fuel tank immediately adjacent the existing radio transmitter building at 236 Lane Avenue. The equipment is associated with a Loan Agreement between FEMA and Saga Communication of New England to provide power for radio transmission during major emergencies.

The approval is based on the application, letter dated January 24, 2013 and plans dated XXX [Jan 24 version latest submitted] as submitted by KBR.

#### SITE PLAN REVIEW

The Planning Authority found the plan is in conformance with the Site Plan Standards of the Land Use Code subject to the following conditions of approval:

1. That the applicant shall contribute \$310 to the Capisic Brook Watershed water quality treatment program to address the required mitigation of project storm water quality impacts; and

- 2. That in the event the license/agreement should lapse/not be renewed, the Planning Authority shall be notified in order to review the matter again at that time.
- 3. That the testing of generators shall take place between the hours of 7am and 9pm Monday through Friday, no more than one time per week and for a duration of up to X; and
- 4. That the sound levels of the generators during tests and normal operation shall not exceed the maximum noise allowances of the B-4 zone; and
- 5. That all necessary Federal, State and local permits and approvals shall be obtained prior to use/operation of the equipment, including a Maine State Fire Marshall permit for the aboveground fuel tank.

The approval is based on the submitted site plan. If you need to make any modifications to the approved site plan, you must submit a revised site plan for staff review and approval.

# STANDARD CONDITIONS OF APPROVAL

Please note the following standard conditions of approval and requirements for all approved site plans:

- 1. <u>Develop Site According to Plan</u> The site shall be developed and maintained as depicted on the site plan and in the written submission of the applicant. Modification of any approved site plan or alteration of a parcel which was the subject of site plan approval after May 20, 1974, shall require the prior approval of a revised site plan by the Planning Board or Planning Authority pursuant to the terms of Chapter 14, Land Use, of the Portland City Code.
- 2. <u>Separate Building Permits Are Required</u> This approval does not constitute approval of building plans, which must be reviewed and approved by the City of Portland's Inspection Division.
- 3. <u>Site Plan Expiration</u> The site plan approval will be deemed to have expired unless work has commenced within one (1) year of the approval <u>or</u> within a time period up to three (3) years from the approval date as agreed upon in writing by the City and the applicant. Requests to extend approvals must be received before the one (1) year expiration date.
- 4. **Performance Guarantee and Inspection Fees** A performance guarantee covering the site improvements, inspection fee payment of 2.0% of the guarantee amount and seven (7) final sets of plans must be submitted to and approved by the Planning Division and Public Services Department prior to the release of a building permit, street opening permit or certificate of occupancy for site plans. If you need to make any modifications to the approved plans, you must submit a revised site plan application for staff review and approval.
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attending City representatives. It shall be the contractor's responsibility to arrange a mutually agreeable time for the pre-construction meeting.

- 7. <u>Department of Public Services Permits</u> If work will occur within the public right-of-way such as utilities, curb, sidewalk and driveway construction, a street opening permit(s) is required for your site. Please contact Carol Merritt at 874-8300, ext. 8828. (Only excavators licensed by the City of Portland are eligible.)
- 8. <u>As-Built Final Plans</u> Final sets of as-built plans shall be submitted digitally to the Planning Division, on a CD or DVD, in AutoCAD format (\*,dwg), release AutoCAD 2005 or greater.

The Development Review Coordinator must be notified five (5) working days prior to the date required for final site inspection. The Development Review Coordinator can be reached at the Planning Division at 874-8632. All site plan requirements must be completed and approved by the Development Review Coordinator prior to issuance of a Certificate of Occupancy. <u>Please</u> schedule any property closing with these requirements in mind.

If there are any questions, please contact Jean Fraser at (207) 874-8728.

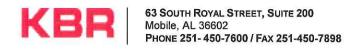
Sincerely,

Barbara Barhydt Acting Planning Division Director

#### Attachments:

1. Performance Guarantee Packet

Jeff Levine, AICP, Director of Planning and Urban Development cc: Alexander Jaegerman, FAICP, Planning Division Director Barbara Barhydt, Development Review Services Manager Jean Fraser, Planner Philip DiPierro, Development Review Coordinator, Planning Marge Schmuckal, Zoning Administrator, Inspections Division Tammy Munson, Inspection Division Director Lannie Dobson, Administration, Inspections Division Gayle Guertin, Administration, Inspections Division Michael Bobinsky, Public Services Director Katherine Earley, Engineering Services Manager, Public Services Bill Clark, Project Engineer, Public Services David Margolis-Pineo, Deputy City Engineer, Public Services Doug Roncarati, Stormwater Coordinator, Public Services Greg Vining, Associate Engineer, Public Services Michelle Sweeney, Associate Engineer John Low, Associate Engineer, Public Services Rhonda Zazzara, Field Inspection Coordinator, Public Services Mike Farmer, Project Engineer, Public Services Jane Ward, Administration, Public Services Jeff Tarling, City Arborist, Public Services Jeremiah Bartlett, Public Services Captain Chris Pirone, Fire Department Thomas Errico, P.E., TY Lin Associates David Senus, P.E., Woodard and Curran Rick Blackburn, Assessor's Department Approval Letter File



Please upload

December 3, 2012

Barbara Barhydt Development Review Services Manager Planning Division 389 Congress Street Portland, ME 04101

RE: WGAN Transmitter Site
236 Lane Avenue
Portland, ME 04103
FEMA Emergency Radio Network Project
Level 1 Site Alteration Application

2012-643

Please find the enclosed electronic submittal of drawings and attachments following our application for a Level 1 Site Alteration Development Review Permit for the FEMA Emergency Radio Network Project at the WGAN transmitter site.

The following items in PDF form are enclosed for your review:

- Attachment 1 Documentation discussing application check list
- Attachment 2a Property Deed
- Attachment 2b Parcel Map
- Attachment 3 ELA signed by FEMA and property owner
- Attachment 4 Correspondence from USACE Portland office personnel
- Attachment 5 USACE Category 1 Notification Form
- Attachment 6 Correspondence from Maine DEP
- Attachment 7 Topographical Survey Plan
- One (1) electronronic copy of the followings drawings in PDF format:

<b>Drawing No:</b>	Drawing Title	Revision
G-001	Vicinity Map and Index	0
G-101	Site Plan	0
C-101	Stormwater Management Plan	0
C-102	Civil Plan	0
C-301	Civil Sections	0
S-001	Structural General Notes	0
S-101	Foundation & Fence Plan	0
S-102	Site Generator Foundation Plan	0
S-301	Miscellaneous Sections	0
S-501	Miscellaneous Details	0
S-502	Sign and Fence Details	0
M-101	Mechanical Plan	0
M-201	Mechanical Fuel System Elevations	0

M-501	Fuel Piping Details	0
M-601	Fuel System P&ID	0
E-101	Electrical Site Plan	0
E-102	Electrical Grounding Plan	0
E-103	Electrical Power Plan	0
E-104	Grounding and Power Plan	0
E-105	Grounding and Power Plan	0
E-401	Transmitter/Generator Electrical Panel Schedules	0
E-402	Transmitter/Generator Electrical Riser Diagrams	0
E-403	Electrical Schedules	0
E-404	Transmitter/Generator UPS/Time Delay Diagram	0
E-501	Installation Details	0
E-502	Installation Details	0
E-503	Installation Details	0
E-504	Installation Details	0

Please let me know if you have any questions or need additional information for the submittal.

Sincerely,

Mike Mullen

KBR

251-450-7896

mike.mullen2@kbr.com

2012-643-

PROJECT NAME: FEMA Emergency Radio Network - WGAN Transmitter Site

PROPOSED DEVELOPMENT ADDRESS:

236 Lane Avenue, Portland, ME 04103

PROJECT DESCRIPTION:

NOV 2 1 2012

Addition of a transmitter module, generator module, site generator and 6000 gallon fuel tank for critical

power generation to operate the facility during situations of war, terrorist attack or natural disaster.

CHART/BLOCK/LOT: 302 A006001

	Applicant's Contact for electronic plans	
e e e	Name: Mike Mullen	
	e-mail: mike.mulllen2@kbr.com	
CONTACT INFORMATION:	work #: 251-450-7896	
Applicant – must be owner, Lessee or Buyer	Applicant Contact Information	
Name: Darcy Bingham	Work # 202-646-3839	
Business Name, if applicable: FEMA	Home#	
Address: 500 C Street, SW	Cell# Fax#	
City/State: Washington, DC Zip Code: 20472	e-mail: darcy.bingham@fema.gov	
Owner – (if different from Applicant)	Owner Contact Information	
Name: Saga Communications of New England Inc	Work # 207-771-4561	
Address: 420 Western Ave	Home#	
City/State: South Portland, ME Zip Code: 04106	Cell # Fax#	
	e-mail: aarmstrong@portlandradiogroup.com	
Agent/ Representative	Agent/Representative Contact information	
Name: KBR	Work # 251-450-7896	
Address: 63 S. Royal Street, Suite 200	Cell#	
City/State: Mobile, AL Zip Code: 36602	e-mail: mike.mulllen2@kbr.com	
Billing Information	Billing Information	
Name: KBR	Work # 251-450-7896	
Address: 63 S. Royal Street, Suite 200	Cell # Fax# 251-450-7898	
City/State: Mobile, AL Zip Code: 36602:	e-mail: mike.mulllen2@kbr.com	

# FEMA Emergency Radio Network WGAN Transmitter Site - Portland, Maine Level I Site Alteration Documentation Attachment 1

# **Project Description**

Under Executive Order 13407, FEMA is undertaking construction activities to establish an effective, reliable and integrated system to alert and warn the American people in situations of war, terrorist attack or natural disaster. These activities will provide selected radio stations with critical power generation, fuel storage and other provisions deemed necessary to operate and maintain their transmitter facilities for an extended period without the availability of commercial power.

The KDWN radio station is participating in this FEMA Emergency Radio Network Program. We are proposing to add equipment near the existing transmitter building including a transmitter module, a generator module housing a 35 kW generator, a 6000-gallon aboveground double-walled fuel storage tank and a 75 kW emergency generator. No towers are proposed or impacted as a part of this project.

# Evidence of right, title and interest

The property is owned by Saga Communication of New England. A copy of the deed is attached (*Attachment 2*). Saga has agreed to participate in the FEMA Emergency Radio Network, allowing the equipment to be located at the WGAN transmitter site. Darcy Bingham from FEMA is the applicant for the Site Alteration permit. An Equipment Loan Agreement was signed by FEMA and Saga Communication of New England for this project and is attached (*Attachment 3*).

# Copies of Required State and Federal permits

The Portland USACE office has informed us that Category 1 review under the General Permit is all that is required for wetlands permitting due to the limited amount of impact (see attached e-mail correspondence from Jay Clement – *Attachment 4*). A copy of the Category 1 Notification Form is attached. The form was submitted to USACE on November 1, 2012 (*Attachment 5*).

The Maine DEP Bureau of Land and Water Quality have communicated with USACE that the proposed wetland alteration would be considered minor and would be exempt under the Natural Resources Projection Act (see attached e-mail message from Marybeth Richardson – *Attachment 6*).

#### Zoning

The property is zoned B-4 Commercial Corridor Zone. The property is currently used for a radio transmitter site and this project does not change the use. The existing transmitter building was constructed in 1938 and the property has been used as a radio transmitter site since then. We are installing additional equipment only – towers/antenna will not be added or modified. A permitted use listed for B-4 properties in the Land Use Ordinance is "communications studios and broadcast receiving facilities".

## Easements

No existing easements were found running through the proposed project site. No new easements are proposed for this project.

# Waivers

In accordance with the Technical Manual, a boundary survey is required for Level 1 Site Alteration projects. However, since we are impacting less than one-tenth of an acre within a 32.75-acre site, we are requesting an exemption to this requirement.

Because the project site is located in a remote area, not easily seen from a public roadway, we ask for leniency in any requirements for driveway improvements, lighting improvements, sidewalks, landscaping, etc. No additional traffic is expected to the site due to the addition of the FEMA equipment.

We propose to use an 8-foot chain link fence surrounding the project area only and not along the property line. In accordance with section 4.5.7 of the Technical Manual, a 9-gauge fence fabric mounted on schedule 40 pipe posts will be used. However, because the project site is remotely located, we request a waiver to the fence requirements to allow the use of barbed wire and razor wire as additional protection for the fuel tank and equipment and to exempt the use of vinyl coating.

# Evidence of Financial and Technical Capacity

The project is being funded by FEMA. The technical design was performed by KBR who has professional engineers licensed in Maine in the disciplines required for this project.

#### Boundary Survey

This project is expected to impact less than one-tenth of an acre within a 32.75-acre site. We are requesting an exemption to the requirement for a boundary survey for the entire property. A copy of the topographic survey for the project area is *Attachment* 7.

# Site Plan

Copies of plan drawings G-101, C-101, C-102 and C-301 are included in this submittal.

- Distance from property line The approximate distance from the project area to the property line is shown on G-101.
- Existing and proposed paved areas There are no paved areas on the existing property and no proposed paving is included in this project. The proposed concrete foundations are shown on C-102.
- Proposed protection measures No significant protection measures are planned for this project with the exception of the silt fencing proposed on drawing C-101.
- Proposed pier rehabilitation Not applicable
- Existing utilities Any existing utilities in the project area are shown on drawing C-102
- Existing and proposed grading and contours Shown on drawing C-102
- Proposed stormwater management/erosion control Shown on drawing C-101

- Total area and limits of proposed disturbance Shown on drawings C-102 and C-301
- Existing vegetation to be preserved and proposed site landscaping The main
  portion of the project site will be surfaced with crushed stone. The disturbed
  grassed area around the proposed generator will be seeded. No trees or shrubs are
  being removed during construction, except along the wetland brushline as shown
  on drawing C-102. No new landscaping is planned for the site since it is out of
  view of the public.
- Easements No existing easements were noted in the project area and no new easements are proposed.

U.S. Department of Homeland Security Washington, DC 20472



#### UNITED STATES OF AMERICA

#### DEPARTMENT OF HOMELAND SECURITY

#### FEDERAL EMERGENCY MANAGEMENT AGENCY

# **EQUIPMENT LOAN AGREEMENT**

Loan Agreement number:

Station FCC Facility ID Number: 58544

Station Call Letters: WGAN

Equipment Loan Agreement between FEMA and:

Saga Communication of New England, LLC

420 Western Avenue, South Portland, Maine 04106

# I. BACKGROUND

The Primary Entry Point Program was established to provide the President of the United States with a communications capability to address the people of the United States via the Emergency Alert System during conditions when all other means may not be available, and consists of a network of commercial broadcast stations in the continental United States, plus one each in Puerto Rico, St. Thomas US Virgin Islands, Alaska, and the Hawaii State Emergency Operations Center (EOC). The system has never been used for the intended purpose, but remains ready at all times to fulfill the requirements of the President. At the direction of the Federal Emergency Management Agency, the Primary Entry Point Advisory Committee, Inc. provides certain planning and consulting functions relating to the Primary Entry Point Program.

#### II. AUTHORITIES:

- (a) 6 U.S.C § 314
- (b) 47 U.S.C. § 606.
- (c) 47 C.F.R. § 11, [Emergency Alert System]

- (d) National Security Presidential Directive 51/ Homeland Security Presidential Directive 20, Continuity, May 4, 2007.
- (e) Executive Order 13407 Public Alert and Warning System, June 2006
- (f) Presidential Communications with the General Public during Periods of National Emergency, Statement of Requirements, September 15, 1995
- (g) Executive Order 12656, November 18, 1988, Assignment of Emergency Preparedness Responsibilities, Section 201 (11)
- (h) The Robert T. Stafford Disaster Relief and Emergency Assistance Act, Section 611(d) and (e), 42 USC. 5196(d) and (e), November 23, 1988
- (i) Presidential Decision Directive 67

## III. <u>DEFINITIONS IN THIS AGREEMENT:</u>

- (a) "EAS" means the Emergency Alert System, as defined in 47 C.F.R. § 11.1 et seq.
- (b) "ELA" means this Equipment Loan Agreement.
- (c) "Equipment" means the EAS equipment identified on Appendix A. (See paragraph VI (c) below.)
- (d) "FCC" means the Federal Communications Commission.
- (e) "FCC Licensee" means the owner of the Station and any successor owner under common control with FCC Licensee.
- (f) "FEMA" means the Federal Emergency Management Agency.
- (g) "PEPAC" means the Primary Entry Point Administrative Council, Inc.
- (h) "PEP Stations" means those broadcasters that are connected with government activation points pursuant to 47 C.F.R. § 11.14.
- (i) "PEP System" means the Primary Entry Point system, a nationwide network of broadcast stations that is connected with United States Government activation points to distribute Emergency Activation Notifications, Emergency Action Terminations, EAS national test messages and other EAS messages.
- (j) "Station" means the broadcast station identified by the FCC Facility ID number above.

# IV. PURPOSE AND SCOPE:

FEMA has determined that the FCC Licensee satisfies the criteria for serving as a PEP Station, and that the loan to FCC Licensee of the Equipment identified on Appendix A hereto is necessary to prevent loss of life, health, and property in the event of a national emergency. This ELA sets forth the terms and conditions under which FEMA will loan the EAS Equipment to FCC Licensee. Terms and protections described by this agreement shall pertain only to FEMA provided Equipment, as defined by this agreement.

# V. GENERAL - TERMS OF THE LOAN

The Equipment is loaned to FCC Licensee solely for the purpose of establishing or maintaining the Station as a PEP Station. FEMA and FCC Licensee agree that ownership of the Equipment remains vested in the United States Government. FEMA permits the FCC Licensee custody and possession of the Equipment, subject to the following terms and conditions:

- (a) The term of this ELA shall be ten (10) years, with automatic renewals for successive 10-year periods unless otherwise terminated by FEMA or FCC Licensee in accordance with this ELA.
- (b) FEMA agrees that FCC Licensee may make use of the Equipment during normal broadcast operations, provided that such use does not impair FCC Licensee's ability to activate the Equipment for its intended use as part of the PEP System immediately if required.
- (c) When the PEP System is activated, FCC Licensee agrees to broadcast, in accordance with FCC's rules and without censorship, any and all program material furnished and delivered to the Station by the United States Government. Live broadcasts by the President of the United States during national emergencies must be broadcast by the Station.
- (d) If Appendix A to this ELA includes loaned electric power generating equipment and loaned diesel fuel storage tanks, FEMA agrees to provide FCC Licensee with an initial supply of diesel fuel sufficient to enable the Station to operate for up to 60 days (or an amount equal to the capacity of the loaned diesel fuel storage facilities, whichever is less). Thereafter, FCC Licensee agrees to maintain sufficient diesel fuel to operate the Equipment for a continuous 30-day period without refueling. FEMA will reimburse FCC Licensee for the cost of up to 500 gallons of diesel fuel annually used during required operation and testing of the Equipment.

# VI. RESPONSIBILITIES

- (a) FEMA Responsibilities
  - (1) FEMA is responsible for the initial construction and installation of the Equipment at the FCC Licensee Station and all costs associated therewith, including but not limited to:
    - a. The replacement or restoration of the antenna ground system, to FCC Licensee's satisfaction, from any damage incurred by the installation of the Equipment.
    - b. The replacement or repair of any property fencing, property groundscape or other FCC Licensee personal property damage incurred by the installation of the Equipment.
  - (2) FEMA is responsible for the maintenance, repair and replacement of the Equipment and all costs associated therewith, including FEMA supplied fuel tanks and fuel system components and for the costs of any permits, registrations and licenses that relate directly and solely to the operation or installation of the Equipment. Other fees and costs incurred by FCC Licensee in connection with the operation of the Station in the normal course of business shall remain the responsibility of FCC Licensee.
  - (3) In consideration of FCC Licensee's agreement to enter into this ELA, FEMA, on behalf of the United States Government, shall indemnify, defend, and hold harmless FCC Licensee, its parent corporation, its affiliates and their respective officers, directors, employees and representatives, and the successors and assigns of any of them, from and against, and shall reimburse them for, all claims, damages, costs and expenses, including, without limitation, interest, penalties, court costs and reasonable attorneys' fees and expenses, resulting from or arising out of (i) any breach by FEMA of any of its

representations, warranties, covenants, obligations or other agreements contained in this ELA; or (ii) any failure by FEMA or its agents to comply with any applicable laws, statutes, ordinances or regulations. In addition, FEMA agrees to be responsible for any claim for personal injury or property damage or otherwise brought on behalf of any third party person, firm or corporation against FCC Licensee as a result of or in connection with FCC's Licensee's custody and operation of the Equipment or FCC Licensee's performance of its obligations under this ELA, including without limitation spills, discharges and other environmental impacts or damages, provided that such claim, damage, cost or expense does not result from the willful, knowing, or intentional acts or the negligence of FCC Licensee and is otherwise within the scope of, and subject to, the Federal Tort Claims Act or other specific federal law. The foregoing indemnities shall survive the termination of this Agreement.

(4) FEMA retains the right to periodically inspect and verify the operation and condition of the Equipment, upon reasonable notice to FCC Licensee at a minimum semi-annually. Diesel fuel tanks and associated systems are subject to periodic inspection by the United States Army Corps of Engineers (USACE) or its delegated agents.

# (b) FCC Licensee Responsibilities

- (1) FCC Licensee will use best efforts to provide space and services, including personnel services, to operate its broadcast facilities during national emergency conditions.
- (2) FCC Licensee agrees to provide reasonable access to its facilities during normal business hours when requested in advance by FEMA or its designee to allow inspection of the Equipment, and the performance of associated work, as determined by FEMA or its designee; provided that a representative of FCC Licensee will be entitled to accompany FEMA or its designee at all times.
- (3) FCC Licensee agrees to notify FEMA of any fuel spills, discharges or other environmental impacts or damages relating to the Equipment immediately upon becoming aware of them. FCC Licensee will grant immediate access to FEMA, PEPAC or their agents upon learning of the case of an incident involving fuel spills, discharges or other environmental impacts or damages relating to the Equipment.
- (4) FCC Licensee agrees that the Equipment will be situated and maintained at the location specified in Appendix A and will not be removed from the site nor will any modifications or attachments be made to any FEMA supplied fuel tanks or fuel system components without prior written consent from FEMA, which consent will not be unreasonably withheld or delayed.
- (5) FCC Licensee agrees not to publicize the installation or operation of the Equipment for the purpose of seeking competitive advantage during non-emergency conditions or situations.
- (6) FCC Licensee agrees to inspect the Equipment on a monthly basis to verify the Equipment is available for use during an emergency; although FCC Licensee cannot guarantee that the Equipment will always be available. FCC Licensee further agrees to perform reasonable visual inspections, and as necessary, use commercially reasonable efforts to assist with providing reasonable access for FEMA and/or its contractors with replacement, repairs, maintenance, and testing of the FEMA owned equipment. FCC Licensee also agrees to maintain a log of all equipment visually inspected.

- (7) FCC Licensee agrees to take reasonable precautions to secure the Equipment from damage, loss, or theft. FCC Licensee will not be held accountable for damage due to fire, flood, natural disaster or other force majeure event, or due to any other circumstances beyond the control of FCC Licensee. FCC Licensee agrees to promptly report any damage, loss, or theft of the Equipment to FEMA.
- (8) It is the responsibility of each PEP Station to be prepared to immediately broadcast emergency messages and information when required by the President and/or FEMA. In order to meet this requirement, FCC Licensee agrees to use commercially reasonable efforts maintain the Equipment in operational order at all times.

# (c) Joint FEMA and FCC Licensee Responsibilities

FEMA and FCC Licensee agree to execute a FEMA Custody Receipt for Government Property on Personal Charge Form 61-9 (Form 61-9) with respect to the Equipment, a copy of which is attached hereto at Appendix C. It is understood and agreed that the Form 61-9 is subject in all respects to the terms and conditions of this ELA, and that the execution of the Form 61-9 does not impose on FCC Licensee any obligations, responsibilities or potential liabilities beyond those expressly provided for in the ELA. Upon execution of each Form 61-9 items listed therein shall be appended to list of Equipment maintained in Appendix A. In the event that any Equipment is replaced or any new EAS equipment is installed at the Station, FEMA and FCC Licensee shall promptly amend this ELA to include an updated Form 61-9 at Appendix A that identifies any such new or replacement equipment. In the event that FCC Licensee learns of theft or damage to FEMA owned equipment, FCC Licensee will promptly notify FEMA and report the incident to local authorities and obtain an incident report.

#### (d) Funding

FEMA provides funding for the operation of the PEP Program.

#### VII. TERMINATION

- (a) Either party may terminate this ELA without penalty in the event the other party fails or refuses to comply with its terms.
- (b) This ELA may be terminated at the convenience of the United States Government at any time. If terminated, FEMA agrees to remove the Equipment from FCC Licensee's premises at its own expense as soon as possible, but in no event later than one-hundred and eighty (180) calendar days following the date of termination, and shall promptly return FCC Licensee's property to its condition prior to the installation of the Equipment.
- (c) FCC Licensee may terminate this ELA upon not less than one hundred twenty (120) calendar days advance written notice to FEMA at any time prior to expiration of the initial 10- year term. If FCC Licensee elects to terminate this ELA, and does so in accordance with these terms, the FCC Licensee will remove and return the Equipment within one-hundred and eighty (180) calendar days thereafter to such a location as FEMA may direct within a shipping radius of 300 miles. This return will be made at no cost to FEMA and the property will be returned in the condition as originally received, with the exception of reasonable wear and tear and damage by casualty. If FCC Licensee terminates this ELA subsequent to the initial 10 year period, FEMA agrees to remove the Equipment from the FCC Licensee's property as soon as possible, but in no event later than one-hundred and fifty (150) calendar days later, at its own expense, and shall

promptly return FCC Licensee's property to its condition prior to the installation of the Equipment.

# VIII. OTHER MATTERS

- 1. This ELA supersedes any existing equipment loan agreements with FEMA or the FCC for the Licensee related to the Station. Existing ELAs entered into with the FCC have been transferred from the FCC to FEMA, including any and all benefits, responsibilities, rights, and liabilities the FCC may have by virtue to those agreements.
- 2. This ELA is effective as of the date of last signature by the parties below. Each signatory represents that he or she is duly authorized to enter into this ELA on behalf of its respective party.
- 3. Nothing in this ELA shall affect in any way FCC Licensee's compliance with regulations regarding the EAS at 47 C.F.R. Part 11 or any other obligation created by law or regulation.

# IX. SIGNATURES

Address

Federal Emergency Management Agency - FEMA:

By: AA	DATE: 05/164/12
Damon Penn, Assistant Administrator of the National Continuity	Program Directorate
FCC Licensee: SAGA COMMUNICATIONS OF NOW	ENGLAND, LLC.
By: Lane I Lelo SIGNATURE	05/09/2012 DATE
WARREN S. LARA, EXEC. VP/OPS	
Name and Title	
420 WESTERN AVENUE	
Address	
SOLOTH PRETEAND, ME OULOG	

# BK | 2543PG308

## 29174

#### CONFIRMATORY DEED

SAGA COMMUNICATIONS MANAGEMENT, INC., a Delaware corporation, individually and as the sole general partner of Saga Communications Management, L.P., BOSTON VENTURES LIMITED PARTNERSHIP III, a Massachusetts limited partnership, individually and as a limited partner of Saga Communications Limited Partnership, BOSTON VENTURES III-A INVESTMENT CORP., a Massachusetts corporation, individually and as a limited partner of Saga Communications Limited Partnership and EDWARD K. CHRISTIAN, individually and as a limited partner of Saga Communications Management, L.P. (collectively, the "Grantors") for no monetary consideration hereby grant to SAGA COMMUNICATIONS of NEW ENGLAND, INC., a Delaware corporation, all the right, title and interest of the Grantors in the following property:

Beginning at a point marked by an iron rod set, which point is distant three hundred sixty-three and forty hundredths (363.40) feet on a course N 13° 53' 10" W from an iron in the northwesterly sideline of said Warren Avenue marking the southeasterly corner of land conveyed by Margaret O'Connor to Frank Sangollo, dated July 15, 1920, and recorded in the Cumberland County Registry of Deeds in Book 1057, Page 98:

Thence N 30° 47' E along land now or formerly of Your Home, Inc., a distance of eight hundred fifty and no hundredths (850.00) feet to an iron rod set;

Then N 59° 13' W along said land now or formerly of Your Home, Inc., a distance of three hundred thirty and no hundredths (330.00) feet to an iron rod set;

Thence N 30° 47' E along land now or formerly of Your Home, Inc., a distance of one hundred fifty and no hundredths (150.00) feet to an iron rod set;

Thence N 59° 07' W a distance of three hundred eightyseven and seventy-five hundredths (387.75) feet to an iron rod set in the southeasterly line of a right of way conveyed by Lee H. Donnelly and Sabina D. O'Connor to Maine Turnpike Authority dated October 11, 1954, and recorded in said Registry of Deeds in Book 2206, Page 400;

RETURN TO: CYNTHIA A. HAHN, ESQ. EDWARDS & ANGELL 101 FEDERAL STREET BOSTON, MA 02110

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# BK 1254 3PG 309

Thence S 30° 58' W a distance of twenty-three and forty hundredths (23.40) feet to a railroad spike;

Thence N 59° 09' W a distance of three hundred eightyseven and seventy-five hundredths (387.75) feet to an iron rod set in the southeasterly line of said Maine Turnpike Authority right of way;

Thence S 30° 58' W by said Maine Turnpike Authority right of way a distance of three hundred and no hundredths (300.00) feet to an iron rod set;

Thence N 59° 09' W a distance of three hundred fortynine and thirty-six hundredths (349.36) feet to an iron rod set;

Thence S 30° 51' W a distance of seventy-seven and sixty-eight hundredths (77.68) feet to an iron rod set in the easterly line of land conveyed by Guy Gannett Broadcasting Services to Maine Turnpike Authority, by deed dated May 24, 1954, and recorded in said Registry of Deeds, Book 2186, Page 197;

Thence S 18° 06' W along said land of Maine Turnpike Authority a distance of eight hundred forty-seven and sixty-six hundredths (847.66) feet to an iron rod found marking the Northwesterly corner of land now or formerly of Warren Avenue Realty Corp.;

Thence S 64° 03' E along said land of Warren Avenue Realty Corp., other land of Guy Gannett Broadcasting Services and other land now or formerly of Warren Avenue Realty Corp. a distance of seven hundred seventeen and thirty-two hundredths (717.32) feet to an iron rod found marking the northeasterly corner of said land now or formerly of Warren Avenue Realty Corp.;

Thence N 84° 22' E by land conveyed by Guy Gannett Broadcasting Services to Goodwill of Maine, Inc., by deed dated April 29, 1983, and recorded in said Registry of Deeds, Book 6161, Page 100, distance of two hundred seventy-nine and seventy-three hundredths (279.73) feet to an iron rod set;

Thence continuing by other land now or formerly of Goodwill of Maine, Inc., S 59° 13' E a distance of three

# BK 12543PG310

hundred thirty and no hundredths (333.00) feet to the point of beginning.

Also conveying an easement for construction and maintenance of subsurface ground system to be used in connection with broadcasting activity as reserved by Guy Gannett Broadcasting Services in its deed to Goodwill of Maine, Inc., dated April 29, 1983, and recorded in said Registry of Deeds in Book 6161, Page 100.

Also conveying a right of way for passage of vehicles and pedestrians to be used in connection with the maintenance and repair of the antenna located on the premises as granted to Guy Gannett Broadcasting Services by Goodwill of Maine, Inc., by deed dated April 28, 1983, and recorded in said Registry of Deeds in Book 6161, Page 98.

Also conveying a right of way in Lane Avenue as established by Agreement between Helen F. Cushman, Alvin B. Lane and William A. Mitchell dated May 24, 1916, and recorded in said Registry of Deeds in Book 1287, Page 107, and conveyed to Portland Broadcasting System, Inc., by deed of Edith M. Taft dated July 19, 1940, and recorded in said Registry of Deeds in Book 1611, Page 410.

This Deed is given to confirm and ratify the Short Form Quitclaim Deed dated December 18, 1992 (the "Deed") pursuant to which SAGA COMMUNICATIONS LIMITED PARTNERSHIP, a Massachusetts limited partnership, granted to SAGA COMMUNICATIONS, INC., a Delaware corporation, the property described therein which is commonly known as 236 Lane Avenue, Cumberland County, Maine (the "Property").

The Deed was recorded in the Cumberland County Register of Deeds on 12121(52 at Book 10470, Page 329.

This Confirmatory Deed is given to clarify the records and confirm and ratify the transfer of the Property by Saga Communications Limited Partnership to Saga Communications,

# BK 12543PG311

Inc. The undersigned constitute the general and limited partners of the Partnership and their respective successors and assigns who, as of the date hereof, possessed an ownership interest in the Property prior to its transfer to Saga Communications, Inc. pursuant to the Deed.

The conveyance effected hereby does not constitute a transfer of all or substantially all of the assets of the Grantors.

Said Deed was mistakenly executed by Saga Communications, Inc. as the general partner of Saga Communications Limited Partnership when the actual general partner of record of Saga Communications Limited Partnership at the time of such transfer was Saga Communications Management, L.P.

SAGA COMMUNICATIONS
MANAGEMENT, INC., individually and
as the sole general partner of
Saga Communications Management,
L.P.

By:

Edward K. Christian, President

By: Norman L. McKee, Treasurer

Edward K. Christian, individually and as a limited partner of Saga Communications Management, L.P.

# BK 1254 3PG 312

BOSTON VENTURES LIMITED
PARTNERSHIP III, individually and
as a limited partner of Saga
Communications Limited Partnership

y: Boston Ventures Company Limited Partnership III, its general partner

General Partner

BOSTON VENTURES III-A INVESTMENT CORP., individually and as a limited partner of Saga Communications Limited Partnership

By: President

By:\_\_\_\_\_ Treasurer

-1

BOSACJ-366

# BK 12543PG313

STATE OF MICHIGAN COUNTY OF WAYNE

On this Add day of August, 1995, before me appeared Edward K. Christian, to me personally known, who, being by me duly sworn, did acknowledge that he is the President of Saga Communications Management, Inc. and that the seal affixed to said instrument is the corporate seal of said corporation and that the foregoing instrument was signed and sealed on behalf of said corporation by authority of its board of directors and he acknowledged said instrument to be his free act and deed and the free act and deed of said corporation.

Marcia K. Lobaito
Notary Public
My Commission Expires:

STATE OF MICHIGAN COUNTY OF WAYNE

On this Add day of August, 1995, before me appeared Norman L. McKee, to me personally known, who, being by me duly sworn, did acknowledge that he is the Treasurer of Saga Communications Management, Inc. and that the seal affixed to said instrument is the corporate seal of said corporation and that the foregoing instrument was signed and sealed on behalf of said corporation by authority of its board of directors and he acknowledged said instrument to be his free act and deed and the free act and deed of said corporation.

Marcia K. Lobaito
Notary Public
My Commission Expires:

STATE OF MICHIGAN COUNTY OF WAYNE

The foregoing instrument was acknowledged before me on this 254 day of August, 1995 by Edward K. Christian.

Marcia K. Lobaito Notary Public

My Commission Expires:

# BK 12543PG314

COMMONWEALTH OF MASSACHUSETTS COUNTY OF SUFFOLK

On this 28th day of August, 1995, before me appeared Richard C. Wallace., to me personally known, who, being by me duly sworn, did acknowledge that he is a general partner of Boston Ventures Company Limited Partnership III which is the general partner of Boston Ventures Limited Partnership III and that the foregoing instrument was signed on behalf of Boston Ventures Limited Partnership III by authority of its general partner and he acknowledged said instrument to be his free act and deed and the free act and deed of said partnership.

Notary Public
My Commission Expires: 5-3-02

COMMONWEALTH OF MASSACHUSETTS COUNTY OF SUFFOLK

SELL

On this On this day of August, 1995, before me appeared Richard (, wallare, to me personally known, who, being by me duly sworn, did acknowledge that he is the President of Boston Ventures III-A Investment Corp. and that the seal affixed to said instrument is the corporate seal of said corporation and that the foregoing instrument was signed and sealed on behalf of said corporation by authority of its board of directors and he acknowledged said instrument to be his free act and deed and the free act and deed of said corporation,

Notary Public
My Commission Expires: 5-3-02

COMMONWEALTH OF MASSACHUSETTS COUNTY OF SUFFOLK

SEAL

On this and day of August, 1995, before me appeared Richard C. Wallace, to me personally known, who, being by me duly sworn, did acknowledge that he is the Treasurer of Boston Ventures III-A Investment Corp. and that the seal affixed to said instrument is the corporate seal of said corporation and that the foregoing instrument was signed and sealed on behalf of said corporation by authority of its board of directors and he acknowledged said instrument to be his free act and deed and the free act and deed of said corporation.

RECEIVED!

96 JUN -5 AH 11: 46

CUHBERLAND COUNTY

SEAL

My Commission Expires: 5-3-02

Notary Public

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