

November 30, 2014

Ms. Marge Schmuckal, Zoning Administrator
Department of Urban Development
City of Portland
389 Congress Street
Portland, ME 04101

Dear Ms. Schmuckal:

I am requesting a permit to allow me the use of my residence at 106 Dorothy Street for a home occupation. I intend to use a room in my residence to do the bookkeeping work for my electrical contracting business. This use will be acceptable under paragraph (c) of Section 14-410 of the Portland Zoning Ordinance. The following is an explanation of how my home occupation meets the criteria listed under paragraph (a) of the same.

- a.) My home occupation will occupy approximately 120 square feet (11%) of the floor area of my residence.
- b.) No goods will be stored, displayed, or be visible from outside the residence.
- c.) Storage of material necessary to perform my occupation are minimal and included in the 120 square feet of floor space mentioned above.
- d.) There will be no external signage related to my home occupation.
- e.) No external alterations to the residence are necessary.
- f.) No additional parking is necessary since I will not be meeting clients at my residence.
- g.) No objectionable effects will result from my home occupation.
- h.) I will not require the services of any employees.
- i.) Since I will not be meeting clients at my residence, no additional traffic will be generated by my home occupation.
- j.) No vehicles exceeding a gross vehicle weight of 6000 lbs are necessary for my home occupation.

As you can see, my home occupation is a secondary and incidental use of my residence. The external activity level and impact is negligible and in keeping with the residential character of the neighborhood.