



Permitting and Inspections Department
Michael A. Russell, MS, Director

February 1, 2017

Teri Berenson
4 Greenneedle Drive
Scarborough, ME 04074

Dear Applicant,

A review of our records reveals that your permit application for, 202 Warren Avenue, Suite 100, application #2013-01579, has been pending for more than one year and inactive for more than 90 days due to required follow-up on your part. Permits that are not actively pursued are deemed to have been abandoned. The Permitting and Inspections Department will deem your permit application to have been abandoned unless you supply good cause why it should not be abandoned no later than February 22, 2017. You may reapply for a new permit with all of the required information at your convenience.

Please contact me at (207) 756-8142 or kouellette@portlandmaine.gov with questions or to supply good cause. Thank you.

Sincerely,

Keri Ouellette
Intake and Review Manager
Permitting and Inspections Department
389 Congress Street
Portland, ME 04101
Phone: (207) 756-8142
kouellette@portlandmaine.gov