



**The Sheridan Corporation**

PO Box 359, Fairfield, ME 04937

Phone (207) 453-9311

Fax (207) 453-2820

www.sheridancorp.com

April 21, 2016

Jeanie Bourke, CEO / Plan Reviewer  
City of Portland  
389 Congress Street, 4th Floor  
Portland, ME 04101

**RE: 161003 Safelite AutoGlass, 421 Warren Avenue, Portland, ME 04103**  
IBC 2009 Ch. 17 Sec. 1704 SPECIAL INSPECTIONS

Dear Jeanie:

In conjunction with Sheridan's building permit application for the above-referenced project, please allow me to call attention to our drawing SP1 *Special Inspections* dated 04/21/16. This drawing outlines the required inspections, agencies, and minimum qualifications, and is intended to fulfill the requirement of IBC 2009 Ch.17, Section 1704-1.1. The plan was prepared by Sheridan's engineering manager, Dana C. Sturtevant, P.E. as the registered design professional in responsible charge.

It is Sheridan's intention that Dana will act as the special inspector for the portions of the work designed by Sheridan. This is allowed by IBC 2009 1704.1 provided that it is satisfactory to you as building official for the City of Portland.

There are also soils and concrete tests required by the plan. The necessary field and laboratory testing is part of our contracted scope of work with the owner. We intend to subcontract this work to an agency such as S.W. Cole or R.W. Gillespie & Associates that will provide experienced testing technicians with ACI certifications.

Sheridan carefully considered whether there are any real conflicts of interest. In regard to Dana performing special inspections, we concluded he is foremost bound by his license and the Code of Ethics rules of the State Board of Licensure for Professional Engineers. Regarding the testing agency contracting arrangement, we find it implausible any agency would consider producing differing ASTM test results based on who pays the bills.

We hope you will agree that our special inspections plan is appropriate and allowable under IBC 2009. If you have any concerns, please contact me.

Respectfully,

Gilbert D. Thibeau II  
Project Manager

cc: Dan Wildes  
Dana Sturtevant, P.E.

Sheridan  
Sheridan