

MEMORANDUM



TO: Barbara Barhydt
FROM: Dan Goyette, P.E. & Ashley Auger, E.I.T.
DATE: August 13, 2010
RE: Poulin Property Holdings, LLC – Building Addition at 171 Warren Avenue

Woodard & Curran has reviewed the Minor Site Plan Application for the proposed expansion of the office space at 171 Warren Avenue in Portland, Maine. The project includes the construction of a 720 square foot addition, a 278 square foot paved walkway from the handicap accessible parking space to the front entrance, a total of nine parking spaces, and 316 square feet planting area.

Documents Reviewed

- Development Review Application, and attachments dated August 3, 2010, submitted by Poulin Property Holdings, LLC, and Northeast Civil Solutions.
- Engineering Plans, Sheets 1, 2, 3, dated July 26 and July 27, 2010, and sheets A1, A2, A3, dated July 22, 2010, prepared by Northeast Civil Solutions on behalf of Poulin Property Holdings, LLC.

Comments

- The 720 square foot office addition, the 278 square foot paved walkway, and the 316 square feet of planting area result in a proposed impervious area net change of 682 square feet. A proposed impervious area net change of 644 square feet was reported; this needs to be clarified.
- Sheet A1 of the Engineering Plans is not printed to the scale specified on the drawing.
- A detail has not been provided for a cross-section of the proposed bituminous sidewalk.

Please contact our office if you have any questions or need clarification on any of the items discussed in this memo.

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