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November 14, 2014

City of Portland
Inspection Office
389 Congress Street
Portland, ME 04103

RE: Level I-Minor Residential Development Review Site Plan Submission
Duplex Lot
21 Mayfield Street – Greg McCormack
Tax Map 293, Block C, Lot 11

To whom it may concern:

On behalf of the applicant, Greg McCormack, our office is submitting a Level 1-Minor Residential Development Review Site Plan for the above referenced project. Please find attached the following information in support of this submission:

- Level 1-Minor Residential Development Review Application & Checklist
- Subject Parcel Deed (Book 7514 Page 116)
- Fees (\$300 Application Fee, \$100 Inspection Fee, \$100 Certificate of Occupancy Fee and \$2,214 Building Permit Fee– Total \$2,714)- To be hand delivered by Applicant under separate cover within 24 to 48 hours
- Site Plan and Detail Sheet (reduced size)
- Building Elevations/Structural Plans/Floor Plans (including all building permit submittal requirements)
- All Submissions in electronic format (emailed submission)

The parcel is located on the Western side of Mayfield Street and is known as Tax Map 293, Block C, Lot 11. This parcel currently exists as an undeveloped house lot owned by Mark Thistle. The total parcel consists of 6,207 s.f. and is zoned R5. The applicant is proposing to construct a new Two Family Duplex Residential Building as shown on the attached plans.

The following is a list of the Fire Department Items required as part of this submission:

- Applicant: Greg McCormack
24 Strawberry Lane
Gorham, Maine 04038
- Architect: Residential Design Inc
P.O. Box 67
Conway, New Hampshire 03818
- Proposed Use: Two Family Duplex Residential Unit
- Building Footprint: 2,466 s.f. (See attached plans)
- Fire Protection: Proposed Duplex will contain sprinkler system meeting
City Ordinance.

We look forward to working with City Staff and the Fire Department on this project.
Please contact our office if you have any questions or if you need additional information.

Sincerely,



Andrew S. Morrell, P.E.

Cc: Frederick Lamontagne, City of Portland Fire Chief

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