



# General Building Permit Application

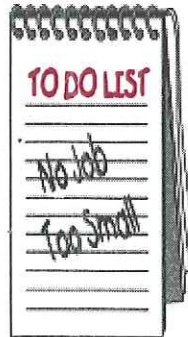
If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>7 Candlewyck Rd</u>		
Total Square Footage of Proposed Structure/Area <u>Repair 16' x 16' deck</u>	Square Footage of Lot <u>8250 s.f.</u>	Number of Stories <u>1</u>
Tax Assessor's Chart, Block & Lot Chart#      Block#      Lot# <u>555W      283      D016</u>	Applicant: (must be owner, lessee or buyer) Name <u>David DeBartolo-Stone</u> Address <u>7 Candlewyck Rd</u> City, State & Zip <u>Portland, ME 04102</u>	Telephone: <u>207-653-3870</u> <u>-or-</u> <u>207-650-8753</u>
Lessee/DBA	Owner: (if different from applicant) Name <u>same</u> Address City, State & Zip	Cost of Work: \$ <u>2,584</u> C of O Fee: \$ _____ Historic Review: \$ _____ Planning Amin.: \$ _____ Total Fee: \$ _____
Current legal use (i.e. single family) <u>single family</u> Number of Residential Units <u>1</u> If vacant, what was the previous use? <u>N/A</u> Proposed Specific use: <u>No change</u> Is property part of a subdivision? <u>No</u> If yes, please name <u>N/A</u> Project description: <u>Repair existing back deck: (1) Replace guardrail (2) replace stairs &amp; handrail (3) replace support posts (4) new footings/foundation.</u>		
Contractor's name: <u>S&amp;S Services, Scott Nadeau</u> Email: <u>sdsf@roadrunner.com</u> Address: <u>284 Elm St</u> City, State & Zip: <u>Limerick, ME 04048</u> Telephone: <u>207-615-3354</u> Who should we contact when the permit is ready: <u>Scott Nadeau</u> Telephone: <u>207-615-3354</u> Mailing address: <u>7 Candlewyck Rd, Portland, ME 04102</u>		

Please submit all of the information outlined on the application. Failure to do so will result in the automatic denial of the application.

In order to be sure the City fully understands the full scope of the project, the Plan Reviewer may require additional information prior to the issuance of a permit. For further information on the City's permit applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or at the City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that I have been authorized by the owner to make this application as his/her representative. In addition, if a permit for work described in this application is issued, my authorized representative shall have the authority to enter all areas covered by the provisions of the codes applicable to this permit.



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Signature: [Signature]      Date: 6/13/12

**This is not a permit; you may not commence ANY work until the permit is issued**



# Residential Additions/Alterations Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

The Maine Home Construction Contracts Act requires that any home construction or repair work for more than \$3000. in materials or labor must be based on a written contract unless the parties agree to exempt themselves. A sample contract is available on the City's website at [www.portlandmaine.gov](http://www.portlandmaine.gov), in the Inspection Office, Room 315 of Portland City Hall or call (207)874-8703 to have one mailed to you.

One (1) complete set of construction drawings must include:

- Cross sections w/framing details
- Floor plans and elevations existing & proposed
- Detail removal of all partitions & any new structural beams
- Detail any new walls or permanent partitions
- Stair details including dimensions of: rise/run, head room, guards/handrails, baluster spacing
- Window and door schedules
- Foundation plans w/required drainage and damp proofing (if applicable)
- Detail egress requirements and fire separation/sound transmission ratings (if applicable)
- Insulation R-factors of walls, ceilings & floors & U-factors of windows per the IECC 2009
- Deck construction including: pier layout, framing, fastenings, guards, stair dimensions
- Electronic files in pdf format are also required
- Proof of ownership is required if it is inconsistent with the assessors records

Separate permits are required for internal & external plumbing, HVAC, and electrical installations.

If there are any additions to the footprint or volume of the structure, any new or rebuilt structures or, accessory detached structures a plot plan is required. A plot must include:

- The shape and dimension of the lot, footprint of the existing and proposed structure and the distance from the actual property lines. Structures include decks, porches; bow windows, cantilever sections and roof overhangs, sheds, pools, garages and any other accessory structures must be shown with dimensions if not to scale.
- Location and dimensions of parking areas and driveways
- A change of use may require a site plan exemption application to be filed.

**Please submit all of the information outlined in this application checklist. If the application is incomplete, the application may be refused.**

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

**Permit Fee: \$30.00 for the first \$1000.00 construction cost, \$10.00 per additional \$1000.00 cost**

**This is not a Permit; you may not commence any work until the Permit is issued.**