



Jeff Levine, AICP, Director
Planning & Urban Development Department

Tammy Munson, Director
Inspections Division

CITY OF PORTLAND

October 23, 2009

Dear Multi Family Property Owners;

The Code Enforcement Ordinance Article VI – Disclosure of Building Ownership –Section 6-151 of the City of Portland Inspections Division requires all multi-family property owners to register with the City of Portland. You can mail it back or fax us at 207-874-8716. If you have any questions, please do not hesitate to call us at 874-8703 or 874-8693. You may mail the registration form back to:

City of Portland
389 Congress Street
Portland, Maine 04101
Attention: Inspection Services, Room 315

MULTI-FAMILY REGISTRATION

Property location: 39 Glen Haven East, Portland ME.

Number of units: 1 unit

OWNERS INFORMATION

Owners name: Laurie Cole

Mailing Address: P.O. Box 8316 Portland, ME 04104

Owners daytime phone: 207-221-7533

Owners E Mail: info@mymainerental.com

PROPERTY MANAGEMENT INFORMATION

Property Management: Schneider Property Management, LLC

Mailing Address: 522 Washington Ave, Portland, ME 04103

Daytime phone: 207-221-7533 Emergency: 207-400-7229

E Mail: info@mymainerental.com