BUILDING PERMIT INSPECTION PROCEDURES

Please call **874-8703** or **874-8693 to** schedule **your** inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

_____ **Footing/Building** Location Inspection:	Prior to pouring concrete
_____ Re-Bar Schedule Inspection:	Prior to pouring concrete
_____ **Foundation Inspection:**	Prior to placing ANY backfill
MJ _____ **Framing/Rough Plumbing/Electrical:**	Prior to any insulating or drywalling
MJ _____ **Final/Certificate of Occupancy:**	Prior to any occupancy of the structure or use. NOTE: There is a $75.00 fee per inspection at this point.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection

MJ **If any of the inspections do** not occur, the project cannot go on to the next **phase, REGARDLESS OF THE N**OTICE OR CIRCUMSTANCES.

MJ **CERIFI**CATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, **BEFORE THE SPA**CE MAY BE OCCUPIED

[signature] 6-21-04

Signature of Applicant/Designee Date

[signature] 6-21-04

Signature of Inspections Official Date

CBL: 217 B 003 Building **Permit** #: 040916