



OAK POINT
ASSOCIATES

architecture
engineering
planning

April 10, 2017

City of Portland
Department of Planning Division
389 Congress Street
Room #315
Portland, ME 04103-3553

RE: Building Permit Application
New Fred P. Hall Elementary School, 23 Orono Road
Portland, Maine

2016-199
275-C-048

To Whom it may concern:

Enclosed please find the following with regard to the above-referenced project:

- One (1) Thumb drive containing electronic plans and specifications
- One (1) Building permit application

We look forward to hearing your comments. If you require any information to complete your review, please feel free to contact me.

Sincerely,

Tyler G. Barter, AIA, LEED AP BD+C
Senior Architect

Enclosure

cc: Douglas Sherwood (transmittal only)
Anita LaChance (transmittal only)