274-10-016001 1071-1071 Brighton Ave, Portland, Maine

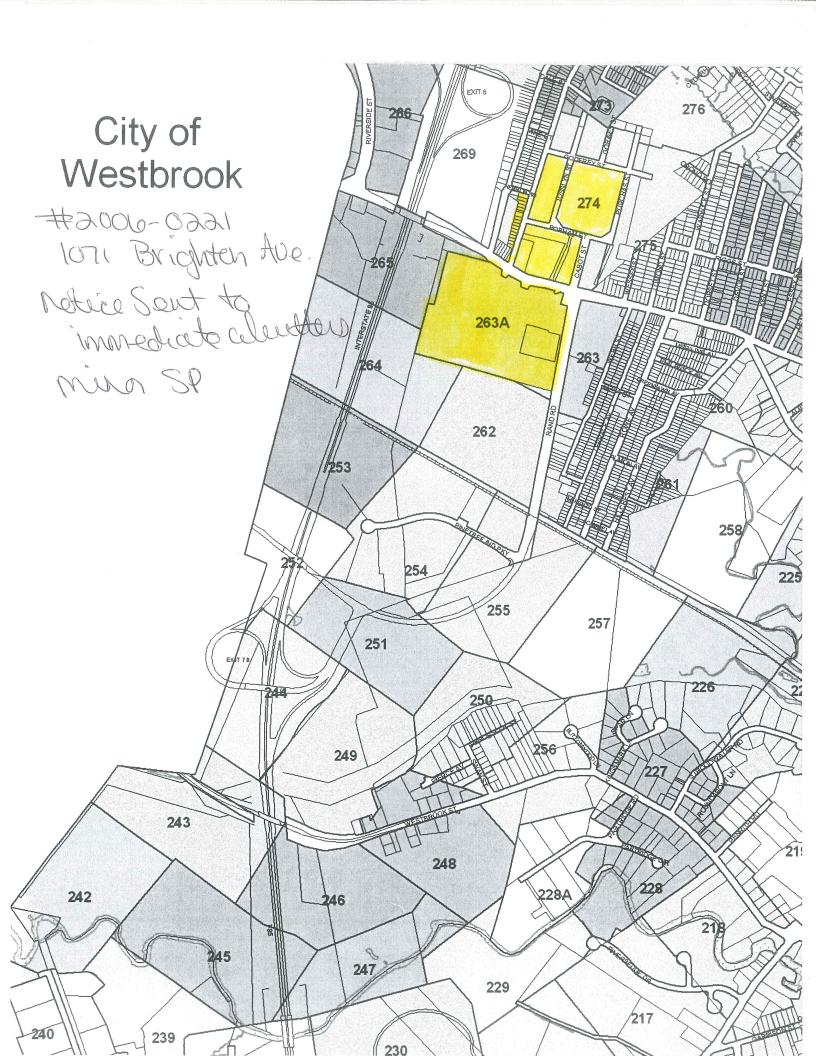
University Credit Union University (redit Union

Rangley Rd, Orono, ME 04469 2006 - 0221

CITY OF PORTLAND, MAINE DEVELOPMENT REVIEW APPLICATION PLANNING DEPARTMENT PROCESSING FORM

2006-0221

	Planning Copy	Application I. D. Number
Hairanaita Cuadit Haian		11/7/2006
University Credit Union Applicant		Application Date
Rangley Rd , Orono , ME 04469		University Credit Union
Applicant's Mailing Address		Project Name/Description
3	1071 - 1071 Brig	hton Ave, Portland, Maine
Consultant/Agent	Address of Propos	
Applicant Ph: (207) 774-7131 Agent Fax:	274 D016001	
Applicant or Agent Daytime Telephone, Fax	Assessor's Refere	ence: Chart-Block-Lot
Proposed Development (check all that apply): 📝 New B	uilding 🔲 Building Addition 🕡 Chan	ge Of Use Residential Office 🗸 Retail
Manufacturing Warehouse/Distribution Pa	rking Lot Apt 0 Condo 0	Other (specify)
	32234	B2
Proposed Building square Feet or # of Units	Acreage of Site	Zoning
Check Review Required:		
✓ Site Plan (major/minor) ✓ Zoning Cond	tional - PB Subdivision # of lots	
Amendment to Plan - Board Review Zoning Cond	_	——— Historic Preservation ┌┐ DEP Local Certification
	tunned tunned	
Amendment to Plan - Staff Review		Flood Hazard Site Location
After the Fact - Major	Stormwater	Traffic Movement U Other
After the Fact - Minor	PAD Review	14-403 Streets Review
Fees Paid: Site Plan \$500.00 Subdivision	Engineer Review	Date 11/7/2006
Planning Approval Status:	Reviewer	
Approved Approved w/	Conditions	Denied
See Attached	Soliditions	bellieu
Approval Date Approval Expira	tion Extension to	Additional Sheets
OK to Issue Building Permit		Attached
signatur	e date	
Performance Guarantee Required*	Not Required	
* No building permit may be issued until a performance gu	arantee has been submitted as indicated	below
Performance Guarantee Accepted		avaivation data
	late amo	ount expiration date
Inspection Fee Paid		
	late amo	ount
Building Permit Issue		
	late	
Performance Guarantee Reduced		
		g balance signature
Temporary Certificate of Occupancy	Conditions (Se	
	late	expiration date
Final Inspection		
	ate signa	ature
Certificate Of Occupancy		
	late	
Performance Guarantee Released		
	late signa	ature
Defect Guarantee Submitted		
	tted date amo	ount expiration date
Defect Guarantee Released		
	late signa	ature



Infrastructure Financial Contribution Form

Obtain an Account Number from Paul Colpitts, Chief Acct., (ext. 8665) prior to the distribution of this form.

Amount \$ 22,700.00	City Account Number: 710-0000-236- (0) -00
Project Name:	University Credit Union
Project Job Number: (from Site Plan Application Form)	2006-0221
Project Location:	1071 Brighton Ave
Project Description: exterior and 3 lane Drive-up	New single story Credit Union of 3470 square feet with brick and EFIS
Funds intended for:	Public Works Master Plan contribution
Applicant's Name:	University Credit Union
Applicant's Address:	Rangley Road, Orono, Maine
Expiration:	
Funds shall be permanently r	ng funds, shall be returned to contributor within six months of said date. etained by the City.
Form of Contribution:	
Escrow Account	
Cash Contribution	
Interest Disbursement: Interest on fur	nds to be paid to contributor only if project is not commenced.
Terms of Draw Down of Funds: The Works, which form shall specify use of	City shall periodically draw down the funds via a payment requisition from Public City Account # shown above.
Date of Form: 5-1-07 Planner: Shuknia Uk	Person Completing Form: Adam Gilsdorf (agent Brand Partners)
• The original form, copy of the check, c	of approval or other documentation of the required contribution. opy of report of receipts and all attachments shall be given to Debbie Marquis. and all attachments shall be filed by the Planning Division Office Manager.

Peggy Axelson (Finance), Michael Bobinsky (Public Works), Michael Farmer (Public Works), Kathi Earley (Public Works), Alexander Jaegerman (Planning), Barbara Barhydt (Planning), Planner for project and Applicant.

A copy of all of the above documents shall be given to the following people:

PLANNING BOARD

Michael Patterson, Chair Janice E. Tevanian, Vice Chair Kevin Beal Bill Hall Lee Lowry III Shalom Odokara David Silk

March 28, 2007

Joe Gervais University Credit Union Rangely Road University of Maine Orono, ME 04469-5779 Lee Feldman Sebago Technics One Chabot Street P.O. Box 1339 Westbrook, Maine 04098-1339

RE: University Credit Union, 1071 Brighton Avenue, Portland, ME

CBL: 274 – D-016 Application # 2006-0221

Dear Mr. Gervais and Mr. Feldman:

On March 27, 2007, the Portland Planning Board voted 5-0 (Lowry and Silk absent) that the proposed drive-through for the bank facility is in conformance with the Conditional Use Standards of Section 14-174 and Section 14-183 of the Land Use Code. The Portland Planning Board voted 5-0 (Lowry and Silk absent) that the site plan for the above referenced application is in accordance with Portland's Site Plan standards subject to the following conditions:

- i. The infrastructure contribution of \$22,700 for the Brighton Avenue Street improvements shall be submitted prior to the issuance of a building permit.
- ii. The proposed sign dated March 12, 2007 meet the B-2 zone and the site plan standard for signs, Sec. 14-525 (22); however, separate sign permits must be obtained from the Inspections Division prior to installation.
- -iii. The applicant shall submit sewer and water capacity letters prior to the issuance of a building permit.
- iv. The lighting fixtures shall be reviewed and approved by the City's Urban Designer prior to issuance of a building permit.
- v. The applicant shall work with Carrie Marsh, Urban Designer on the use of EIFS on the exterior of the building, particularly at the pedestrian level, prior to the issuance of a building permit.

The approval is based on the submitted site plan and the findings related to site plan and subdivision review standards as contained in Planning Report #13-07, which is attached.

Please note the following provisions and requirements for all site plan approvals:

- 1. Where submission drawings are available in electronic form, the applicant shall submit any available electronic Autocad files (*.dwg), release 14 or greater, with seven (7) sets of the final plans.
- 2. A performance guarantee covering the site improvements as well as an inspection fee payment of 2.0% of the guarantee amount and 7 final sets of plans must be submitted to and approved by the Planning Division and Public Works prior to the release of the building permit. If you need to make any modifications to the approved site plan, you must submit a revised site plan for staff review and approval.
- 3. The site plan approval will be deemed to have expired unless work in the development has commenced within one (1) year of the approval or within a time period agreed upon in writing by the City and the applicant. Requests to extend approvals must be received before the expiration date.
- 4. A defect guarantee, consisting of 10% of the performance guarantee, must be posted before the performance guarantee will be released.
- 5. Prior to construction, a pre-construction meeting shall be held at the project site with the contractor, development review coordinator, Public Work's representative and owner to review the construction schedule and critical aspects of the site work. At that time, the site/building contractor shall provide three (3) copies of a detailed construction schedule to the attending City representatives. It shall be the contractor's responsibility to arrange a mutually agreeable time for the pre-construction meeting.
- 6. If work will occur within the public right-of-way such as utilities, curb, sidewalk and driveway construction, a street opening permit(s) is required for your site. Please contact Carol Merritt at 874-8300, ext. 8828. (Only excavators licensed by the City of Portland are eligible.)

Philip DiPierro, Development Review Coordinator, must be notified five (5) working days prior to the date required for final site inspection. The Development Review Coordinator can be reached at the Planning Division at 874-8632. Please make allowances for completion of site plan requirements determined to be incomplete or defective during the inspection. This is essential as all site plan requirements must be completed and approved by the Development Review Coordinator prior to issuance of a Certificate of Occupancy. Please schedule any property closing with these requirements in mind.

If there are any questions, please contact Barbara Barhydt at 874-8699.

Janice E. Tevanian, Vice Chair

Portland Planning Board

Sincerelly.

cc: Lee D. Urban, Planning and Development Department Director Alexander Jaegerman, Planning Division Director Barbara Barhydt, Development Review Services Manager Shukria Wiar, Planner/Senior Planner

Carrie Marsh, Urban Designer

Philip DiPierro, Development Review Coordinator

Marge Schmuckal, Zoning Administrator Michael Bobinsky, Public Works Director James Bourks, Ingractions Division

Jeanie Bourke, Inspections Division

Kathi Earley, Public Works

Bill Clark, Public works

Jim Carmody, Transportation Manager

Michael Farmer, Public Works

Jessica Hanscom, Public Works

It you to be Jeff Tarling, City Arborist your majored as well a writing the

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FEMILE ...

Captain Greg Cass, Fire Prevention

Assessor's Office

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Approval Letter File

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UNIVERSITY CREDIT UNION

VICINITY OF 1071 BRIGHTON AVENUE
CONDITIONAL USE AND SITE PLAN REVIEW

UNIVERSITY CREDIT UNION, APPLICANT

Submitted to:

Portland Planning Board Portland, Maine

March 27, 2007

Submitted by: Shukria Wiar, Planner Barbara Barhydt, Development Review Services Manager March 22, 2007

I. INTRODUCTION

University Credit Union is seeking a conditional use permit and site plan approval for a new credit union facility at 1071 Brighton Avenue on the site of the former Burger King Restaurant. The site is approximately .74 acres in size with frontage on both Brighton Avenue and Taft Avenue. It is located in the B-2 zone. University Credit Union owns the parcel.

The University Credit Union is proposing a three-lane drive-through and it is within 100 feet of a residential zone, thus a conditional use permit is required from the Planning Board under Section 14-183 (a).

Notices were sent to 113 area residents and interested citizens along with a notice in the *Portland Press Herald*.

II. SUMMARY OF FINDINGS

Zoning:
Parcel Size:
Parking Spaces:
Building Floor Area:
Building Height:
Uses:

Business B-2 .74 acres (32,301 sq. ft.) 19 parking spaces 3,470 sq. ft. 31.5 feet Banking Facility

III. PROPOSED DEVELOPMENT

The new structure will consist of a 3,470 sq ft building (some attached plans may reflect a smaller interior sq. footage) with offices and customer banking areas. A three-lane drive-up facility is proposed with two banking lanes and one ATM lane. The parking lot has 19 parking spaces, with two handicap spaces. Access to the site will be from Brighton Avenue and Taft Avenue. The access drive from Brighton Avenue will be right-in only. Two curb cuts are proposed on Taft Avenue: 1) one is proposed as a full movement driveway, entering and exiting; and 2) the other will be an exit only associated with the drive-through facility.

The proposed University Credit Union is located on the westerly corner of the site along Brighton and Taft Avenues. The building plans have been revised significantly since the original submission. The proposed one-story structure is smaller than the original submission, it has a rotunda near Brighton Avenue as the focal point for the building rather than the towers, and two entrances are proposed that are near Brighton and Taft Avenues. Large storefront windows are located along the Brighton Avenue façade (South Elevation). The rotunda with large windows is proposed on the corner of the structure near the parking area and it includes a building entrance. The North elevation along the back parking lot includes an entrance that is at the corner closest to Taft Avenue. The West Elevation along Taft Avenue includes large windows. The proposed exterior materials for the building include the following:

- Aluminum storefront windows for the rotunda and building elevations;
- Precast concrete caps around the windows;
- Brick columns between the windows and for the piers of the drive-through;
- Eifs is proposed for the parapet and upper bands of the building and for the parapet of the drivethrough canopy; and

A rough genest concrete material is proposed for the base of the building along the foundation.

IV. CONDITIONAL USE REQUIREMENTS (14-183) FOR DRIVE-THROUGHS IN THE BUSINESS B-2 ZONE

Sec. 14-183. Conditional uses identifies drive-throughs in the B-2 or B-2b zones which are adjacent to any residential use or zone as being a permitted conditional business use if the use meets the following requirements, and "the Planning Board shall be substituted for the board of appeals as the reviewing authority over conditional business uses".

The requirements taken from the Ordinance 14-183 are in italics below, together with an analysis of the proposals.

a. Signs: Signs shall not adversely affect visibility at intersections or access drives. Such signs shall be constructed, installed and maintained so as to ensure the safety of the public. Such signs shall advertise only services or goods available on the premises.

The signage plan is included as Attachment #21. Three-dimensional back-lit letters are proposed for the rotunda. The blue letters are 1'5" high and 4" wide, which create a signage band above the rotunda's storefront windows measuring 28 square feet. The initials, UCU, are shown as three-dimensional back lit letters in gold on the East Elevation (facing side parking lot) and the West Elevation (facing Taft Avenue). Each of these signs is 9 square feet in total area. An entrance sign is proposed along Taft Avenue using the proposed building materials to create a planter base and an internally illuminated sign is proposed that has a total area of 27 square feet per side.

Three directional signs are shown on the site and all of the signs are located on the applicant's property. The directional signs are shown in Attachment #21. The sign panels are blue with white lettering and a gold ban. The posts and arch are silver and the base panels are a light gray.

The proposed signs do not adversely affect visibility at intersections or access drives and the signs advertise only the services offered on the premises. Refer to the Site Plan Review (Section VII, subsection 12) for further discussion of the proposed signs for the project.

b. Circulation: No ingress and egress driveways shall be located within thirty (30) feet from an intersection. No entrance or exit for vehicles shall be in such proximity to a playground, school, church, other places of public assembly, or any residential zone that the nearness poses a threat or potential danger to the safety of the public.

The ingress and egress access is more than 30 feet from the intersection of Brighton Avenue and Taft Street.

- c. Drive-throughs, where permitted, shall also specifically comply with the following conditions:
- i. Location of Drive-throughs: Features, such as windows, vacuum cleaners and menu/order boards, stacking lanes, must be placed, where practicable, to the side and rear of the principal building except where such placement will be detrimental to an adjacent residential zone or use, and shall be located no nearer than forty (40) feet from any residential zone. This distance shall be measured from the outermost edge of the outside drive-through feature to any property line. In addition, drive-through features shall not extend nearer than twenty-five (25) feet to the street line. The site must have adequate stacking capacity for vehicles waiting to use these service features without impeding vehicular circulation or creating

The three-lane drive-through consists of two remote banking lanes serviced by two vacuum tubes and one ATM lane. The facility is 25 feet from the Taft Street line (edge of the travel lane) and 29 feet from the property line to the north. The closet point on the drive-through facility to the nearest residentially zoned property is about 82 feet. The distance from the ATM unit and the remote banking vacuum tube to the nearest residentially zoned property is 90 feet (ATM) and 112 feet (remote banking vacuum tube), respectively.

The dive-through is located as far away from the residential properties as possible while promoting acceptable vehicular and pedestrian circulation.

ii. Noise: Any speakers, intercom systems, or other audible means of communication shall not play prerecorded messages. Any speakers, intercom systems, audible signals, computer prompts, or other noises generated by the drive-through services or fixtures shall not exceed 55 dB or shall be undetectable above the ambient noise level as measured by a noise meter at the property line, whichever is greater.

Noise from the drive-through facility will be below the limit of 55dB required under this section. A Noise Study (Attachment #9) for the Diebold vacuum tube system specifies that at a distance of 70 feet from the vacuum tube system speaker the sound level is 53 dB for the condition with the volume control set at maximum. The nearest residential property line is 112 feet from the speaker. The ATM will not have a speaker system and will not generate noise.

iii. Lighting: Drive-through facilities shall be designed so that site and vehicular light sources shall not unreasonably spill over or be directed onto adjacent residential properties and shall otherwise conform to the lighting standards set forth in 14-526.

The Lighting Plan (Attachment #2 f) shows the lighting for the site and under the drive-through canopy. There is no light spillage directed to residential uses and lighting plan meets the City's technical standards.

iv. Screening and Enclosure: Where automobiles may queue, waiting for drive-through services, their impacts must be substantially mitigated to protect adjacent residential properties from headlight glare, exhaust fumes, noise, etc. As deemed necessary by the reviewing authority, mitigation measures shall consist of installation of solid fencing with landscaping along any residential property line which is exposed to the drive-through or the enclosure of the drive-through fixtures and lanes so as to buffer abutting residential properties and to further contain all associated impacts.

The applicant included additional landscaping along the rear property line and provided an intense landscaped screen along the boundary with residential property. Both the possible glare and noise from the banking serve window will be mitigated by the provision of the tree planting and landscape (shown on the Landscaping Plan as Attachment #2 e), thus meeting the standard for screening.

The drive-through facility is oriented to the street so that vehicle lights using the facility would be facing the street and not the residential properties and to maximize the distance between the drive-through and the residential properties.

ndequale cooking cap

v. Pedestrian access: Drive-through lanes shall be designed and placed to minimize crossing principal pedestrian access-ways or otherwise impeding pedestrian access.

The drive-through has been designed so that the stacking will not block pedestrian access on Taft Avenue. The existing traffic will stop prior to the cross walk along Taft Avenue before turning onto Taft Avenue to leave the site. Crosswalk striping will be installed at the curb opening in front of the drive-through facility to provide for a safe pedestrian condition.

vi. Hours of Operation: The Board, as part of its review, may take into consideration the impact hours of operation may have on adjoining uses.

The hours of operation of the drive-through remote banking will be 8:00 AM to 4:00 PM Monday through Thursday and 8:00 AM to 5:00 PM on Fridays. Hours on Saturday will be 9:00 AM to 12:00 PM. The ATM will be available 24 hours per day. Please refer to Attachment #8.1.

V. CONDITIONAL USE REVIEW

Section 14-474(c)(2) Standards: Upon a showing that a proposed use is a conditional use under this article, a conditional use permit shall be granted unless the board determines that:

a. There are unique or distinctive characteristics or effects associated with the proposed conditional use.

There are no known unique or distinctive characteristics associated with the proposed use.

b. There will be an adverse impact up on health, safety or welfare of the public or surrounding area.

It does not appear that there will be any adverse impacts with the proposed project.

c. Such impact differs substantially from the impact, which would normally occur from such a use in that zone.

The impacts of this site are similar as those normally expected from such a use in this zone.

VI. SITE PLAN REVIEW

Britisher Line Committee C

The proposed development has been reviewed by staff for conformance with the relevant review standards of the site plan ordinances. Staff comments are highlighted in this report.

1/2. Traffic

The Brighton Avenue Traffic and Streetscape Study establishes the street improvements needed for this project. The applicant is required to put street trees, lighting along their street frontage and install a traffic island in Brighton Avenue. In lieu of rebuilding the frontage along Brighton Avenue consistent with the master plan, the applicant has indicated they would rather make a contribution to the City to reconstruct the frontage. This would allow the construction to occur simultaneously with the roadway reconstruction. The cost estimate for this portion of Brighton Avenue is as follows:

1. Granite Curb	\$ 6,140
2. Sidewalk (HMA)	3,740
3. Driveway Apron	2,480
4. Loam, seed, mulch esplanade	880
5. Street lights and conduit	9,460
and the second s	•
TOTAL	\$22,700

The developer will be responsible for constructing new curbing and a sidewalk along the Taft Avenue frontage of the project. These improvements will need to be completed when the Credit Union project is built. Michael Farmer, City's Project Engineer, email is included as <u>Attachment #16 b</u>. He also has comments regarding the sidewalk and curb design details along Taft Avenue on the proposed site plan. Michael Farmer's comments are included as <u>Attachment #16 a</u>.

3/4. Bulk, Location, Height, Health and Safety Air of Proposed Buildings

The proposed University Credit Union building is a one-story structure with a cornice detail along the flat roof. Large-storefront windows are proposed across the South Elevation on the front façade along Brighton Avenue. At the corner of the building, near Brighton Avenue and the side parking lot, a rotunda area is proposed with large windows. The East Elevation along the side parking lot includes an entrance to the building. The North Elevation along the back parking lot includes a building entrance near Taft Avenue. The West Elevation along Taft Avenue includes large storefront windows.

The floor plan and building elevations building are included in <u>Attachment #2</u>. The proposed exterior materials for the building include the following:

- Aluminum storefront windows for the rotunda and building elevations;
- Precast concrete caps around the windows;
- Brick columns between the windows and for the piers of the drive-through;
- Eifs is proposed for the parapet and upper bands of the building and for the parapet of the drivethrough canopy; and
- A rough genest concrete material is proposed for the base of the building along the foundation. The staff has recommended that the applicant present samples of the exterior materials to the Planning Board at the public hearing. Carrie Marsh, Urban Designer, reviewed the revised plan for the last workshop and her memo is included as Attachment #14. Her final comments will be available at the public hearing.

The proposals would not cause health or safety problems for existing uses, and the potential impacts of the drive-through features are covered under the Conditional Use requirements discussed in paragraph VI below. The proposals generally improve the appearance of the site and provide buffering for the adjacent residential uses.

5. Sewers, Stormdrains, Water

The applicant is proposing to use the existing water and sewer lines coming into the site. The applicant has not submitted a sewer or a water capacity letter.

The proposed project site is presently developed. The Burger King Restaurant was the only building located on site, but it has recently been removed. The remainder of the parking area,

sidewalks, and landscaping areas are in tact. The existing topography is flat near the middle of the site with a slope along Taft Avenue and Brighton Avenue of greater than 6%. There are two catch basins located on the site, one near the eastern corner and the other near the existing entrance from Brighton Avenue. A little more than half of the site runoff currently drains to these catch basins.

The proposed drainage infrastructure includes subsurface drainage collection and transport, and under-drained soil filters to provide stormwater quality treatment.

The overall impervious surfaces at this site will be reduced to approximately 0.11 acres. This allows for a significant improvement to landscaping and visual appearance, as well as added treatment for the stormwater. Approximately 10,973 sq. ft. of impervious area will be directed through the under-drained swale located at the rear of the site. More than half of this flow will pass through the swale and drain directly into the existing catch basin. Filtering through the soil media and entering the existing catch basin through the underdrain will treat approximately 4,800 square feet of impervious area.

Stormwater runoff from the site will be treated to meet the MDEP Stormwater Quality Standards. With the incorporation of the water quality treatment measures, no significant impacts to off-site drainage are anticipated due to the development by the site.

6. <u>Landscaping and Existing Vegetation</u>

The applicant has submitted a revised Landscaping Plan as Attachment #2 e. The applicant is proposing intensive landscaping on Brighton Avenue as well as Taft Street. The applicant has shown additional landscaping along the rear property boundary to screen the parking spaces. Jeff Tarling, City Arborist, has reviewed the plan and tree / shrub types and plant sizes all appear to meet our standards. He finds the landscape plan to be acceptable and has no additional comments beyond those previously submitted.

7. Soils and Drainage

Please refer to Paragraph V, Section 5.

8. <u>Exterior Lighting</u>

Catalog cuts (Attachment #1 f) and Photometric Plan (Attachment #2 f) have been submitted for the wall-mounted lights and pole lights. Section XV (4) D of the City's Technical and Design Standards and Guidelines states that for Light Trespass:

The maximum illumination level at a property line shall not exceed 0.1 foot candles, as measured at grade, except where abutting industrial, or other non-sensitive uses. All residential uses and natural resource protection areas are to be considered sensitive to light trespass.

The applicant has submitted a revised photometric plan for the site, which meets the City's technical standards.

There are five lighting poles that are proposed on the site, which are located at the north and east sides of the parking lot. These lighting poles will be twenty feet in height. The applicant is also proposing wall-mounted lighting around the building as well as under the drive-through canopy. The height of these wall mounting will be 15 feet above the ground.

9. Fire

The Fire Department has reviewed the submitted proposal and approves it without conditions. See <u>Attachment #19</u>.

10. <u>City Infrastructure</u>

The applicant is contributing \$22,700 toward public improvements along Brighton Avenue. The improvements include street lights, street trees and a traffic island. The proposal is consistent with of-premise infrastructure improvements planned for the area.

11. Neighborhood Meeting

The applicant held a neighborhood meeting on Tuesday, January 16th, 2007 at 6:00 pm. Meeting minutes and the attendance sheet is included as Attachment #22.

12. Signage Andread State of the State of th

The applicant has submitted a signage plan that is included as Attachment #21. A description of the signs is also found in this report under the B-2 Conditional Use Review, section IV. The applicant has revised their signage plan significantly and has created a plan that is more compatible with the adjoining residential area and which meets the standards for signs in the Site Plan Ordinance, Sec. 14-526 (22). Marge Schmuckal reviewed the revised plan and her comments are as follows:

The new signage plan meets the requirements of the B-2 single tenant lot requirements. Please note that separate sign permits shall be required. The PB does not substitute for the actual permit process. But what is recently shown can be approved.

VII. FINANCIAL AND TECHNICAL CAPABILITY/RIGHT, TITLE AND INTEREST

Documentation has been submitted and included in Attachment #12.

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VIII. MOTIONS FOR THE BOARD TO CONSIDER

Conditional Use:

On the basis of the application, plans, reports and other information submitted by the applicant, staff comments and recommendations contained in Planning Report #13-07 relevant to Portland's Conditional Use Standards, and the testimony presented at the Planning Board hearing:

- Hauli-Ekskyne

1. The Planning Board finds the proposed conditional use for a drive-through at the University Credit Union site at 1071Brighton Avenue (does/does not) meet the standards of Section 14-474 and the standards of Section 14-183.

Site Plan:

On the basis of plans submitted by the applicant, the information contained in Planning Report 10 #05-07 relevant to standards for site plan regulations, and the testimony presented at the Planning Board hearing, the Planning Board finds:

- That the plan (is/is not) in conformance with the Site Plan Standards of the Land Use Code, subject to the following conditions:
 - The infrastructure contribution of \$22,700 for the Brighton Avenue Street improvements shall be submitted prior to the issuance of a building permit.
- The proposed signs meet the B-2 zone and the site plan standard for signs, Sec. 14-525 (22); however, separate sign permits must be obtained from the neighborhead identing cold re-Inspections Division prior to installation.
 - iii. The applicant shall submit sewer and water capacity letters prior to the issuance of a building permit.

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- Site Plan and Conditional Use Application
- ระบบสายรา<mark>นิสใช้ออร์เส</mark>ริก เพาะเส b) Copy of Deed
 - c) Vicinity Map
 - d) Traffic Analysis
 - e) Stormwater Management
 - f) Lighting Catalogue Cuts
 - Revised Site Plans
 - a) Cover Sheet
 - b) Existing Conditions Plan
 - secondary (c) Site Plan (asset)
 - d) Grading & Utilities Plan
 - Landscaping Plan
 - f) Lighting Plan
 - g) Details
 - h) Details
 - i) A1.1-Floor Plan
 - j) A2.1- South Elevation
 - k) A2.2- West and Drive Up Elevations
 - 1) A2.3- East Elevation
 - m) A2.4- North and Monument Sign Elevations
 - 3. Photographs of the Site & Surrounding Neighborhood
 - 4. Letter from Planner, Shukria Wiar
 - 5. Correspondence from Applicant
 - 6. Pedestrian Traffic Information Requested
 - 7. Narrative on Building Design Standards
 - 8. Narrative on Drive-thru Conditional Use
 - 9. Audio System Sound Specification
 - 10. Catalog Cut of 'Vacuum Air Tube 23'
 - 11. Removal of Construction Solid Water

Dated: 11.06.2006

Dated 08.15.2006

Dated 11.14.2006

Dated 12.12.2006

Dated 01.30.2007

Dated 01.19.2007

12.	Financial C	apacity Letters	
	a)	University Credit Union	Dated 11.16.2006
	b)	Tricorp Federal Credit Union	Dated 11.20.2006
13.	B-2 Design	Guidelines	
	a)	Zoning Ordinance	
•	b)	Technical and Design Standards and Guidelines	
14.	Carrie Mars	sh	
	a)	Memorandum	Dated 02.23.2007
	b)	Memorandum	Dated 12.27.2006
15.	Dan Goyett	e Memo	1
	a)	Memorandum	Dated 12.20.2006
	,	Memorandum	Dated 11.16.2006
16.	Michael Fa	rmer	
p / 1	a)	Memorandum	Dated 01.03.2007
	b)	Memorandum/Comments	Dated 01.03.2007
17.	Jeff Tarling		**************************************
	a) •	Memorandum	Dated 01.05.2007
	b)	Memorandum	Dated 11.17.2006
_18.	Marge Schr	nuckal Memo	
	a)	Memorandum	Dated 02.06.2007
	b)	Memorandum	Dated 12.14.2006
7.	c)	Memorandum	Dated 11.09.2006
19.	Captain Gre	eg Cass Memorandum	Dated 12.27.2006
20.	Jim Carmoo	ly memorandum	Dated 02.09.2007
21.	Revised Sig	mage Plan and Elevations	Dated 03.06.2007
22.	Neighborho	od Meeting Minutes	Dated 01.06.2007

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J. . .

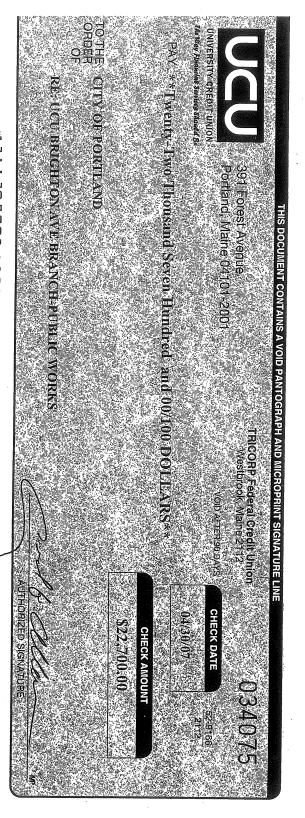
REPORT OF RECEIPTS

A SURE LA SURE

To the Director of Finance, City of Portland, Maine

From the Department of

Forward all copies to the Treasury Department where they will be receipted and returned.



5.40% 60 11.4000000 11.18999 11.28 12.18 11.190 14.02 14.28

27 June 2007

Mr. Lee Jay Feldman, Director of Planning, Sebago Technics, Inc., P. O. Box 1339, Westbrook, Maine 04098-1339

RE: The Capacity to Handle Wastewater Flows, from the Proposed University Credit Union Project, at 1071 Brighton Avenue.

Dear Mr. Feldman:

The existing twelve-inch diameter vitrified clay sewer pipe located in Brighton Avenue has adequate capacity to **transport**, while The Portland Water District sewage treatment facilities, located off Marginal Way, have adequate capacity to **treat** the total decrease in wastewater flows of **(281) GPD**, from the proposed building project.

Anticipated Wastewater Flows from the Proposed Building Project:									
12 Proposed Employees @ 15 GPD/Employee	= 180 GPD								
12 Proposed Employees @ 15 GPD/Kitchen Privileges	= 180 GPD								
Less Previous Flows from Former Proprietors	= (641) GPD								
Total Proposed Decrease in Wastewater Flows for this Project	=(281) GPD								

The City combined sewer overflow (C.S.O.) abatement consent agreement (with the U.S.E.P.A., and with the Maine D.E.P.) requires C.S.O. abatement, as well as storm water mitigation, in order to offset any increase in sanitary flows, from all projects. If the City can be of further assistance, please call 874-8832.

Sincerely, CITY OF PORTLAND

Frank J Brancely, B.A., M.A. Senior Engineering Technician

FJB

cc:

Alexander Q. Jaegerman, Director, Planning Division, Department of Planning, and Urban Development, City of Portland Phil Dipierro, Development Review Services Manager, Department of Planning, and Urban Development, City of Portland Shukria Wiar, Planner, Department of Planning, and Urban Development, City of Portland Michael Farmer, P.E., Project Engineer, City of Portland Bradley A. Roland, P.E., Environmental Projects Engineer, City of Portland Stephen K. Harris, Assistant Engineer, City of Portland Jane Ward, Administrative Assistant, City of Portland Nick McKenney, Project Manager, Brand Partners Desk file



SITE PLAN
PERFORMANCE GUARANTEE
LETTER OF CREDIT
ACCOUNT NUMBER: 211288161

May 15, 2007

Lee Urban
Director of Planning and Development
City of Portland
389 Congress Street
Portland, Maine 04101

Re: University Credit Union 1071 Brighton Ave., Portland, Maine

Tricorp Federal Credit Union ("Bank") hereby issues its Irrevocable Letter of Credit for the account of University Credit Union, (hereinafter referred to as "Developer"), held for the exclusive benefit of the City of Portland, in the aggregate amount of One Hundred Fifty-Eight Thousand, Eight Hundred and Thirty Eight dollars and 00/100 cents [\$158,838.00]. These funds represent the estimated cost of installing site improvements as depicted on the site plan, approved on 3/27/07 and as required under Portland Code of Ordinances Chapter 14 §§499, 499.5, 525 and Chapter 25 §§46 through 65.

This Letter of Credit is required under Portland Code of Ordinances Chapter 14 §§499, 499.5, 525 and Chapter 25 §46 through 65 and is intended to satisfy the Developer's obligation, under Portland Code of Ordinances Chapter 14 §§501, 502 and 525, to post a performance guarantee for the above referenced development.

The City, through its Director of Planning and Development and in his sole discretion, may draw on this Letter of Credit by presentation of a sight draft and the Letter of Credit and all amendments thereto, up to thirty (30) days before or sixty (60) days after its expiration, stating any one of the following:

1. the Developer has failed to satisfactorily complete the work on the improvements contained within the **site plan** approval, dated 3/27/07; or

- 2. the Developer has failed to deliver to the City a deed containing the metes and bounds description of any streets, easements or other improvements required to be deeded to the City; or
- 3. the Developer has failed to notify the City for inspections.

In the event of the Bank's dishonor of the City of Portland's sight draft, the Bank shall inform the City of Portland in writing of the reason or reasons thereof within three (3) business days of the dishonor.

After all underground work has been completed and inspected to the satisfaction of the Department of Public Works and Planning, including but not limited to sanitary sewers, storm drains, catch basins, manholes, electrical conduits, and other required improvements constructed chiefly below grade, the City of Portland Director of Planning and Development or its Director of Finance as provided in Chapter 14 §501 of the Portland Code of Ordinances, may authorize **Tricorp Federal Credit Union**, by written certification, to reduce the available amount of the escrowed money by a specified amount.

This performance guarantee shall expire on [May15, 2008] ("Expiration Date"). It is a condition of this Letter of Credit that it is deemed to be automatically extended without amendment for period(s) of one year each from the current Expiration Date hereof, or any future Expiration Date, unless within thirty (30) days prior to any expiration, the Bank notifies the City by certified mail (restricted delivery to Duane Kline, Director of Finance, City of Portland, 389 Congress Street, Portland, Maine 04101) that the Bank elects not to consider this Letter of Credit renewed for any such additional period.

In the event of such notice, the City, in its sole discretion, may draw hereunder by presentation of a sight draft drawn on the Bank, accompanied by this Letter of Credit and all amendments thereto, and a statement purportedly signed by the Director of Planning and Development, at Bank's offices located at 2 Ledgeview Drive, Westbrook, ME 04092, stating that:

this drawing results from notification that the Bank has elected not to renew its Letter of Credit No. 211288161.

On its Expiration Date or on the date the City determines that all improvements guaranteed by this Letter of Credit are satisfactorily completed, this Performance Guarantee Letter of Credit shall be reduced by the City to ten (10) percent of its original amount and shall automatically convert to an Irrevocable Defect Letter of Credit. Written notice of such reduction shall be forwarded by the City to the Bank. The Defect Letter of Credit shall ensure the workmanship and durability of all materials used in the construction of the **site plan** approval, dated 3/27/07 as required by City Code §14-501, 525 and shall automatically expire one (1) year from the date of its creation ("Termination Date").

Planning and Development Department SUBDIVISION/SITE DEVELOPMENT

COST ESTIMATE OF IMPROVEMENTS TO BE COVERED BY PERFORMANCE GUARANTEE

					Date:	4/11/0	
Name of Project:	University Cre	dit Union_		4.04			
Address/Location:	1091 Bright	ton Ave, Po	rtland, ME	With		,	
Developer:	Universit	y Credit Un	ion				nggygenner over district of the
Form of Performance G	ivarantee:	44,444					
Type of Development:	Subdivision _	Single St	ocy/Commer	cial	Site Plan (Major/M	inor)Maj	Of
TO BE FILLED OUT							
			PUBLIC			PRIVATE	
<u>Item</u>	9	<u>Duantity</u>	Unit Cost	Subtotal	Quantity	Unit Cost	Subtotal
1. STREET/SIDEWAROAd/Parking Are Curbing Real/PERT Sidewalks Esplanades Monuments Street Lighting Street Opening Re Other	28S	9811 106 SV 52 SV	* 21.00/LF * 35./5y * 9.00/8y	37/0.00 468.00	1800 8624 M65V	"19.00/8y "29.00/6 "35.00/8y	34200.0° 24998.0° 3,310.00
2. EARTH WORK Cut Fill	-	75cy 70cy	* 9. 00/cy 24.04cy	\$645.00 \$1680.00	250:4 1210:4	*9. e/cx	*22500-6 *26040.00
3. SANITARY SEV Manholes Piping Connections Main Line Piping House Sewer Ser Pump Stations Other					16A. 35LF	*375, " *40.90.F	
4. WATER MAINS	3				704	43.00/18	3010.
5. STORM DRAIN Manholes Catchbasins Piping Detention Basin Stormwater Qual Other					188. 8514 194.	*2500.7k *50.00(l) *3015.7(l)	2500. 00 \$4550.00 309£00

4010744740

б.	SITE LIGHTING			41016	18-4 W.	1300-
	EROSION CONTROL Silt Fence Check Dams Pipe Inlet/Outlet Protecti Level Lip Spreader Slope Stabilization Geotextile Hay Bale Barriers	ion			30401	* 960.00
	Catch Basin Inlet Protec	tion		34	195. Ha.	585
8,	RECREATION AND OPEN SPACE AMENT	TIES		N/4		
9.	LANDSCAPING (Attach breakdown of pi materials, quantities, and costs)	lent i vnit				13,480.00
10.	MISCELLANEOUS	•				
	TOTAL:		10415			148,423
	GRAND TOTAL:					And the second s
INS	SPECTION FEE (to be	filled out by the C	PRIVATE	TOT	AL	
A:	2.0% of totals:					
	<u>ÓF</u>					•
B:	Alternative Assessment:					
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Landscape Services Bid Sheet

Site Address; University Credit Union, 1071 Brighton Ave., Portland, ME

Bid submitted for Landscape Installation

Lawn Installation

Landscape Installation (using revised drawings)

Plant Material (as listed by David J. Billham, Landscape Architect); \$8220.00 50 yards, loam; \$1250.00 14 yards, compost; \$800.00 40 yards, dark bark mulch; \$1260.00 Total materials; \$11530.00

Lawn Installation (by sod) 2350 sq ft (using revised drawings)

Sod; \$950.00 39 yards, loam; \$975.00 Starter fertilizer; \$25.00 Total Materials; \$1950.00

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Planning and Development Department
Planning Division
RSQ Congress Street Portland Maine 041

389 Congress Street, Portland, Maine 04101 (207) 874-8719 Fax (207) 756-8258

P/Bel watchen Notes-BB

Lee Feldmanother applicants -Brian Shamk 2,400 \$ - Shrunk bldg - lost 2 garking spaces
- 3 soons to near- for stap Stammater + tayout - essential / site brothy regoved closer to front / Stable beefed up landscaping- mas areas Duilding access - 2 accesses rear of rotundar -to accompdate cars at Architectine Stone base buck column - Upper part - Stucco at Duman scale - real material -preak us module metal campos - extern lights : otunde 1 /2 conf - door to rearking 5. mulated concrete block concrète cers above stone
- frame display windows contemp.

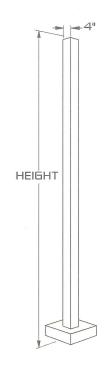
Planning and Development Department
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Boll - deferent design appreciate Dand Silla - Valto
David Silla-V ditto KB Hawthone briller for var of the großerty bomething a Athle
-good 03
JT 150 - Lodes Good
Lee howy - light goles - Deight
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WB- finted windows more of less - dental/Jhis

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SNTS 4"





4" SQUARE STRAIGHT STEEL

SPECIFICATIONS

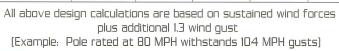
- SHAFT: 4" SQUARE. FABRICATED FROM HIGH GRADE STRUCTURAL STEEL TUBE. SHAFT CONFORMS TO ASTM-A-501-68 SPECIFICATIONS. MEETS OR EXCEEDS MINIMUM YIELD STRENGTH OF 46,000 P.S.I. WALL THICKNESS II GA. (.120 WALL)OR 7 GA. (.180 WALL) AS SPECIFIED. REINFORCED HAND HOLE IS FURNISHED WITH COVER. SHAFT IS FURNISHED WITH GROUND LUG LOCATED INSIDE POLE ON WALL OPPOSITE HAND HOLE.
- BASE PLATE: FABRICATED FROM STRUCTURAL QUALITY HOT ROLLED STEEL. MEETS OR EXCEEDS MINIMUM YIELD STRENGTH OF 36.000 P.S.I. BASE TELESCOPES AND IS CIRCUMFERENTIALLY WELDED TO POLE SHAFT. SLOTTED BOLT HOLES PROVIDE 1" FLEXIBILITY ON EITHER SIDE OF BOLT CIRCLE CENTERLINE.
- ANCHORAGE: (4) ANCHOR BOLTS FABRICATED FROM HOT ROLLED STEEL BAR. MINIMUM YIELD STRENGTH OF 50.000 P.S.I. BOLTS HAVE "L" BEND ON ONE END AND ARE THREADED ON THE OTHER END. BOLTS ARE FULLY GALVANIZED AND ARE FURNISHED WITH TWO NUTS AND TWO WASHERS.
- BASE COVER: FABRICATED FROM HEAVY GAUGE QUALITY CARBON STEEL. TWO PIECE COVER CONCEALS BASE.
 - FINISH: POLYESTER POWDER COAT. THE METAL SURFACE IS PRETREATED BY SAND BLAST PROCESS FOR MAXIMUM PAINT ADHESION. ELECTROSTATICALLY APPLIED POLYESTER POWDER TOPCOAT IS BAKED AT 400° TEMPERATURE FOR MAXIMUM HARDNESS AND EXTERIOR DURABILITY.

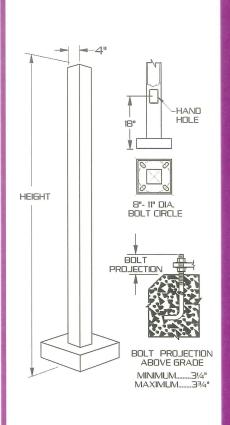


SNTS SERIES

ENGINEERING DATA Maximum EPA - Square Feet

Catalog Number	Maximum Fixt. wgt.	100 MPH	90 MPH	80 MPH	70 MPH
SNTS 104-11	400	16.7	20.5	26.1	33.4
SNTS 124-11	400	12.2	16.1	20.4	25.8
SNTS 144-11	400	9.9	12.8	16.1	20.2
SNTS 154-11	400	8.9	11.4	14.4	17.9
SNTS 164-11	400	7.9	10.1	12.8	15.9
SNTS 184-11	400	6.2	8.2	10.1	13.8
SNTS 204-11	400	4.8	6.2	7.9	11.6
SNTS 204-7	450	8.8	11.3	14.0	17.4
SNTS 254-11	350	1.6	3.2	5.5	8.8
SNTS 254-7	450	4.3	6.1	9.1	11.2



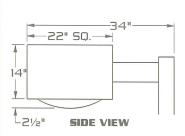


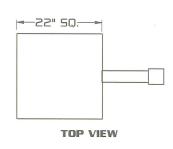
	UNDERING INFORMATION									
MODEL NO.: SNTS			POLE	S		MOUI	NTING	FINISH	OPTIONS	
MODEL NO.:	POLES			MOUNTING		FINISH	OPTIONS			
SNTS	□104-11 □124-11 □154-11 □164-11 □184-11 □204-11 □204-7 □254-11	POLE HEIGHT 10' 12' 14' 15' 16' 18' 20' 25' 25'	WALL THICKNESS 11 11 11 11 11 11 7 11 7	BOLT CIRCLE 9" 9" 9" 9" 9" 10" 11" 11"	ANCHORAGE 3/4"X18"X3" 3/4"X18"X3" 3/4"X18"X3" 3/4"X18"X3" 3/4"X18"X3" 3/4"X24"X3" 3/4"X24"X3" 3/4"X24"X3" 3/4"X24"X3"	Т3	OUNT 3-90 4-90 20 IIRES	□ DARK BRONZE DBM ■ MEDIUM BRONZE MBM ■ BLACK BKM ■ WHITE WTM ■ SILVER SLM OPTION: □ PRIME PAINT PP □ GALVANIZED GLV □ THERMOSET POLYESTER POWDER PDR SEE PAGE 3 FOR ADDITIONAL COLORS	DUPLEX RECEPTACLE DUP GFI RECEPTACLE GFI 3 WAY ADAPTER T3120 1/2" COUPLING CPLN1/2 3/4" COUPLING CPLN3/4 2" COUPLING CPLN2 (SPECIFY COUPLING LOCATION) SEE ACCESSORIES SECTION FOR OTHER OPTIONS.	

ORDERING INFORMATION

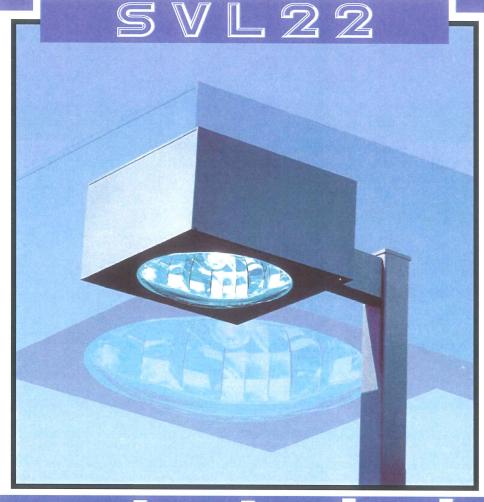


(1000 WATT MAX.)





E.P.A.= 3.20



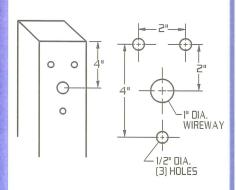
SPECIFICATIONS

- HOUSING: ONE PIECE DIE FORMED ALUMINUM CONSTRUCTION WITH SEPARATE BALLAST COMPARTMENT.
- LENS ASS'Y: ONE PIECE HINGED HEAVY GAUGE DIE FORMED ALUMINUM DOOR FRAME SURROUNDS 3/16" CLEAR CONVEX GLASS LENS. GLASS IS SEALED TO DOOR WITH HIGH TEMPERATURE SILICONE SEAL. TWO CAPTIVE THUMB SCREWS DISENGAGE LENS ASSEMBLY FROM HOUSING WITHOUT THE USE OF TOOLS.
 - OPTICS: COMPUTER DESIGNED ONE PIECE SEGMENTED SPECULAR REFLECTOR COMBINES WITH CLEAR CONVEX LENS TO PRODUCE A HIGHLY EFFICIENT WIDE SYMMETRIC LIGHT DISTRIBUTION WITH OUTSTANDING UNIFORMITY.
- GASKETING: CLOSED CELL EPDM GASKETING COMPRESSED BETWEEN DOOR AND HOUSING SEALS OPTICAL CHAMBER.
- LAMP HOLDER: MOGUL BASE PORCELAIN.
 - LAMP: (BY OTHERS)
 - BALLAST: H.P.F./C.W.A. AUTOTRANSFORMER. -20° STARTING TEMPERATURE.
 - ARM: 3"X5"XIZ" LONG HEAVY WALL EXTRUDED ALUMINUM. ARM IS SECURED TO HOUSING AND TO POLE WITH STAINLESS STEEL RODS.
 - FINISH: POLYESTER POWDER COAT-STATE OF THE ART 20 PSI PRESSURE POWER WASH AT 140° TEMPERATURE INCORPORATES FOUR STEP IRON PHOSPHATE PROCESS TO CLEANSE AND PRETREAT THE METAL SURFACE FOR MAXIMUM PAINT ADHESION. ELECTROSTATICALLY APPLIED TEXTURED POLYESTER POWDER TOP COAT IS BAKED AT 400° TEMPERATURE FOR MAXIMUM HARDNESS AND EXTERIOR DURABILITY.

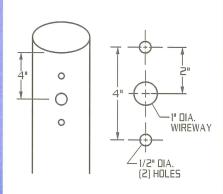




TYPICAL SQUARE POLE TEMPLATE

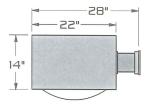


TYPICAL ROUND POLE TEMPLATE



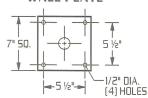
WALL MOUNT





EXTRUDED ALUMINUM ARM AND CAST ALUMINUM WALL BRACKET ASSEMBLY PROVIDED WITH BUILT IN GASKETED WIRE ACCESS FOR FIXTURE/SUPPLY WIRE CONNECTION.

WALL PLATE



LAMP SIZE: 250 - 1000 WATT



WIDE THROW BEAM PATTERN.

VERTICAL LAMP.

COMPUTER DESIGNED SEGMENTED OPTICS.

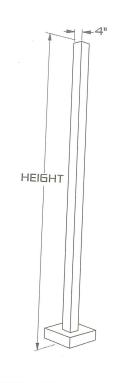
THREE OPTICAL CONFIGURATIONS.

FLAT GLASS OPTION FOR FULL CUTOFF OPTICS.

ORDERING INFORMATION

MODEL NO. :	OPTICS	WATTAGE TYPE VOLTAGE	MOUNTING	FINISH	OPTIONS
SVL22	51 1135	· ·	WOONTING	FINISH	OFTIONS
3477					
MODEL NO.:	OPTICS	LAMP	MOUNTING	FINISH	OPTIONS
S V L 2 2	ASYMMETRIC ASY TYPE IV (FORWARD THROW) IV TYPE V V-SQ	WATTAGE TYPE VOLTAGE 1000 MH	ARM MOUNT 1	DARK BRONZE DBM MEDIUM BRONZE MBM BLACK BKM WHITE WTM SILVER SLM OPTION: ANODIZED AZ ANODIZED HOUSING MUST HAVE PAINT FINISH COAT EXAMPLE: AZDBM SEE PAGE 3 3 FOR ADDITIONAL COLORS	☐ FLAT TEMPERED GLASS







4" SQUARE STRAIGHT STEEL

SPECIFICATIONS

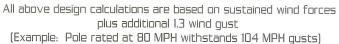
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- BASE PLATE: FABRICATED FROM STRUCTURAL QUALITY HOT ROLLED STEEL. MEETS OR EXCEEDS MINIMUM YIELD STRENGTH OF 36.000 P.S.I. BASE TELESCOPES AND IS CIRCUMFERENTIALLY WELDED TO POLE SHAFT. SLOTTED BOLT HOLES PROVIDE 1" FLEXIBILITY ON EITHER
- ANCHORAGE: (4) ANCHOR BOLTS FABRICATED FROM HOT ROLLED STEEL BAR. MINIMUM YIELD STRENGTH OF SO.000 P.S.I. BOLTS HAVE "L" BEND ON ONE END AND ARE THREADED ON THE OTHER END. BOLTS ARE FULLY GALVANIZED AND ARE FURNISHED WITH TWO NUTS
- BASE COVER: FABRICATED FROM HEAVY GAUGE QUALITY CARBON STEEL. TWO PIECE COVER
 - FINISH: POLYESTER POWDER COAT. THE METAL SURFACE IS PRETREATED BY SAND BLAST PROCESS FOR MAXIMUM PAINT ADHESION. ELECTROSTATICALLY APPLIED POLYESTER POWDER TOPCOAT IS BAKED AT 400° TEMPERATURE FOR MAXIMUM HARDNESS AND EXTERIOR DURABILITY.

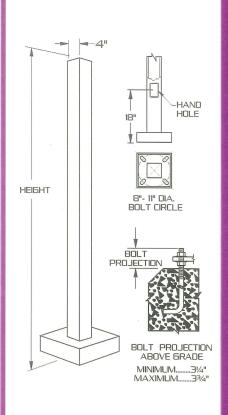


SNTS SERIES

ENGINEERING DATA Maximum EPA - Square Feet

Catalog Number	Maximum Fixt. wgt.	100 MPH	90 MPH	80 MPH	70 MPH
SNTS 104-11 SNTS 124-11 SNTS 144-11 SNTS 154-11 SNTS 164-11 SNTS 184-11 SNTS 204-11 SNTS 204-7 SNTS 254-11	400 400 400 400 400 400 450 350	16.7 12.2 9.9 8.9 7.9 6.2 4.8 8.8 1.6	20.5 16.1 12.8 11.4 10.1 8.2 6.2 11.3 3.2	26.1 20.4 16.1 14.4 12.8 10.1 7.9 14.0 5.5	33.4 25.8 20.2 17.9 15.9 13.8 11.6 17.4 8.8
SNTS 254-7	450	4.3	6.1	9.1	11.2



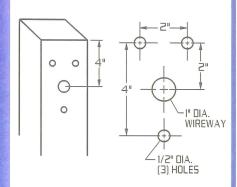


MODEL NO.: SNTS	POLES					Mour	NTING	FINISH	OPTIONS
MODEL NO.:	POLES					MOUNTING		FINISH	OPTIONS
SNTS	□ 104-11 □ 124-11 □ 154-11 □ 164-11 □ 184-11 □ 204-11 □ 204-7 □ 254-7	POLE HEIGHT 10' 12' 14' 15' 16' 20' 20' 25' 25'	WALL THICKNESS 11 11 11 11 11 11 7 11 7	BOLT CIRCLE 9" 9" 9" 9" 10" 11" 11"	ANCHORAGE 3/4"X18"X3" 3/4"X18"X3" 3/4"X18"X3" 3/4"X18"X3" 3/4"X18"X3" 3/4"X24"X3" 3/4"X24"X3" 3/4"X24"X3" 3/4"X30"X3"	□2 3/8"X4" TEI PT23 □2 7/8"X4" TEI PT27 □ OTHER TENC DRILL M □1	OUNT 3-90 3-120 20 IRES 27	□ DARIK BRONZE DBM □ MEDIUM BRONZE MBM □ BLACK BKM □ WHITE WTM □ SILVER SLM OPTION: □ PRIME PAINT PP □ GALVANIZED GLV □ THERMOSET POLYESTER POWDER PDR SEE PAGE ADDITIONAL COLORS	DUPLEX RECEPTACLE DUP GFI RECEPTACLE GFI 3 WAY ADAPTER T3120 1/2" COUPLING CPLN1/2 3/4" COUPLING CPLN3/4 2" COUPLING CPLN2 (SPECIFY COUPLING LOCATION) SEE ACCESSORIES SECTION FOR OTHER OPTIONS.

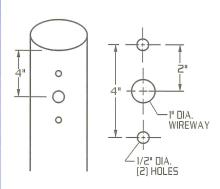
ORDERING INFORMATION



TYPICAL SQUARE POLE TEMPLATE

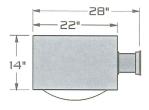


TYPICAL ROUND POLE TEMPLATE



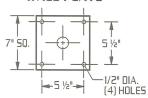
WALL MOUNT





EXTRUDED ALUMINUM ARM AND CAST ALUMINUM WALL BRACKET ASSEMBLY PROVIDED WITH BUILT IN GASKETED WIRE ACCESS FOR FIXTURE/SUPPLY WIRE CONNECTION.

WALL PLATE



LAMP SIZE: 250 - 1000 WATT



WIDE THROW BEAM PATTERN.

VERTICAL LAMP.

COMPUTER DESIGNED SEGMENTED OPTICS.

THREE OPTICAL CONFIGURATIONS.

FLAT GLASS OPTION FOR FULL CUTOFF OPTICS.

ORDERING INFORMATION

A CONTRACTOR OF THE PARTY OF TH			IG INFURIMATI		
MODEL NO.: SVL22	OPTICS	WATTAGE TYPE VOLTAGE	MOUNTING	FINISH	OPTIONS
MODEL NO.:	OPTICS	LAMP	MOUNTING	FINISH	OPTIONS
S V L 2 2	ASYMMETRIC ASY TYPE IV (FORWARD THROW) IV TYPE V V-SQ	WATTAGE TYPE VOLTAGE 1000 MH	ARM MOUNT ARM MOUNT STREET LIGHTING ARM MOUNT ST23	□ DARK BRONZE DBM □ MEDIUM BRONZE MBM □ BLACK BKM □ WHITE WTM □ SILVER SLM OPTION: □ ANODIZED HOUSING MUST HAVE PAINT FINISH COAT EXAMPLE: AZDBM SEE PAGE 3 FOR ADDITIONAL COLORS	☐ FLAT TEMPERED ☐ GLASS

(1000 WATT MAX.)

SVL22

14"
12" SIDE VIEW

TOP VIEW

E.P.A.* 3.20

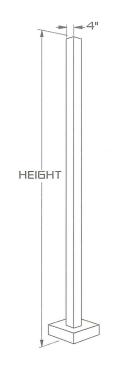
SPECIFICATIONS

- HOUSING: ONE PIECE DIE FORMED ALUMINUM CONSTRUCTION WITH SEPARATE BALLAST COMPARTMENT.
- LENS ASS'Y: ONE PIECE HINGED HEAVY GAUGE DIE FORMED ALUMINUM DOOR FRAME SURROUNDS 3/16" CLEAR CONVEX GLASS LENS. GLASS IS SEALED TO DOOR WITH HIGH TEMPERATURE SILICONE SEAL. TWO CAPTIVE THUMB SCREWS DISENGAGE LENS ASSEMBLY FROM HOUSING WITHOUT THE USE OF TOOLS.
 - OPTICS: COMPUTER DESIGNED ONE PIECE SEGMENTED SPECULAR REFLECTOR COMBINES WITH CLEAR CONVEX LENS TO PRODUCE A HIGHLY EFFICIENT WIDE SYMMETRIC LIGHT DISTRIBUTION WITH OUTSTANDING UNIFORMITY.
- **GASKETING:** CLOSED CELL EPDM GASKETING COMPRESSED BETWEEN DOOR AND HOUSING SEALS OPTICAL CHAMBER.
- LAMP HOLDER: MOGUL BASE PORCELAIN.
 - LAMP: (BY OTHERS)
 - BALLAST: H.P.F./C.W.A. AUTOTRANSFORMER. -20° STARTING TEMPERATURE.
 - ARM: 3"X5"XI2" LONG HEAVY WALL EXTRUDED ALUMINUM. ARM IS SECURED TO HOUSING AND TO POLE WITH STAINLESS STEEL RODS.
 - FINISH: POLYESTER POWDER COAT-STATE OF THE ART 20 PSI PRESSURE POWER WASH AT 140° TEMPERATURE INCORPORATES FOUR STEP IRON PHOSPHATE PROCESS TO CLEANSE AND PRETREAT THE METAL SURFACE FOR MAXIMUM PAINT ADHESION. ELECTROSTATICALLY APPLIED TEXTURED POLYESTER POWDER TOP COAT IS BAKED AT 400° TEMPERATURE FOR MAXIMUM HARDNESS AND EXTERIOR DURABILITY.





SNTS 4"





4" SQUARE STRAIGHT STEEL

SPECIFICATIONS

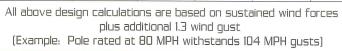
- SHAFT: 4" SQUARE, FABRICATED FROM HIGH GRADE STRUCTURAL STEEL TUBE. SHAFT CONFORMS TO ASTM-A-501-68 SPECIFICATIONS. MEETS OR EXCEEDS MINIMUM YIELD STRENGTH OF 46,000 P.S.I. WALL THICKNESS 11 GA. (.120 WALL)OR 7 GA. (.180 WALL) AS SPECIFIED. REINFORCED HAND HOLE IS FURNISHED WITH COVER. SHAFT IS FURNISHED WITH GROUND LUG LOCATED INSIDE POLE ON WALL OPPOSITE HAND HOLE.
- BASE PLATE: FABRICATED FROM STRUCTURAL QUALITY HOT ROLLED STEEL. MEETS OR EXCEEDS MINIMUM YIELD STRENGTH OF 36.000 P.S.I. BASE TELESCOPES AND IS CIRCUMFERENTIALLY WELDED TO POLE SHAFT. SLOTTED BOLT HOLES PROVIDE I" FLEXIBILITY ON EITHER SIDE OF BOLT CIRCLE CENTERLINE.
- ANCHORAGE: (4) ANCHOR BOLTS FABRICATED FROM HOT ROLLED STEEL BAR. MINIMUM YIELD STRENGTH OF 50.000 P.S.I. BOLTS HAVE "L" BEND ON ONE END AND ARE THREADED ON THE OTHER END. BOLTS ARE FULLY GALVANIZED AND ARE FURNISHED WITH TWO NUTS AND TWO WASHERS.
- BASE COVER: FABRICATED FROM HEAVY GAUGE QUALITY CARBON STEEL. TWO PIECE COVER CONCEALS BASE.
 - FINISH: POLYESTER POWDER COAT. THE METAL SURFACE IS PRETREATED BY SAND BLAST PROCESS FOR MAXIMUM PAINT ADHESION. ELECTROSTATICALLY APPLIED POLYESTER POWDER TOPCOAT IS BAKED AT 400° TEMPERATURE FOR MAXIMUM HARDNESS AND EXTERIOR DURABILITY.

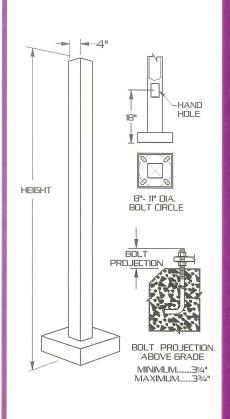


SNTS SERIES

ENGINEERING DATA Maximum EPA - Square Feet

Catalog Number	Maximum Fixt. wgt.	100 MPH	90 MPH	80 MPH	70 MPH
SNTS 104-11	400	16.7	20.5	26.1	33.4
SNTS 124-11	400	12.2	16.1	20.4	25.8
SNTS 144-11	400	9.9	12.8	16.1	20.2
SNTS 154-11	400	8.9	11.4	14.4	17.9
SNTS 164-11	400	7.9	10.1	12.8	15.9
SNTS 184-11	400	6.2	8.2	10.1	13.8
SNTS 204-11	400	4.8	6.2	7.9	11.6
SNTS 204-7	450	8.8	11.3	14.0	17.4
SNTS 254-11	350	1.6	3.2	5.5	8.8
SNTS 254-7	450	4.3	6.1	9.1	11.2
A II I I .					





MODEL NO.: SNTS			POLE	S		MOUI	NTING	FINISH	OPTIONS
MODEL NO.:			POL	ES		MOUN	NTING	FINISH	OPTIONS
SNTS	□104-11 □124-11 □144-11 □164-11 □184-11 □204-11 □204-7 □254-11	POLE HEIGHT 10' 12' 14' 15' 16' 18' 20' 20' 25' 25'	WALL THICKNESS 11 11 11 11 11 11 7 11 7	BOLT CIRCLE 9" 9" 9" 9" 10" 11" 11"	ANCHORAGE 3/4"X18"X3" 3/4"X18"X3" 3/4"X18"X3" 3/4"X18"X3" 3/4"X18"X3" 3/4"X24"X3" 3/4"X24"X3" 3/4"X24"X3" 3/4"X30"X3"	□2 3/8"X4" TEI PT23 □2 7/8"X4" TEI PT27 □ OTHER TENC DRILL M □1	OUNT 3-90 4-90 3-120 1RES 27	□ DARIK BRONZE DBM □ MEDIUM BRONZE MBM □ BLACK BKM □ WHITE WTM □ SILVER SLM OPTION: □ PRIME PAINT PP □ GALVANIZED GLV □ THERMOSET POUYESTER POWDER PDR SEE PAGE FOR ADDITIONAL COLORS	DUPLEX RECEPTACLE DUP GFI RECEPTACLE GFI 3 WAY ADAPTER T3120 1/2" COUPLING CPLN1/2 3/4" COUPLING CPLN3/4 2" COUPLING CPLN2 (SPECIFY COUPLING LOCATION) SEE ACCESSORIES SECTION FOR OTHER OPTIONS.

ORDERING INFORMAT



[1000 WATT MAX.] -74" 22" SQ.--> 14 L21/2" **SIDE VIEW** <--22" 50.--> **TOP VIEW** E.P.A.= 3.20

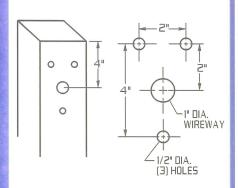
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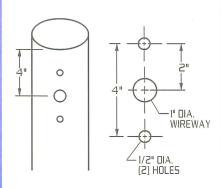




TYPICAL SQUARE POLE TEMPLATE

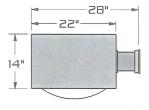


TYPICAL ROUND POLE TEMPLATE



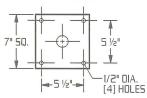
WALL MOUNT





EXTRUDED ALUMINUM ARM AND CAST ALUMINUM WALL BRACKET ASSEMBLY PROVIDED WITH BUILT IN GASKETED WIRE ACCESS FOR FIXTURE/SUPPLY WIRE CONNECTION.

WALL PLATE



LAMP 5IZE: 250 - 1000 WATT



WIDE THROW BEAM PATTERN.

VERTICAL LAMP.

COMPUTER DESIGNED SEGMENTED OPTICS.

THREE OPTICAL CONFIGURATIONS.

FLAT GLASS OPTION FOR FULL CUTOFF OPTICS.

ORDERING INFORMATION

MODEL NO.: SVL22	OPTICS	WATTAGE TYPE VOLTAGE	MOUNTING	FINISH	OPTIONS
MODEL NO.:	OPTICS	LAMP	MOUNTING	FINISH	OPTIONS
S V L 2 2	ASYMMETRIC ASY TYPE IV (FORWARD THROW) IV TYPE V V-SQ	WATTAGE TYPE VOLTAGE 1000 MH	ARM MOUNT 1	□DARK BRONZE DBM □MEDIUM BRONZE MBM □BLACK BKM □WHITE WTM □SILVER SLM OPTION: □ANODIZED AZ ANODIZED HOUSING MUST HOVE PAINT FINISH COAT EXAMPLE: AZDBM SEE PAGE 3 FOR ADDITIONAL COLORS	□ FLAT TEMPERED GLASS





Option for setback?

11/7/06

City of Portland, Maine Site Plan Checklist

2006-0221

	1		200(-022)	
	university	1 Cr	edit lenen	*
	Project Name, Ac			
	Number Fother		The Court Hill	pplication
*	od Start	corn	Let blas	
-120	- 3 no more	ral +	lengo 10 - side yard on side st - no	meetin m
	Submitted () & Date	Item	1 required information	Setmoli
	(b,c) + no tu	-th.	buck the or each side - blue hour.	ection 14-525
	J	(. 0)	sich sich sich blu house	
		(1)	Standard boundary survey (stamped by a registered surveyor, at a	1
	\checkmark	(2)	scale of not less than 1 inch to 100 feet and including:	, 1
		(3)	Name and address of applicant and name of proposed development Scale and north points	a
	J	(4)	Boundaries of the site	b
		(5)	Total land area of site	С
	V	(6)	Topography - existing and proposed (2 feet intervals or less)	d e
	NEA	(7) (8)	rians based on the boundary survey including:	2
	V	(9)	Existing soil conditions	a
	Partial	(10)	Location of water courses, marshes, rock outcroppings and wooded areas Location, ground floor area and grade elevations of building and other c	b
	- need bldg 1	levations.	structures existing and proposed, elevation drawings of exterior	
	- Letter in malbi	(11)	lacades, and materials to be used	
	(exterior traish)	(11) (12)	Approx location of buildings or other structures on parcels abutting the site	e d
	1	(13)	Location of on-site waste receptacles Public utilities	e
	· V	(14)	Water and sewer mains	e
		(15)	Culverts, drains, existing and proposed showing size and directions of a	е
_	V	(16)	Docation and difficulty and ownership of easements public or prize	s e f
	✓	(17)	Egita-or-way, both existing and proposed	ı
19 spa	mok v questymen	(18)	Location and dimensions of on-site pedestrian and vehicular access ways Parking areas	g
(family	NA	(19)	Loading facilities	g
VXV.		(20)	Design of ingress and egress of vehicles to and from the site onto public stre	g
o) w		(21)	Carb and sidewalks	-
-	V	(22) (23)	Landscape plan showing:	g h
_	J	(24)	Location of existing proposed vegetation Type of vegetation	h
_	V,	(25)	Quantity of plantings	h
_	V	(26)	Size of proposed landscaping	h
-	NA	(27)	Existing areas to be preserved	h h
_	10.7	(28) (29)	Preservation measures to be employed	h
_	Š	(30)	Details of planting and preservation specifications	h
_		(31)	Location and dimensions of all fencing and screening Location and intensity of outdoor lighting system	i
-	, Notneed	(32)	Location of fire hydrants, existing and proposed	į
_	45	(33)	Written statement	k c
_	NA	(34) (35)	Description of proposed uses to be located on site	· 1
	V	(36)	Quantity and type of residential, if any Total land area of the site	1
	-/_	(37)	Total floor area and ground coverage of each proposed building and structure	b2
	2 V	(38)	o state of the burdens and proposed easements or other burdens	b2
-	No	(39)	Triction of Hamming Solid Waste disposal	c3 4
		(40)	Applicant's evaluation of availability of off-site public facilities, including sewer, water	5
-	V	(41)		-
	Al co C		Description of any problems of drainage or topography, or a representation that there are none	6
	No need	(42)	An estimate of the time period required for completion of the development	7
	\checkmark	(42)		7
-		(43)	A list of all state and federal regulatory approvals to which the development may be subject to. **	8

(44) The status of any pending applications (45) Anticipated timeframe for obtaining such permits (46) A letter of non jurisdiction (47) Evidence of financial and technical capability to undertake and complete the development including a letter from a responsible financial institution stating that is has reviewed the planned development and would seriously consider financing it when approved.	8 h8 h8
Department of Environmental Protection.	
lote: Depending on the size and scope of the proposed development, the Planning Board or Planning Authority may request additio	
drainage patterns and facilities; erosion and sedimentation controls to be used during construction; a parking and/or traffic study; emissions; and a wind impact analysis. - an environmental impact study; - a sun shadow study; - a study of particulates and any other noxice - a noise study;	
ner comments:	
	,

Planning and Development Department SUBDIVISION/SITE DEVELOPMENT

COST ESTIMATE OF IMPROVEMENTS TO BE COVERED BY PERFORMANCE GUARANTEE

					Date	:4/11/0	7
Nam	ne of Project: Univ	versity Credit Union				***************************************	
Ado	lress/Location:10	91 Brighton Ave, P	ortland, ME_	****		47.4	
Dev	eloper:	University Credit U	nion			444	-
Fon	m of Performance Guaran						
Тур	e of Development: Subc	fivisionSingle S	Story/Comme	rcial	Site Plan (Major/N	linor) <u>Ma</u>	jor
TO	BE FILLED OUT BY T	THE APPLICANT	q				
			PUBLIC			PRIVATE	
<u>Iten</u>	<u>a</u>	Quantity	Unit Cost	Subtotal	Quantity	Unit Cost	Subtotal
1.	STREET/SIDEWALK Road/Parking Areas Curbing Ren/14/8/ Sidewalks Esplanades Monuments Street Lighting Street Opening Repairs Other	98/ 106 54 52 54	* 2/.00/LF * 35/8y * 9.00/11 * 38.00/11	* 37/D. 00 \$ 468.80	1800 8624 M63/	"19.00By 9.29.64/16 -35.09sy	34200,00 2498.00 3,3110.00
2.	EARTH WORK Cut Fill	75cy 70cy	9.00/cy 2.4.00/cy	*695.00 *1680.00	28014 124024	9. Mex.	*22500.6° *24040.00
3.	SANITARY SEWER Manholes Piping Connections Main Line Piping House Sewer Service Pi Pump Stations Other				1en. 351£	*355, c	* 976.4°
4.	WATER MAINS				706	43.00/10	\$3010.°
5.	STORM DRAINAGE Manholes Catchbasins Piping Detention Basin Stormwater Quality Unit	its	<u></u>		18. 854 19.	2500.76 50.46 3035.46	*2500. 00 \$4550.00 *3016.00

FEMATII FWY IIMOVY

FHOL D4

2010722720

Landscape Services Bid Sheet

Site Address; University Credit Union, 1071 Brighton Ave., Portland, ME

Bid submitted for

Landscape Installation Lawn Installation

Landscape Installation (using revised drawings)

Plant Material (as listed by David J. Billham, Landscape Architect); \$8220.00 50 yards, loam; \$1250.00 14 yards, compost; \$800.00 40 yards, dark bark mulch; \$1260.00 Total materials; \$11530.00

Lawn Installation (by sod) 2350 sq ft (using revised drawings)

Sod; \$950.00 39 yards, loam; \$975.00 Starter fertilizer; \$25.00 Total Materials; \$1950.00

PLANT LIST

	BOTANICAL NAME	COMMON NAME	3716
77	AMEL ANCHIER GRANDIFLORA 'AUTUMN BRILLIANCE'	AUTUMN BRILLIANCE SERVICEBERRY	T'-8' HGT, (LIMB UP)
[<	ADMINISTRATION AND AND AND AND AND AND AND AND AND AN	RED CHOKEBERRY	2'-3' 1GT.
) (] <	11111111111111111111111111111111111111	BEARBERRY GROUNDCOVER	NO. I CONT plant 2'oc
1 (1 7 I	BERBERIS THINBERGII '4TROPURPUREA NANA'	CRIMSON PYGMY BARBERRY	<u></u>
7 C	CALAMAGROSTIS × ACUTIFOLLA "KARL FOERSTER"	KARL FOERSTER'S FEATHER REED GRASS NO. I CONT.	NO. I CONT.
(()	C. HTHRA ANIFOLIA 'ROSEA'	PINK SUMMERSWEET	2'-3' HGT.
<u>/</u> (ESS HAWTHORN	6-8' multi-stem, full specimen
) 		MOUS	NO, 2 CONT.
iμ	TOKING OF THE AND		2'-3' HGT.
ίΞ			2-2-161
<u> </u>	HOSTA TARDIANA 'HADSPEN BLUE'	Ā	NO. I CONT.
T U	HOSTA GINGKO CRAIG		NO. I CONT.
1	HEMEROCALLIS 'HAPPY RETURNS'	HAPPY RETURNS DAYLILY	NO. 1 CONT.
Σ		ENDLESS SUMMER HYDRANGEA	NO. I CONT.
_ u _ u _ u		SUM & SUBSTANCE HOSTA	NO. I CONT.
) 2 2 2	TO THE COLOR OF TH	RED SPRITE WINTERBERRY	2'-3' HGT.
<u>.</u> 9	CAN PERSON OFFICE OFFICE OFFICE OF STREETS	SEA GREEN JUNIPER	24"-30"
Σ	MICROBIOTA DECIISATA	SIBERIAN CARPET CYPRESS	24"-30"
T T	PYRUS CALLERY 'REDSPIRE'		2"-21/2" CAL.
- 07 O CC		作ひ女	24"-30"
<u>0</u>	PINUS HELDREICHII LEUCODERNIS		1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
Ď.	PACHYSANDRA TERMINALIS	JAPANESE SPURGE	774 - 71aff - 00
. Q . U	QUERCUS PALUSTRIS	PIN OAK	212" CAL.
A A	RHUS AROMATICA 'GRO-LOW'	FRAGRANT SUMAC 'GRO-LOW'	24"-30"
S S	ROSA 'CAREFREE WONDER'	ROSE	NO, 2 CONT.
i iz	RUDBECKIA FULGIDA GOLDSTRUM		NO. CON.
O. Oz	RHODODENDRON 'PURPLE GEM'	NORON	NO. 2 CONT.
. G	SPIRAEA JAPONICA MAGIO CARPET!	SPIREA	24"-30"
. G.	SYRINGA PATULA 'MISS KIM'	MISS KIM LILAC	2-1-3-1 IGH.
5 }	TAXIS X MEDIA DENSIFORMIS	DENSE YEW	24"-30"
- >	MOTION ANTANA MOTIOAN	MOHICAN VIBURNUM	2'-3' HGT,
າ ປ 1 <		STONE CROP	NO, I CONT.
1			

CITY OF PORTLAND, MAINE

PLANNING BOARD

Michael Patterson, Chair Janice E. Tevanian, Vice Chair Kevin Beal Bill Hall Lee Lowry III Shalom Odokara David Silk

March 28, 2007

Joe Gervais University Credit Union Rangely Road University of Maine Orono, ME 04469-5779 Lee Feldman Sebago Technics One Chabot Street P.O. Box 1339 Westbrook, Maine 04098-1339

RE: University Credit Union, 1071 Brighton Avenue, Portland, ME

CBL: 274 –D-016 Application # 2006-0221

Dear Mr. Gervais and Mr. Feldman:

On March 27, 2007, the Portland Planning Board voted 5-0 (Lowry and Silk absent) that the proposed drive-through for the bank facility is in conformance with the Conditional Use Standards of Section 14-174 and Section 14-183 of the Land Use Code. The Portland Planning Board voted 5-0 (Lowry and Silk absent) that the site plan for the above referenced application is in accordance with Portland's Site Plan standards subject to the following conditions:

- i. The infrastructure contribution of \$22,700 for the Brighton Avenue Street improvements shall be submitted prior to the issuance of a building permit.
- ii. The proposed sign dated March 12, 2007 meet the B-2 zone and the site plan standard for signs, Sec. 14-525 (22); however, separate sign permits must be obtained from the Inspections Division prior to installation.
- iii. The applicant shall submit sewer and water capacity letters prior to the issuance of a building permit.
- iv. The lighting fixtures shall be reviewed and approved by the City's Urban Designer prior to issuance of a building permit.
- v. The applicant shall work with Carrie Marsh, Urban Designer on the use of EIFS on the exterior of the building, particularly at the pedestrian level, prior to the issuance of a building permit.

The approval is based on the submitted site plan and the findings related to site plan and subdivision review standards as contained in Planning Report #13-07, which is attached.

Please note the following provisions and requirements for all site plan approvals:

- 1. Where submission drawings are available in electronic form, the applicant shall submit any available electronic Autocad files (*.dwg), release 14 or greater, with seven (7) sets of the final plans.
- 2. A performance guarantee covering the site improvements as well as an inspection fee payment of 2.0% of the guarantee amount and 7 final sets of plans must be submitted to and approved by the Planning Division and Public Works prior to the release of the building permit. If you need to make any modifications to the approved site plan, you must submit a revised site plan for staff review and approval.
- 3. The site plan approval will be deemed to have expired unless work in the development has commenced within one (1) year of the approval or within a time period agreed upon in writing by the City and the applicant. Requests to extend approvals must be received before the expiration date.
- 4. A defect guarantee, consisting of 10% of the performance guarantee, must be posted before the performance guarantee will be released.
- 5. Prior to construction, a pre-construction meeting shall be held at the project site with the contractor, development review coordinator, Public Work's representative and owner to review the construction schedule and critical aspects of the site work. At that time, the site/building contractor shall provide three (3) copies of a detailed construction schedule to the attending City representatives. It shall be the contractor's responsibility to arrange a mutually agreeable time for the pre-construction meeting.
- 6. If work will occur within the public right-of-way such as utilities, curb, sidewalk and driveway construction, a street opening permit(s) is required for your site. Please contact Carol Merritt at 874-8300, ext. 8828. (Only excavators licensed by the City of Portland are eligible.)

Philip DiPierro, Development Review Coordinator, must be notified five (5) working days prior to the date required for final site inspection. The Development Review Coordinator can be reached at the Planning Division at 874-8632. <u>Please</u> make allowances for completion of site plan requirements determined to be incomplete or defective during the inspection. This is essential as all site plan requirements must be completed and approved by the Development Review Coordinator prior to issuance of a Certificate of Occupancy. <u>Please</u> schedule any property closing with these requirements in mind.

If there are any questions, please contact Barbara Barhydt at 874-8699.

integrally,

Janice E. Tevanian, Vice Chair Portland Planning Board

Lee D. Urban, Planning and Development Department Director cc: Alexander Jaegerman, Planning Division Director Barbara Barhydt, Development Review Services Manager Shukria Wiar, Planner/Senior Planner Carrie Marsh, Urban Designer Philip DiPierro, Development Review Coordinator Marge Schmuckal, Zoning Administrator Michael Bobinsky, Public Works Director Jeanie Bourke, Inspections Division Kathi Earley, Public Works Bill Clark, Public works Jim Carmody, Transportation Manager Michael Farmer, Public Works Jessica Hanscom, Public Works Jeff Tarling, City Arborist: Seemen Secretary and the secretary an Captain Greg Cass, Fire Prevention

> Assessor's Office Approval Letter File

> > 3