

Portland, Maine



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Permitting and Inspections Department
Michael A. Russell, MS, Director

Demolition of a Structure Submission Checklist

A permit is required for the demolition of any structure. Permit for interior demolition should be combined with the permit for proposed interior construction (see Submission Requirements for One- and Two-Family Additions and Alterations or Commercial Interior Alterations, as appropriate).

All applications for demolition of a structure shall include the following:

- Demolition of a Structure Submission Checklist (this form)
- General Building Permit Application
- Completion of the Demolition Call List (see attached)
- Copies of written notices to property owners of all abutting lots (see Tax Assessor's office for name and address of owner of record)
- A photo of the structure to be demolished
- A plot plan or site plan of the property showing the shape and dimension of the lot, footprint of all existing structures and structure(s) to be demolished including distance from property lines and the location and dimension of all parking areas and driveways
- Certification from an asbestos abatement company, if required (See attached information regarding asbestos demolition.)

Work may not commence until the permit is issued.



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General Building Permit Application

Project Address: 121 Holm Ave

Tax Assessor's CBL: 2B A00 3001 Cost of Work: \$ 20418.00
Chart # Block # Lot #

Proposed use (e.g., single-family, retail, restaurant, etc.): Garage

Current use: Garage Past use, if currently vacant: _____

- Commercial
 Multi-Family Residential
 One/Two Family Residential

Type of work (check all that apply):

<input type="checkbox"/> New Structure	<input type="checkbox"/> Fence	<input type="checkbox"/> Change of Ownership - Condo Conversion
<input type="checkbox"/> Addition	<input type="checkbox"/> Pool - Above Ground	<input type="checkbox"/> Change of Use
<input type="checkbox"/> Alteration	<input type="checkbox"/> Pool - In Ground	<input type="checkbox"/> Change of Use - Home Occupation
<input type="checkbox"/> Amendment	<input type="checkbox"/> Retaining Wall	<input type="checkbox"/> Radio/Telecommunications Equipment
<input type="checkbox"/> Shed	<input type="checkbox"/> Replacement Windows	<input type="checkbox"/> Radio/Telecommunications Tower
<input checked="" type="checkbox"/> Demolition - Structure	<input type="checkbox"/> Commercial Hood System	<input type="checkbox"/> Tent/Stage
<input type="checkbox"/> Demolition - Interior	<input type="checkbox"/> Tank Installation/	<input type="checkbox"/> Wind Tower
<input type="checkbox"/> Garage - Attached	<input type="checkbox"/> Replacement Tank Removal	<input type="checkbox"/> Solar Energy Installation
<input checked="" type="checkbox"/> Garage - Detached		<input type="checkbox"/> Site Alteration

Project description/scope of work (attach additional pages if needed):

Demo of 14x32 structure and replace with 14x24 - same

Applicant Name: Wendy Marsz Phone: (207) 776-1444

Address: 121 Holm Ave Email: WMarsz57@AOL.COM

Lessee/Owner Name (if different): _____ Phone: (____) _____

Address: _____ Email: 207-841 5008

Contractor Name (if different): J+J Builders Phone: (207) 892-3636

Address: Topsham ME Email: JandJB@Gmail.com
Portland ME Mike@shedhappens.com

I hereby certify that I am the owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: Wendy Marsz Date: 6/22/17
This is a legal document and your electronic signature is considered a legal signature per Maine state law.

Review of this application will not begin until the permit payment is received. This is not a permit. Work may not commence until the permit is issued.



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Electronic Signature and Fee Payment Confirmation

This is a legal document and your electronic signature is considered a legal signature per Maine state law. You will receive an e-mailed invoice from our office which signifies that your electronic permit application has been received and is ready for payment. Please pay by one of the following:

- Electronic check or credit card: portlandmaine.gov/payyourpermit
- Over the phone at (207) 874-8703
- Drop off to Room 315, City Hall
- Mail to:

City of Portland
Permitting and Inspections Department
389 Congress Street, Room 315
Portland, Maine 04101

By signing below, I understand the review process starts once my payment has been received. After all approvals have been completed, my permit will be issued via e-mail. Work may not commence until permit is issued.

Applicant Signature: Wendy D. Mass Date: 6/22/17

I have provided electronic copies and sent them on:

Date: 6/22/17

NOTE: All electronic paperwork must be delivered to permitting@portlandmaine.gov or with a thumb drive to the office.

If you or the property owner owes taxes or user charges on property within the City, payment arrangements must be made before a permit application is accepted.



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Demolition Call List & Requirements

Site Address: 121 Holm Ave Owner: Wendy Marsh
Structure Type: Garage Contractor: J and J Builders

Utility Approvals	Phone #	Contact Name	Date
Central Maine Power	1-800-750-4000	<u>Becky</u>	<u>6/19/17</u>
Unitil	866-933-3821	<u>Patrick</u>	<u>6/19/17</u>
Portland Water District	761-8310	<u>Donna-774-5961</u>	<u>6/19/17</u>
Dig Safe	1-888-344-7233	<u># 20172500929-Ashley</u>	<u>6/19/17</u>

Note: After calling Dig Safe, you must wait 72 business hours before digging can begin.

DEP – Environmental (Augusta) 287-2651 No, Not in Service

City of Portland:

DPW - Traffic Division	874-8891	<u>See Attached From Dig Safe</u>
DPW - Sealed Drain Permit	874-8822	<u>Carol Merritt 6/22/17</u>
Historic Preservation	874-8726	<u>Tried several times and No Answer</u>

U.S. EPA Region 1 – No Phone call required. Just mail copy of State Asbestos Building Demolition Notification to:

Demo / Reno Clerk
US EPA Region I (SEA)
JFK Federal Building
Boston, MA 02203

I have contacted all of the necessary companies and departments as indicated above and attached all required documentation

Signed: Wendy Marsh Date: 6/22/17

This is a legal document and your electronic signature is considered a legal signature per Maine state law.

For more information or to download this form and other permit applications visit the Permitting and Inspections Department on our website at www.portlandmaine.gov/1728/Permitting-Inspections.

**Asbestos Building
Demolition
Notification**

State of Maine
Department of Environmental Protection
Lead & Asbestos Hazard Prevention Program
17 State House Station, Augusta, ME 04333
TEL (207) 287-2651 FAX (207) 287-6220

**FORM
D**

Page 1 of 2
2015

Notice

Prior to demolition, building owners must determine if there is any asbestos-containing material(s) (ACM) in the building. An "asbestos inspection" by a MDEP-licensed Asbestos Consultant is required for all buildings regardless of construction date, except single-family homes and residential buildings with 2-4 units built after 1980. In lieu of an asbestos inspection, pre-1981 residential buildings with 2-4 units can be surveyed to identify possible ACM by someone knowledgeable about ACM, such as a code enforcement officer or building inspector.

If your project involves the demolition of a single family residence or a residential building with less than 5 units, please answer the following questions to determine whether you need to have your inspection performed by a MDEP-licensed Asbestos Consultant:

- Does this demolition/renovation project involve more than ONE residential building at the same site with the same owner? Yes No
- Is this building currently being used, or has it **EVER** been used, as a commercial, government, daycare, office, church, charitable or other non-profit place of business? Yes No
- Is this building to be demolished as part of a highway or road-widening project? Yes No
- Is this building part of a building cooperative, apartment or condo building? Yes No
- Is this building used for military housing? Yes No
- Have other residences or non-residential buildings at this site been scheduled to be demolished now, or in the future, as part of a larger project? Yes No
- Is more than ONE building to be lifted from its foundation and relocated? Yes No
- Will this building be intentionally burned for the purpose of demolition or fire department training? Yes No

If you answer "no" to all the questions above, your building can be inspected by a knowledgeable non-licensed person as applicable.

Any "yes" answers to the above questions requires an inspection by a MDEP-licensed Asbestos Consultant.

Important Notice

Before you can demolish any building, including single-family residences, all asbestos materials must be removed from the building. The removal of those materials must be done by a MDEP-licensed Asbestos Abatement Contractor, except single-family homeowners may remove some asbestos under certain circumstances (Contact MDEP for more information).

With the exception of a single family home, building owners are required to submit the Asbestos Building Demolition Notification to the MDEP at least five (5) working days prior to the demolition **EVEN IF NO ASBESTOS** is present.

Asbestos Building Demolition Notification

State of Maine
 Department of Environmental Protection
 Lead & Asbestos Hazard Prevention Program
 17 State House Station, Augusta, ME 04333
 TEL (207) 287-2651 FAX (207) 287-6220

FORM D

Page 2 of 2
 2015

Inspection/Survey Results:

Were asbestos-containing building materials identified or presumed positive? Yes No

If Yes, is the removal of ACM subject to MDEP asbestos regulations? Yes No

If No, explain WHY NOT: Bare Walls - No insulation

property address:	building description: <input type="checkbox"/> pre-1981 residential with 2-4 units <input type="checkbox"/> post 1980 residential with 2-4 units <input type="checkbox"/> other:
asbestos survey/inspection performed by: (name & address)	asbestos abatement contractor
telephone:	telephone:
property owner: (name & address)	demolition contractor: (name & address)
telephone:	telephone:
demolition start date:	demolition end date:

Whenever more than 3 square feet or 3 linear feet of ACM is identified, the ACM must be abated in accordance with the Maine Asbestos Management Regulations by a DEP-licensed Asbestos Abatement Contractor. This includes materials presumed to be ACM. Check www.maine.gov/dep/rwm/asbestos/index.htm for a listing of asbestos contractors.

Prior to issuing a local demolition permit, the MDEP requests that municipalities have applicants for municipal demolition permits complete this form and fax it to the MDEP at 207-287-6220. Municipalities should not issue local demolition permits if the required asbestos inspection or survey has not been performed and identified ACM removed.

This demolition notification does not take the place of the Asbestos Project Notification if applicable

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT

<u>Wendy D Marsh</u>	<u>Wendy D Marsh</u>
Print Name: Owner/Agent	Title
<u>207-776-1444</u>	<u>6/9/17</u>
Telephone #	Date
	FAX #