

**City of Portland, Maine
Memorandum**

To: Ann Machado, Zoning Administrator
From: Ronda Jones, Loan Officer
Subject: Verification of Legal Number of Units
Date: February 10, 2017
CBL 272 K006001

We have received an application for housing assistance for the property located at:

234 Taft Ave., Portland

Current Owner(s) Theresa Joy

In completing the application the applicants have indicated that the number of units currently in use at this property is **one**.

Please verify that the number of legal units under the current code.

Yes, the number of units is legal.

No, the number of units does not coincide with City records or the Land Use Code. According to City records the legal number of units for this property is _____.

The property is a single family dwelling.

Verified: Ann Machado



Title: Zoning Administrator 2/10/2017