



PORTLAND MAINE

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Planning and Development Department
Lee D. Urban, Director

Planning Division
Alexander Jaegerman, Director

December 10, 2004

Mr. Tucker Cole
Evergreen Credit Union
35 Cumberland Avenue
Westbrook, ME 04092

RE: Evergreen Credit Union Revision, 225 Riverside Street
ID# 2004-0198, CBL# 268-B-015

Dear Mr. Cole:

This letter is to confirm the revision to the approved site plan of the Evergreen Credit Union project located at 225 Riverside Street. The approved revision is for the removal of a portion of the fence on the southerly property line and changes to landscaping. The revised plan has been reviewed and approved by the project review staff including representatives of the Planning, Public Works, Building Inspections, Fire and Parks Departments, with the following conditions:

1. That the applicant shall consult with the City Arborist in the Spring, prior to installation of landscaping to review and approve the plantings.
2. No parking shall be allowed on the abutting property located at 209 Riverside Street. If the applicant wishes to expand the site, Planning Board conditional use approval shall be required.

If you have any questions regarding the revision please contact Kandice Talbot at 874-8901.

Sincerely,

Alexander Jaegerman
Planning Division Director

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cc: Lee D. Urban, Planning and Development Department Director
Sarah Hopkins, Development Review Services Manager
Kandice Talbot, Planner
Jay Reynolds, Development Review Coordinator

~~Marge Schmuckal, Zoning Administrator~~

~~Inspections Division~~

~~Michael Bobinsky, Public Works Director~~

~~Traffic Division~~

~~Eric Labelle, City Engineer~~

~~Jeff Tarling, City Arborist~~

~~Penny Littell, Associate Corporation Counsel~~

~~Lt. Gaylen McDougall, Fire Prevention~~

~~Assessor's Office~~

~~Approval Letter File~~

