

**City of Portland, Maine - Building or Use Permit Application**  
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>PERMIT ISSUED</b>		Permit No: 02-0230	Issue Date: MAR 27 2002	CBL: 267 A005001
Location of Construction: 190 Riverside St	Owner Name: Bounty Development Llc	Owner Address: One Canal Plaza 5th Fl <b>CITY OF PORTLAND</b>	Phone:	
Business Name: n/a	Contractor Name: Sign Solutions	Contractor Address: 75 Bishop St. Portland	Phone: 2078788000	
Lessee/Buyer's Name n/a	Phone: n/a	Permit Type: Signs - Permanent	Zone: B-A	

Past Use: Commercial / Office Building	Proposed Use: Commercial / Office Building; Install 32 sq. ft. of reverse change letters on brick wall.
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Permit Fee:	Cost of Work: \$0.00	CEO District: 3
FIRE DEPT: <i>N/A</i>	<input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied	INSPECTION: Use Group: U-Sign Type: <i>BOCA 1989</i>
Signature:	Signature: <i>[Signature]</i>	

Proposed Project Description:  
Install 32 sq. ft of letters on brick wall

PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)

Action:  Approved  Approved w/Conditions  Denied

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Taken By: gg	Date Applied For: 03/15/2002	<b>Zoning Approval</b>		
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- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

<p>Special Zone or Reviews</p> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MMS Date: <i>OK 3/25/02</i>	<p>Zoning Appeal</p> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	<p>Historic Preservation</p> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>[Signature]</i>
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**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

\_\_\_\_\_  
 SIGNATURE OF APPLICANT ADDRESS DATE PHONE

\_\_\_\_\_  
 RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE DATE PHONE

THIS IS NOT A PERMIT/CONSTRUCTION MAY NOT COMMENCE UNTIL THE PERMIT IS ISSUED

120230

# SIGNAGE APPLICATION

THIS IS NOT A PERMIT  
CONSTRUCTION CANNOT NOT COMMENCE UNTIL THE PERMIT IS ISSUED

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: 190 RIVERSIDE ST, SUITE 10A

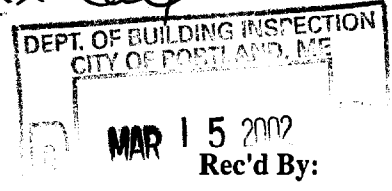
Total Square Footage of Proposed Structure 32 Square Footage of Lot ?

Tax Assessor's Chart, Block & Lot Number  
Chart# 267 Block# A Lot# 005  
Owner: H + R BLOCK MORTGAGE  
Telephone #: 888-340-5553

Lessee/Buyer's Name (If Applicable) \_\_\_\_\_ Owner's/Purchaser/Lessee Address: \_\_\_\_\_  
Total s.f. of signs 32 x 20 \$ ~~6.40~~ plus \$30.00  
100 30.00 + 30.00  
TOTALS ~~30.00~~  
TOTAL 62.00

Current use: OFFICE BLDG Proposed use: OFFICE BLDG.  
Project description: INSTALL ONE SET OF REVERSE CHANNEL LETTERS ON BRICK WALL.

Applicants Name, Address & Telephone: KT 3013 PHILLIPS 878-8000 EXT. 254 75 BISHOP ST, PORTLAND, ME.  
Contractor's Name, Address & Telephone: SIGN SOLUTIONS 878-8000 75 BISHOP ST., PORTLAND, ME.  
Who shall we contact when the permit is ready: BOB PHILLIPS 878-8000 EXT. 254  
Telephone: 878-8000  
If you would like it mailed, what mailing address should we use: NO

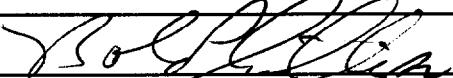



**THIS IS NOT A PERMIT/CONSTRUCTION MAY NOT COMMENCE UNTIL THE PERMIT IS ISSUED**

If the property is located in a HISTORIC DISTRICT, a separate sketch is required indicating the design, dimensions, construction materials and source of illumination if any. A photograph of the building façade should be submitted, showing where each sign is to be installed.

**Certification**

*I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.*

Signature of applicant: 	Date: 
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**Sign Permit Fee: \$30.00 plus \$0.20 per square foot.**

*A building permit is also required for any awning based on cost of work-\$30.00 for the first \$1,000.00 and \$6.00 for each additional \$1,000.00*

**BY FILLING OUT THIS APPLICATION IS DOES NOT MEET THAT YOU WILL BE APPROVED FOR THE AMOUNT OF SIGNAGE YOU ARE APPLYING FOR**

**IT IS SUGGESTED THAT YOU DO NOT ORDER ANY SIGNAGE UNTIL YOU HAVE RECEIVED YOUR SIGN PERMIT THAT HAS BEEN SIGNED BY THE BUILDING, ZONING AND POSSIBLE HISTORICAL OFFICIALS OF THIS OFFICE**

**SIGNAGE PRE-APPLICATION**

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 190 RIVERSIDE ST., SUITE 10A ZONE: B-4  
OWNER: H & R BLOCK 190, 410 #  
APPLICANT: SIGNS SOLUTIONS 4.37 Acres  
ASSESSOR NO. \_\_\_\_\_

PLEASE CIRCLE APPROPRIATE ANSWER

SINGLE TENANT LOT? YES  NO  MULTI-TENANT LOT? YES  NO   
FREESTANDING SIGN? (ex. Pole Sign) YES  NO  DIMENSIONS \_\_\_\_\_ HEIGHT \_\_\_\_\_  
MORE THAN ONE SIGN? YES  NO  DIMENSIONS \_\_\_\_\_ HEIGHT \_\_\_\_\_  
SIGN ATTACHED TO BLDG.?  YES  NO DIMENSIONS \_\_\_\_\_ *single*  
MORE THAN ONE SIGN? YES  NO  DIMENSIONS \_\_\_\_\_  
AWNING: YES  NO  IS AWNING BACKLIT?  YES  NO HEIGHT OFF SIDEWALK N/A  
IS THERE ANY MESSAGE, TRADEMARK OR SYMBOL ON IT? \_\_\_\_\_

LIST ALL EXISTING SIGNAGE AND THEIR DIMENSIONS:

OLD - NONE ON THIS STORE FRONT  
NEW - 2'-8" x 10'-5" x 27.82 #  
2.67 x 10.42 ?

\*\*\* TENANT BLDG. FRONTAGE (IN FEET):

36 x 10 (height) = 360 = 576 = 28.8 #  
5%  
28.8 #

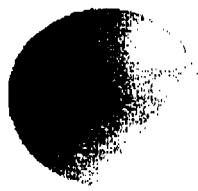
\*\*\* REQUIRED INFORMATION

AREA FOR COMPUTATION

**YOU SHALL PROVIDE:**

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: [Signature] DATE: 3/14/02



# SIGNS & SERVICES C O M P A N Y

"Bringing images to life since 1960!"

10980 Boatman Avenue  
Stanton, CA 90680  
Phone (714) 761-8200  
Fax (714) 761-2451  
www.signsandservicesco.com

To: *Bob* From: *Joseph*

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Company: \_\_\_\_\_ Date: *03-13-02*

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Fax: *207-878-7789* Phone: \_\_\_\_\_

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Re: *UL Labels* Pages: \_\_\_\_\_

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CC: \_\_\_\_\_

Urgent     For Review     Please Comment     Please Reply     Please Recycle

*H:R Block*

*UL NUMBERS ON NEW SIGNS. Thanks*

*UL from # CX055701  
to #CX055725*



Sign Code Dept.  
City of Portland  
Portland, Me.

To whom it may concern. We have requested Sign Solutions to install the signs on our store front. They will be required to work on the sidewalk for each sign on the building.

Thanks,

A handwritten signature in black ink, appearing to read "JRPB", followed by a horizontal line that ends in a small flourish.

H & R Block  
190 Riverside St  
Portland, Me.

75 BISHOP ST.  
PORTLAND, ME 04103  
(207) 878-8000  
1-800-347-6245  
FAX (207) 878-7790

# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)  
03/14/2002

<b>PRODUCER</b> C.P. Curtis Insurance Agency P.O. Box 129 Bowdoinham, Maine 04008		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
		<b>INSURERS AFFORDING COVERAGE</b>	
<b>INSURED</b> Printmail of Maine & Sign Solutions 75 Bishop Street Portland, ME 04103		INSURER A: The Hanover Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	<b>GENERAL LIABILITY</b>	OHP5130124	07/16/01	07/16/02	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire) \$ 300,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person) \$ 15,000
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO- NOT <input type="checkbox"/> LOC				PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b>	ABP5146029	06/29/01	06/29/02	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS				AUTO ONLY - EA ACCIDENT \$
	<input checked="" type="checkbox"/> NON-OWNED AUTOS				OTHER THAN AUTO ONLY EA ACC \$
					AGG \$
					\$
					\$
					\$
					\$
A	<b>GARAGE LIABILITY</b>	WDP5146030	07/20/01	07/20/02	WO STATUTORY LIMITS OTH-ER
	<input type="checkbox"/> ANY AUTO				E.L. EACH ACCIDENT \$ 500,000
	<input type="checkbox"/> EXCESS LIABILITY				E.L. DISEASE - EA EMPLOYEE \$ 500,000
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				E.L. DISEASE - POLICY LIMIT \$ 500,000
	<input type="checkbox"/> DEDUCTIBLE				
	<input type="checkbox"/> RETENTION				
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>				
	<b>OTHER</b>				

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS**

Sign installation in the State of Maine  
City of Portland is listed as additional insured.

<b>CERTIFICATE HOLDER</b>	<b>ADDITIONAL INSURED; INSURER LETTER:</b>	<b>CANCELLATION</b>
H&R Block 190 Riverside St., Suite 10A Portland, Maine 04101		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
		AUTHORIZED REPRESENTATIVE <i>McNamee Thunberg</i>

# BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

N/A **Pre-construction Meeting:** Must be scheduled with your inspection team upon receipt of this permit. Jay Reynolds, Development Review Coordinator at 874-8632 must also be contacted at this time, before any site work begins on any project other than single family additions or alterations.

N/A **Footing/Building Location Inspection:** Prior to pouring concrete

N/A **Re-Bar Schedule Inspection:** Prior to pouring concrete

N/A **Foundation Inspection:** Prior to placing ANY backfill

RCS **Framing/Rough Plumbing/Electrical:** Prior to any insulating or drywalling

RCS **Final/Certificate of Occupancy:** Prior to any occupancy of the structure or use. NOTE: There is a \$75.00 fee per inspection at this point. NO fees

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection

RCS **If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.**

N/A **CERTIFICATE OF OCCUPANCIES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED**

[Signature]  
Signature of applicant/designee

Date

[Signature]  
Signature of Inspections Official

Date

CBL: 267 A005 Building Permit #: 02-0230



Project Name: **H&R BLOCK mortgage**

Design No.: 02-00045  
Address: 190 Riverside St. Suite 1C

City/State: Portland, ME  
Contact: Frank Benedict  
Phone: (888)340-5553  
Fax:  
Email:

Date: 02-04-02  
Scale: 1/8" = 1'  
Designed By: John Stambuck  
Account Rep.: Matt DeRuyter

**NOTICE:**  
This is an original design and the property of the Signs & Services Company. It is not to be used for any purpose other than to convey the theme or design elements to the prospective client. Reproduction of this design or construction of display based on this design by an other than the Signs & Services Company is prohibited and subject to legal remedy.

Contractors License #624675

**signs & service**

10980 Boatman Ave.  
Stanton, CA 90680  
TEL: (714)761-8200  
FAX: (714)761-2451

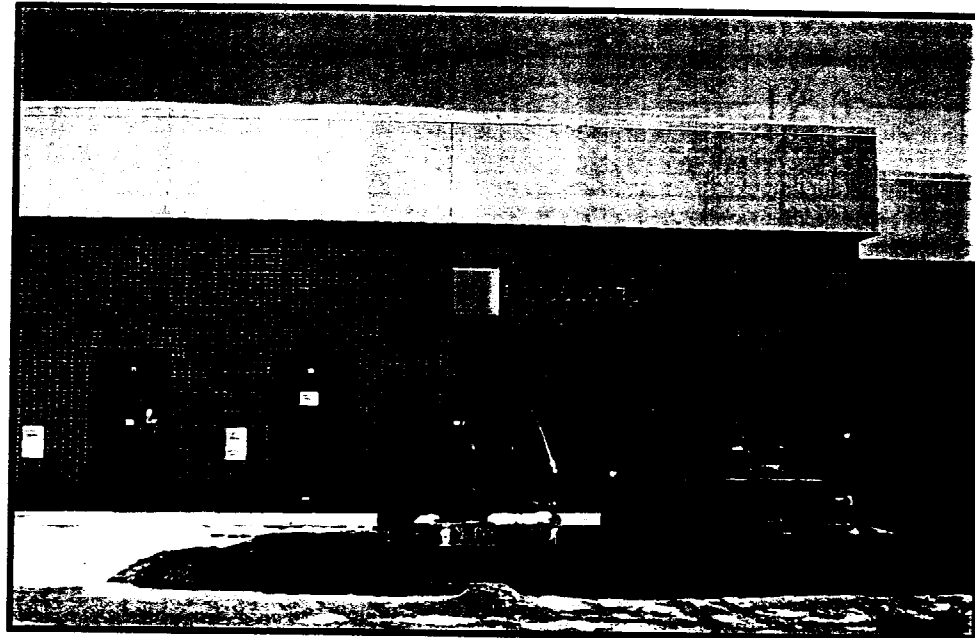


**NOTE:**  
\*\* SKETCH MAY VARY FROM SPECIFIC COLORS  
\* SIGN CIRCUIT (S) TO BE PROVIDED BY CUSTOMER

**Revisions**

Design number  
Job No.  
Drawing # \_\_\_\_\_ of \_\_\_\_\_  
File:  
Folder:

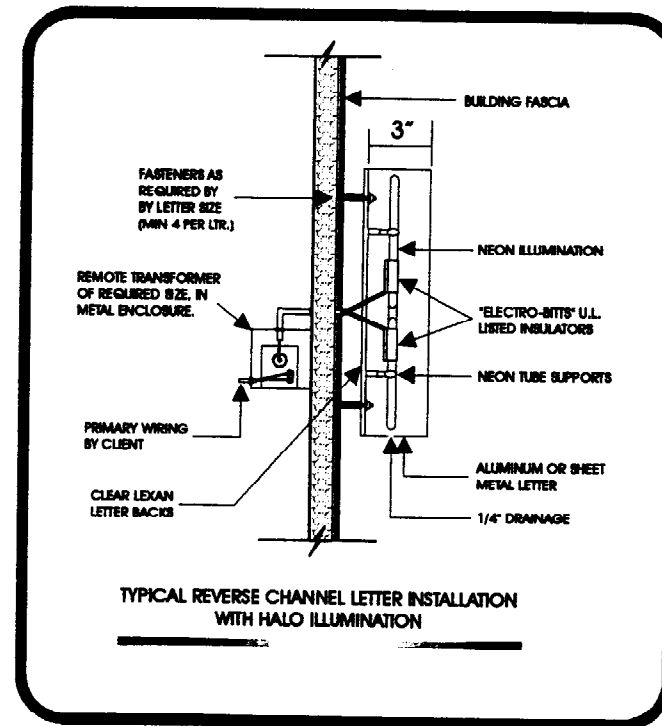
**PAGE 1**  
CHANNEL LETTER DETAIL  
SPECIFICATION



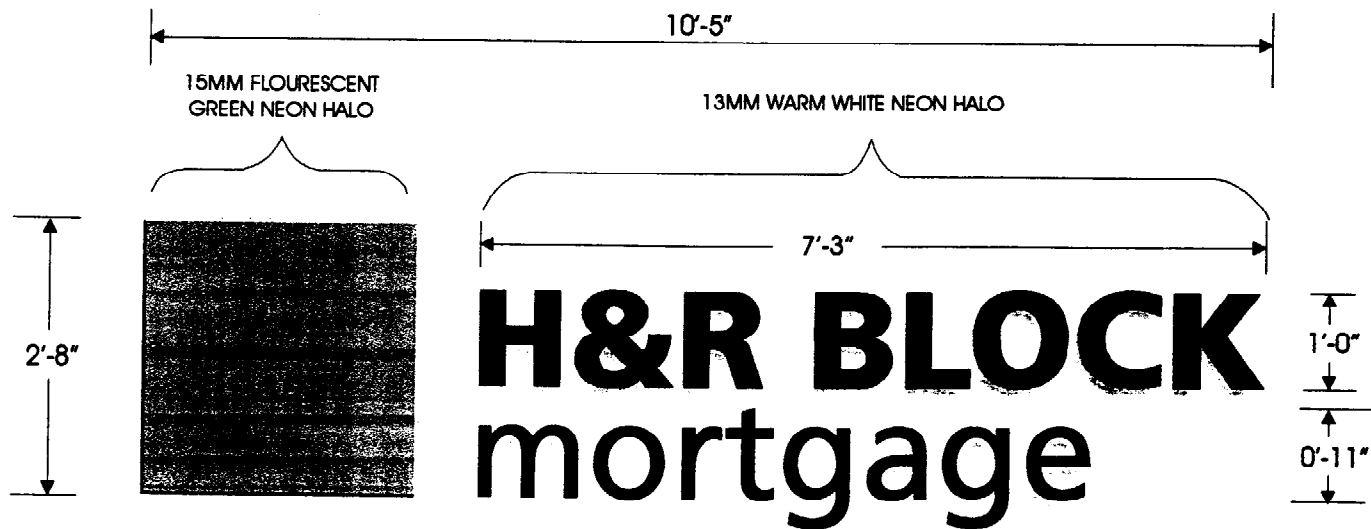
**SPECIFICATIONS:**  
FABRICATE AND INSTALL (1) ONE SET OF REVERSE CHANNEL HALO LIT LETTERS AND LOGO.

LOGO TO BE CONSTRUCTED OF ALUMINUM AND HAVE A URETHANE FINISH TO MATCH PMS 376c GREEN SEMI-GLOSS.

LETTERS TO BE CONSTRUCTED OF ALUMINUM AND HAVE A BLACK URETHANE SEMI-GLOSS FINISH.



TYPICAL REVERSE CHANNEL LETTER INSTALLATION WITH HALO ILLUMINATION



*U.h. # CX055701  
TO  
# CX055725*

*32# TOTAL*

Project Name: **H&R BLOCK**  
mortgage

Design No.: 02-00045  
Address: 190 Riverside St. Suite 10,

City/State: Portland, ME  
Contact: Frank Benedict  
Phone: (888)340-5553  
Fax:  
Email:

Date: 02-04-02  
Scale: 1/8" = 1'  
Designed By: John Stambuck  
Account Rep.: Matt DeRuyter

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Contractors License #624675

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10980 Boatman Ave.  
Stanton, CA 90680  
TEL: (714)761-8200  
FAX: (714)761-2451

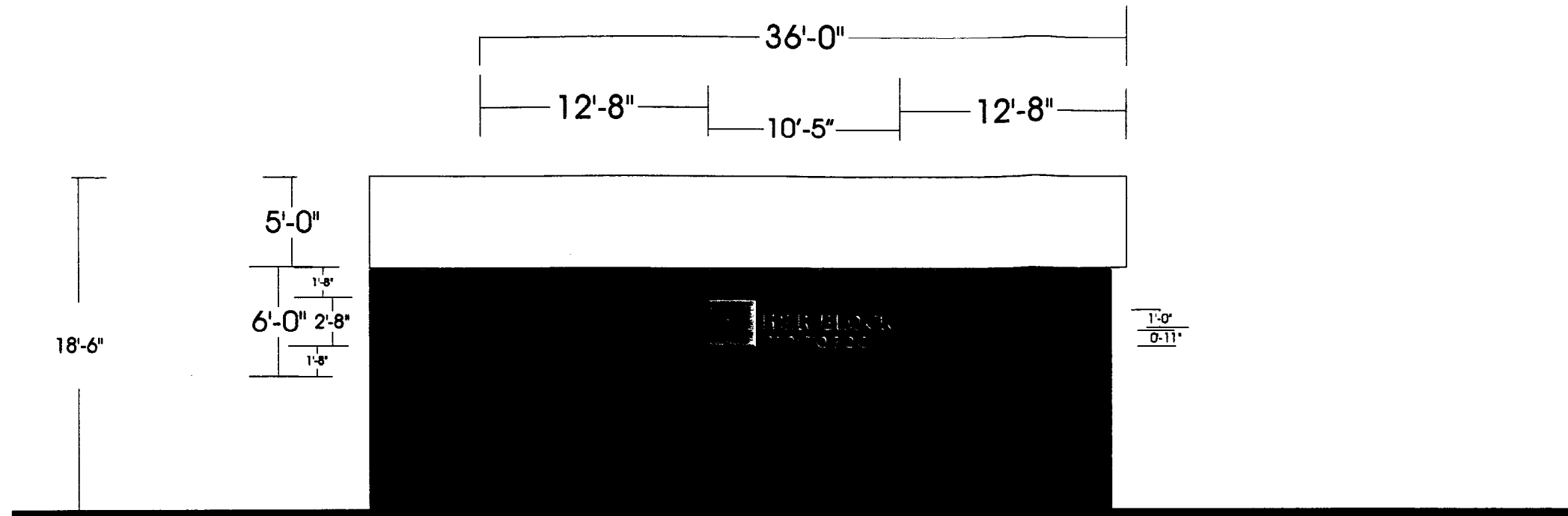


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\* SIGN CIRCUIT (S) TO BE PROVIDED BY CUSTOMER

**Revisions**

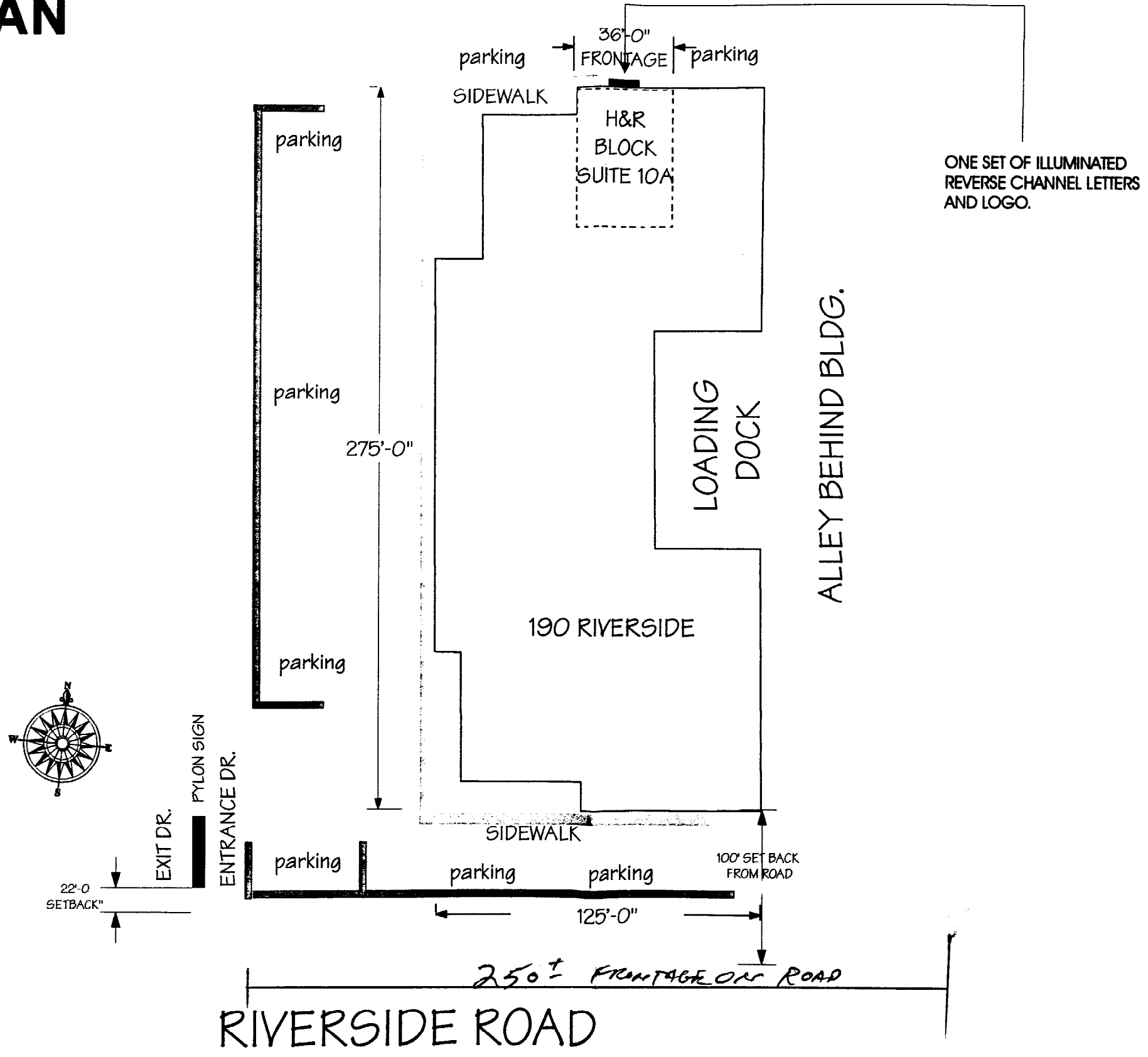
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**PAGE 2**  
EXTERIOR ELEVATION



PARTIAL NORTH EXTERIOR ELEVATION

# SITE PLAN



ONE SET OF ILLUMINATED REVERSE CHANNEL LETTERS AND LOGO.

Project Name: **H&R BLOCK mortgage**

Design No.: 02-00045  
Address: 190 Riverside St. Suite 1

City/State: Portland, ME  
Contact: Frank Benedict  
Phone: (888)340-5553  
Fax:   
Email:

Date: 02-04-02  
Scale: 1/8" = 1'  
Designed By: John Stambuck  
Account Rep.: Matt DeRuyter

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TEL: (714)761-8200  
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Job No.  
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