



LEVEL II and LEVEL III APPLICATION SUBMISSION CHECKLIST

Please submit each document as a separate PDF file.

Please confirm by electronically checking the boxes to the left

General Application Documents

Checklist	Items to be Provided
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	PROJECT DESCRIPTION <ul style="list-style-type: none"> Cover Letter with detailed project description
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	COMPLETED CHECKLIST – LEVEL III APPLICATION
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	RIGHT, TITLE AND INTEREST <ul style="list-style-type: none"> Deeds, leases, or purchase and sales agreements
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	EVIDENCE OF STATE OR FEDERAL APPROVALS , if applicable <ul style="list-style-type: none"> Permits or letters of non-jurisdiction, if applicable
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	ZONING ASSESSMENT <ul style="list-style-type: none"> Table listing required and proposed uses and dimensional standards Zoning Assessment Table
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	EXISTING &/OR PROPOSED EASEMENTS OR COVENANTS , if applicable <ul style="list-style-type: none"> Evidence of existing easements and any proposed easements
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	WAIVER REQUESTS <ul style="list-style-type: none"> Written request for waiver describing request and reason. Waiver Table
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	FINANCIAL CAPABILITY <ul style="list-style-type: none"> Letter or evidence from a financial institution or third party verifying financial capacity to undertake project
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	TECHNICAL CAPABILITY <ul style="list-style-type: none"> Evidence of technical capability of applicant and consultants – resumes and/or examples of past projects

LEVEL II AND LEVEL III SITE PLAN STANDARDS AND SUBMISSION CHECKLIST

Provide assessment of compliance with standards and include supplemental documentation, as applicable.

Please submit each document as a separate PDF file.

TRANSPORTATION

Check list	Assess/Provide/Document:
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Transportation Analysis- Traffic Impact (14-526 (a) 1) <ul style="list-style-type: none"> • Provisions for pedestrian, bicycle, vehicle, and loading circulation and incremental volume of traffic impacts • Traffic Impact Study (Technical Manual, Section 1) if applicable
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Access and Circulation (14-526 (a) 2 a) <ul style="list-style-type: none"> • Access and internal circulation, addressing ADA access • Access and egress impacts on traffic flows • Description and use of drive-up features, if applicable
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Loading and Servicing (14-526 (a) 2 b) <ul style="list-style-type: none"> • Loading and servicing needs, route and travel way geometrics for deliveries • Turning templates for delivery vehicles, if applicable
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Sidewalks (14-526 (a) 2 c) <ul style="list-style-type: none"> • Sidewalks and condition along street frontages and internal walkways • Engineered details for ADA ramps and public sidewalk details meeting sidewalk materials policy and ADA ramp construction details as applicable (Technical Manual, Section 1)
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Public Transit (14-526 (a) 3), if applicable <ul style="list-style-type: none"> • Existing available transit services • Proposed site plan design details, such as easement, pad base, and shelter
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Off-Street Parking: Vehicle & Motorcycle/Scooter) (14-526 (a) 4 a and c) <ul style="list-style-type: none"> • Expected parking demand, proposed parking supply, ADA parking, and applicable Zoning Requirements • Address Technical Manual standards (Section 1) for curb cut separation and parking lot layout and locate on site plan
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Bicycle Parking (14-526 (a) 4 b) <ul style="list-style-type: none"> • Address bicycle parking requirements and identify locations on-site • Construction details for bike racks (Technical Manual, Section 1)
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Snow Storage (14-526 (a) 4 d) <ul style="list-style-type: none"> • Management plan for snow removal and locate snow storage areas on plan
Yes NA Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Traffic Demand Management (TDM) (14-526 (a) 5), if applicable <ul style="list-style-type: none"> • Develop TDM with Trip Reduction Targets and Strategies

ENVIRONMENTAL AND LANDSCAPE FEATURES			
Check list			Assess/Provide/Document:
Yes	NA	Plan	Preservation of Significant Natural Features (14-526 (b) 1), if applicable <ul style="list-style-type: none"> Trees, plants, habitats listed on State or Federal list of endangered or threatened High and moderate value waterfowl and wading habitat Aquifers on Casco Bay Islands Waterbodies (including wetlands, watercourses, significant vernal pools and floodplains) Proposed preservation areas and protection measures Documentation from environmental consultants, determinations from applicable state agencies
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Yes	NA	Plan	Landscaping and Landscape Preservation (14-526 (b) 2 a) <ul style="list-style-type: none"> Preservation of trees and preservation within required zoning setbacks (Technical Manual, Section 4) Protection measures of existing vegetation during construction Protection measures within Shoreland Zone, if applicable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Yes	NA	Plan	Site Landscaping (14-526 (b) 2 b) <ul style="list-style-type: none"> Screening and buffering of service areas and between non-residential and residential uses Planting plans with plant schedule and sizes (Technical Manual, Section 4)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Yes	NA	Plan	Parking Lot Landscaping (14-526 (b) 2 b ii), if applicable <ul style="list-style-type: none"> Landscaped islands within parking areas (Technical Manual, Section 4)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Yes	NA	Plan	Street Trees (14-526 (b) 2 b iii) <ul style="list-style-type: none"> Existing Heritage or Feature Trees on site and measures to preserve Identify street trees on the plan meeting the site plan and Technical Manual standards (Section 4) or identify alternative measures, if applicable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ENVIRONMENTAL AND STORMWATER			
Check list			Assess/Provide/Document:
Yes	NA	Plan	Water Quality, Stormwater Management and Erosion Control (14-526 (b) 3 a) <ul style="list-style-type: none"> Stormwater report in compliance with Section 5 of Technical Manual and DEP Chapter 500 stormwater for basic, general and flooding standards, as applicable Erosion control plan and measures Evidence of compliance with Urban Impaired Stream Standards pursuant to DEP Chapter 500 stormwater, as applicable Subsurface sanitary sewage disposal and groundwater protection
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

PUBLIC INFRASTRUCTURE AND SAFETY

Check list	Assess/Provide/Document:						
<table border="1"> <tr> <td>Yes</td> <td>NA</td> <td>Plan</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Yes	NA	Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Consistency with City Master Plans (14-526 (c) 1) <ul style="list-style-type: none"> Identify consistency with master plans Proposed easements, rights and improvements to connect or continue off-premises public infrastructure, as applicable
Yes	NA	Plan					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
<table border="1"> <tr> <td>Yes</td> <td>NA</td> <td>Plan</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Yes	NA	Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Public Safety and Fire Prevention (14-526 (c)) <ul style="list-style-type: none"> Address Crime Prevention through Environmental Design (CPTED) (Technical Manual, Section 3) Emergency vehicle access Address consistency with public safety standards (Technical Manual, Section 3) Submit a code summary referring NFPA 1 and all Fire Department standards (Technical Manual, Section 3) – Fire Checklist
Yes	NA	Plan					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
<table border="1"> <tr> <td>Yes</td> <td>NA</td> <td>Plan</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Yes	NA	Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Availability and Adequacy of Public Utilities (14-526 (c) 3) (Technical Manual, Sections 2 & 9) <ul style="list-style-type: none"> Electrical services, including providing underground services Identify existing and proposed connections for public utilities and required public utility upgrades Sewer line connections are required, if there is a main within 200 feet Proposed solid waste management facilities on-site and management for the site Written evidence of the ability to serve from utility companies, as applicable
Yes	NA	Plan					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

SITE DESIGN

Check list	Assess/Provide/Document:						
<table border="1"> <tr> <td>Yes</td> <td>NA</td> <td>Plan</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Yes	NA	Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Massing, Ventilations and Wind Impact (14-526 (d) 1) <ul style="list-style-type: none"> Wind and ventilation impacts on adjoining structures and/or adjacent public spaces. Wind study, if applicable Bulk, location or height impacts on adjoining structures Identify and locate HVAC equipment and venting away from public spaces and residential properties Identify screening and manufacturing specifications for noise, if applicable
Yes	NA	Plan					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
<table border="1"> <tr> <td>Yes</td> <td>NA</td> <td>Plan</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Yes	NA	Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Shadows (14-526 (d) 2), if applicable <ul style="list-style-type: none"> Shadow analysis of impacts on publicly accessible open space (Technical Manual, Section 11)
Yes	NA	Plan					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
<table border="1"> <tr> <td>Yes</td> <td>NA</td> <td>Plan</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Yes	NA	Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Snow and Ice Loading (14-526 (d) 3) <ul style="list-style-type: none"> Building design to prevent snow and ice from loading or falling onto adjacent properties or public ways
Yes	NA	Plan					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
<table border="1"> <tr> <td>Yes</td> <td>NA</td> <td>Plan</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Yes	NA	Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	View Corridors (14-526 (d) 4), if applicable <ul style="list-style-type: none"> Protection of designated view corridors (Portland Design Manual, Appendix 1)
Yes	NA	Plan					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

<p>Yes NA Plan</p> <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>				<p>Historic Resources (14-526 (d) 5), if applicable</p> <ul style="list-style-type: none"> Identify developments within Historic Districts or affecting Designated Landmarks Certificate of Appropriateness or other evidence Identify Developments within 100 feet of Historic Districts or affecting Designated Landmarks. Advisory HP review may be required Address preservation and documentation of Archaeological Resources
<p>Yes NA Plan</p> <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>				<p>Exterior Lighting (14-526 (d) 6)</p> <ul style="list-style-type: none"> Cut sheets of on-site light fixtures and any architectural or specialty lights (Technical Manual, Section 12) Engineered details for any lights proposed in street right-of-way (Technical Manual, Section 10)
<p>Yes NA Plan</p> <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>				<p>Noise and Vibration (14-526 (d) 7)</p> <ul style="list-style-type: none"> Evidence of noise levels for equipment, such as equipment specifications, to demonstrate consistency with zoning requirements
<p>Yes NA Plan</p> <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>				<p>Signage and Wayfinding (14-526 (d) 8), if applicable</p> <ul style="list-style-type: none"> Signage plan showing the location, dimensions, height and setback of all existing and proposed signs. Signs in Historic Districts are reviewed by Historic Preservation staff Proposed commercial and directional signage on site
<p>Yes NA Plan</p> <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>				<p>Zone Related Design Standards (14-526 (d) 5)</p> <ul style="list-style-type: none"> Address Historic Preservation Design Review, if applicable Address any applicable design review standards by zone Address submission requirements from Design Manual, page 1, addressing neighborhood context Description of exterior materials, color, finish, and samples
<p>Construction Management Plan</p>				
<p>Check list</p>				
<p>Yes NA Plan</p> <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>				<p>Construction Management Plan</p> <ul style="list-style-type: none"> Construction Management Document and Plan

Level II and Level III Site Plan Checklist

Please upload the following drawings with the listed details into e-Plan as separate pdfs.

- RECENT BOUNDARY SURVEY** (stamped by Maine Licensed Surveyor)

Must be in compliance with Technical Manual, Section 13

SITE PLAN(s) (stamped by Maine Licensed Engineer) including:

Existing Conditions

- Approximate location of structures on abutting property
- Topography
- Locate water courses
- Delineate wetlands
- Zone lines

Proposed Site Plan

- Ground floor area, and grade elevations for all buildings

Access, Circulation, and Parking

- Streets and intersections adjacent to site , any proposed geometric modifications
- Location, dimensions and materials of all existing and proposed driveways, vehicle, bicycle, & pedestrian access ways with corresponding curb lines
- Engineered specifications/ cross-sections for proposed driveways, sidewalks & paved areas
- Location and dimensions of proposed loading areas
- Existing and proposed transit infrastructure with dimensions/ engineering specifications
- Location of vehicle and bicycle parking with dimensions and engineering specifications

Site Considerations

- Identify snow storage areas
- Location of fire hydrants
- Location of solid waste management facilities

UTILITY PLAN including:

- Existing utilities on site and within public streets
- Location, sizing, and directional flows of all existing and proposed utilities
- Location and dimensions of off-premises public or publicly accessible infrastructure adjacent to site
- Electric utility infrastructure

<input type="checkbox"/> GRADING and DRAINAGE PLAN including:
<ul style="list-style-type: none"> • Existing grades and drainage • Proposed grades • Proposed stormwater management meeting Technical Manual (Section 5) standards • Location and proposed alteration of a water course • Preservation or alteration of wetlands
<input type="checkbox"/> EROSION CONTROL
<ul style="list-style-type: none"> • Must be in compliance with Technical Manual, Section 5
<input type="checkbox"/> LANDSCAPE PLAN including:
<ul style="list-style-type: none"> • Existing vegetation to be preserved and preservation measures • Proposed landscaping and buffers • Planting schedule
<input type="checkbox"/> RECORDING PLAT , if applicable
<ul style="list-style-type: none"> • IF SUBDIVISION: Must be in compliance with requirements of Section 14-496 (b)
<input type="checkbox"/> ARCHITECTURAL PLANS & RENDERINGS including:
<ul style="list-style-type: none"> • Exterior building elevations, color renderings, illustrations of all sides • Location and dimensions of all existing & proposed HVAC & mechanical equipment, all proposed screening • Provide context drawings, if applicable (Design Manual, page 1) • Floor plans



Level III – Preliminary and Final Site Plans Development Review Application Portland, Maine

Planning and Urban Development Department
Planning Division

Portland's Planning and Urban Development Department coordinates the development review process for site plan, subdivision and other applications under the City's Land Use Code. Attached is the application form for a Level III: Preliminary or Final Site Plan. Please note that Portland has delegated review from the State of Maine for reviews under the Site Location of Development Act, Chapter 500 Stormwater Permits, and Traffic Movement Permits.

Level III: Site Plan Development includes:

- New structures with a total floor area of 10,000 sq. ft. or more except in Industrial Zones.
- New structures with a total floor area of 20,000 sq. ft. or more in Industrial Zones.
- New temporary or permanent parking area(s) or paving of existing unpaved parking areas for more than 75 vehicles.
- Building addition(s) with a total floor area of 10,000 sq. ft. or more (cumulatively within a 3 year period) except in Industrial Zones.
- Building addition(s) with a total floor area of 20,000 sq. ft. or more in Industrial Zones.
- A change in the use of a total floor area of 20,000 sq. ft. or more in any existing building (cumulatively within a 3 year period).
- Multiple family development (3 or more dwelling units) or the addition of any additional dwelling unit if subject to subdivision review.
- Any new major or minor auto business in the B-2 or B-5 Zone, or the construction of any new major or minor auto business greater than 10,000 sq. ft. of building area in any other permitted zone.
- Correctional prerelease facilities.
- Park improvements: New structures greater than 10,000 sq. ft. and/or facilities encompassing 20,000 sq. ft. or more (excludes rehabilitation or replacement of existing facilities); new nighttime outdoor lighting of sports, athletic or recreation facilities not previously illuminated.
- Land disturbance of 3 acres or more (includes stripping, grading, grubbing, filling or excavation).

Portland's development review process and requirements are outlined in the Land Use Code (Chapter 14), Design Manual and Technical Manual.

Planning Division
Fourth Floor, City Hall
389 Congress Street
(207) 874-8719
planning@portlandmaine.gov

Office Hours
Monday thru Friday
8:00 a.m. – 4:30 p.m.

I. Project Information (Please enter n/a on those fields that are not applicable)

Project Name:	Patagon Storage
Proposed Development Address:	142 & 150 Riverside st.
Project Description:	Self Storage Facility
Chart/Block/Lot:	267 / A / 4&6
Preliminary Plan	
Final Plan	

II. Contact Information (Please enter n/a on those fields that are not applicable)

APPLICANT

Name:	Daniel Lyman
Business Name:	Patagon Storage, LLC
Address:	1700 Main St. - Suite 70
City/State:	Washaugal, Washington
Zip Code:	98671
Work #:	801-550-6109
Home #:	N/A
Cell #:	801-550-6109
Fax #:	N/A
E-mail:	dl@patagon.co

OWNER

Name:	Patagon Storage, LLC
Address:	1700 Main St. - Suite 70
City/State:	Washaugal, Washington
Zip Code:	98671
Work #:	801-550-6109
Home #:	N/A
Cell #:	801-550-6109
Fax #:	N/A
E-mail:	dl@patagon.co

AGENT/REPRESENTATIVE

Name:	James Seymour
Address:	75 John Roberts Rd. Suite 4A
City/State:	South Portland / Maine
Zip Code:	04106
Work #:	207-200-2083
Home #:	N/A
Cell #:	N/A
Fax #:	N/A
E-mail:	jseymour@sebagotechnics.com

BILLING (to whom invoices will be forwarded to)

Name:	Patagon Storage, LLC attn: Daniel Lyman
Address:	1700 Main St, Suite 70
City/State:	Washaugal, Washington
Zip Code:	98671
Work #:	801-550-6109
Home #:	N/A
Cell #:	801-550-6109
Fax #:	N/A
E-mail:	dl@patagon.co

ENGINEER

Name:	James Seymour
Address:	75 John Roberts Rd. Suite 4A
City/State:	South Portland / Maine
Zip Code:	04106
Work #:	207-200-2083
Home #:	N/A
Cell #:	N/A
Fax #:	N/A
E-mail:	jseymour@sebagotechnics.com

SURVEYOR

Name:	Jimmy Courbron
Address:	75 John Roberts Rd. Suite 4A
City/State:	South Portland / Maine
Zip Code:	04106
Work #:	207-200-2084
Home #:	N/A
Cell #:	N/A
Fax #:	N/A
E-mail:	jcourbron@sebagotechnics.com

ARCHITECT

Name:	Jarod Hall
Address:	454 N 600 W
City/State:	Salt Lake City / Utah
Zip Code:	04116
Work #:	801-680-4485
Home #:	N/A
Cell #:	801-680-4485
Fax #:	N/A
E-mail:	j@divelept.com

ATTORNEY

Name:	N/A
Address:	N/A
City/State:	N/A
Zip Code:	N/A
Work #:	N/A
Home #:	N/A
Cell #:	N/A
Fax #:	N/A
E-mail:	N/A

DESIGNATED PERSON(S) FOR UPLOADING INTO e-PLAN

Name:	James Seymour
E-mail:	jseymour@sebagotechnics.com
Name:	Rebecca Gabryszewski
E-mail:	rgabryszewski@sebagotechnics.com
Name:	Dylan Stuart
E-mail:	dstuart@sebagotechnics.com

III. APPLICATION FEES

LEVEL III DEVELOPMENT (check applicable review)

<input type="checkbox"/>	Less than 50,000 sq. ft.	\$750.00
<input checked="" type="checkbox"/>	50,000 – 100,000 sq. ft.	\$1,000.00
<input type="checkbox"/>	100,000 – 200,000 sq. ft.	\$2,000.00
<input type="checkbox"/>	200,000 – 300,000 sq. ft.	\$3,000.00
<input type="checkbox"/>	Over 300,000 sq. ft.	\$5,000.00
<input type="checkbox"/>	Parking lots over 100 spaces	\$1,000.00
<input type="checkbox"/>	After-the-fact Review	\$1,000.00 + applicable application fee above

PLAN AMENDMENTS (check applicable review)

<input type="checkbox"/>	Planning Staff Review	\$250.00
<input checked="" type="checkbox"/>	Planning Board Review	\$500.00

OTHER REVIEWS (check applicable review)

<input type="checkbox"/>	Traffic Movement	\$1,500.00
<input checked="" type="checkbox"/>	Stormwater Quality	\$250.00
<input type="checkbox"/>	Subdivision	\$500.00 + applicable fee for lots/units below
	# of Subdivision Lots/Units [] x \$25.00 each	\$
<input type="checkbox"/>	Site Location	\$3,500.00 + applicable fee for lots/units below
	# of Site Location Lots/Units [] x \$200.00 each	\$
<input type="checkbox"/>	Change of Use	
<input type="checkbox"/>	Flood Plain	
<input type="checkbox"/>	Shoreland	
<input type="checkbox"/>	Design Review	
<input type="checkbox"/>	Housing Replacement	
<input type="checkbox"/>	Historic Preservation	
TOTAL APPLICATION FEE DUE:		

IV. FEES ASSESSED AND INVOICED SEPARATELY

- Notices to abutters (receipt of application, workshop and public hearing meetings) (\$.75 each)
- Legal Ad in the Newspaper (% of total ad)
- Planning Review (\$52.00 hour)
- Legal Review (\$75.00 hour)
- Third Party Review (all outside reviews or analysis, eg. Traffic/Peer Engineer, are the responsibility of the applicant and will be assessed and billed separately)

V. PROJECT DATA (Please enter n/a on those fields that are not applicable)

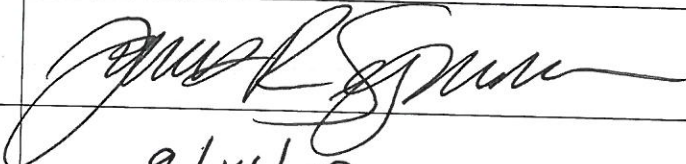
TOTAL AREA OF SITE	156,711	sq. ft.
PROPOSED DISTURBED AREA OF THE SITE		sq. ft.
<i>If the proposed disturbance is greater than one acre, then the applicant shall apply for a Maine Construction General Permit (MCGP) with DEP and a Stormwater Management Permit, Chapter 500, with the City of Portland.</i>		
IMPERVIOUS SURFACE AREA		
Impervious Area (Total Existing)	113,842	sq. ft.
Impervious Area (Total Proposed)		sq. ft.
Building Ground Floor Area and Total Floor		
Building Footprint (Total Existing)	19,900	sq. ft.
Building Footprint (Total Proposed)	33,344	sq. ft.
Building Floor Area (Total Existing)	19,900	sq. ft.
Building Floor Area (Total Proposed)	100,343	sq. ft.
ZONING		
Existing	B-4	
Proposed, if applicable	N/A	
LAND USE		
Existing	Furniture Sales and Car dealer inventory	
Proposed	Self Storage	
RESIDENTIAL, IF APPLICABLE		
# of Residential Units (Total Existing)	N/A	
# of Residential Units (Total Proposed)	N/A	
# of Lots (Total Proposed)	N/A	
# of Affordable Housing Units (Total Proposed)	N/A	
PROPOSED BEDROOM MIX		
# of Efficiency Units (Total Proposed)	N/A	
# of One-Bedroom Units (Total Proposed)	N/A	
# of Two-Bedroom Units (Total Proposed)	N/A	
# of Three-Bedroom Units (Total Proposed)	N/A	
PARKING SPACES		
# of Parking Spaces (Total Existing)	504	
# of Parking Spaces (Total Proposed)	57	
# of Handicapped Spaces (Total Proposed)	1	
BICYCLE PARKING SPACES		
# of Bicycle Spaces (Total Existing)	0	
# of Bicycle Spaces (Total Proposed)	0	
ESTIMATED COST OF THE PROJECT		
	\$	

VI. APPLICANT SIGNATURE

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a *legal signature* per Maine state law.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Planning Authority and Code Enforcement's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

This application is for a Level III Site Plan review. It is not a permit to begin construction. An approved site plan, a Performance Guarantee, Inspection Fee, Building Permit, and associated fees will be required prior to construction. Other Federal, State or local permits may be required prior to construction, which are the responsibility of the applicant to obtain.

Signature of Applicant:	
Date:	9/14/18