



Permitting and Inspections Department  
 Michael A. Russell, MS, Director

### Signage /Awning Permit Application

Project Address: 140 Riversidest Tax Assessor's CBL: \_\_\_\_\_  
 Owner Name: Portland, ME 04103 Chart # \_\_\_\_\_ Block # \_\_\_\_\_ Lot # \_\_\_\_\_  
Payam Yazdankhan Phone: (207) 671-4461  
 Address: DBA Yaz Towing Email: Yaztowing@gmail.com  
 Lessee (if applicable): own same as above Phone: (207) 329-1956 Personal  
 Address: same as above Email: Yaztowing@gmail.com  
 Contractor Name: MOONSHINE SIGNS Phone: (207) 892-6831  
 Address: 26 School Rd. Email: moonshinesigns@myfairpoint.net

**Building Information:** Windham, ME 04067

Exterior Length of façade of tenant space (ft): _____	Height of exterior façade (ft): _____
Lot frontage on street (ft): _____	This is a (select one): <input type="radio"/> Single Tenant Lot <input type="radio"/> Multi-Tenant Lot
	If multi-tenant, this is a (select one): <input type="radio"/> Ground floor unit <input type="radio"/> Upper story unit
Current specific use: _____	If Vacant, prior use: _____
Proposed use: _____	

**Information on EXISTING signs that will remain:**

Type (i.e. awning, freestanding sign, attached building sign)	For awnings only:		Dimensions of awning or sign (include length, width, and height, as applicable)	Height of awning or sign above the ground to its highest point	For freestanding signs - setback of closest point of sign to the nearest property line(s)
	Is there any symbol/lettering on awning? (Y/N - if Y, list the dimensions of the messaging)	Is awning backlit? (Y/N)			

**Information on PROPOSED signs:**

Type (i.e. awning, freestanding sign, attached building sign)	For awnings only:		Dimensions of awning or sign (include length, width, and height, as applicable)	Height of awning or sign above the ground to its highest point	For freestanding signs - setback of closest point of sign to the nearest property line(s)
	Is there any symbol/lettering on awning? (Y/N - if Y, list the dimensions of the messaging)	Is awning backlit? (Y/N)			
<u>Freestanding</u>					<u>49' 120' 22'</u>

Please be sure to submit all information outlined in the Sign/Awning Application Checklist with your application.

The Permitting and Inspections Department may request additional information prior to the issuance of a permit. For further information, visit us online at [www.portlandmaine.gov/1728/Permitting-Inspections](http://www.portlandmaine.gov/1728/Permitting-Inspections).

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Portland, Maine



Yes. Life's good here.

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**Electronic Signature and Fee Payment Confirmation**

This is a legal document and your electronic signature is considered a legal signature per Maine state law. You will receive an e-mailed invoice from our office which signifies that your electronic permit application has been received and is ready for payment. Please pay by one of the following:

- Electronic check or credit card: [portlandmaine.gov/payyourpermit](http://portlandmaine.gov/payyourpermit)
- Over the phone at (207) 874-8703
- Drop off to Room 315, City Hall
- Mail to:

City of Portland  
Permitting and Inspections Department  
389 Congress Street, Room 315  
Portland, Maine 04101

By signing below, I understand the review process starts once my payment has been received. After all approvals have been completed, my permit will be issued via e-mail. Work may not commence until permit is received.

Applicant Signature: Peyman Yazdankhanlou Date: 1-23-17

I have provided electronic copies and sent them on:

Date: \_\_\_\_\_

**NOTE:** All electronic paperwork must be delivered to [permitting@portlandmaine.gov](mailto:permitting@portlandmaine.gov) or with a thumb drive to the office.