

Department of Permitting and Inspections

HVAC / Power Equipment Application & Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

Is this an EXACT replacement? (ie: SAME PRODUCT in the SAME LOCATION?)

If so, you do NOT need to provide any plans, etc, just the application form.

(NOTE: a final inspection is still a requirement)

	-	A floor plan that includes structural details, size and dimensions of the floor and location where the equipment is going to be installed.
		Information on how the unit is being vented & hanging details if appropriate.
		Details of the specific equipment being installed; ie; specifications and any heating technical specifications. (Often this information can be obtained from the manufacturer's spec sheet or retail advertisements.)
)A/		A plot plan showing the shape and dimension of the lot, with the distance from the actual property lines, and the principal structure, or structures, may be required if venting to the outside.
Mari		Proof of ownership is required if it is inconsistent with the assessor's records.
		All documents as individual PDFs and named appropriately
	*	All HVAC installations shall comply with applicable state and local codes. *
1 vac		Separate permits are required for plumbing and electrical installations, as required.
		Separate permits are also required based on different properties (Different Chart, Block and Lot.)
	ī	Permit Fee: \$25.00 for the first \$1000.00 construction cost. \$15.00 per additional \$1000.00 cost

This is not a Permit; you may not commence any work until the Permit is issued.



Yes. Life's good here.

Department of Permitting and Inspections

Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding that this is a legal document and your electronic signature is considered a legal signature per Maine state law. You are also signifying your intent on paying your fees by the selections below.

1. Once the complete application package has been received by us, and entered into the system

2. You will receive an e-mailed invoice from our office which signifies that your electronic permit

•	plication and corresponding paperwork have been ocess.	entered, ready for payment, to begin the
	ou then have the following four (4) payment optio	ns:
	provide an on-line electronic check or credit/debit Express, Discover, VISA, and MasterCard) payments	
	call the Inspections Office at (207) 874-8703 ar representative to provide a credit/debit card payment.	
	hand-deliver a payment method to the Inspections of Hall	Office, Room 315, Portland City
	deliver a payment method through the U.S. Postal S	Service, at the following address:
	City of Portland Department of Permitting and In: 389 Congress Street, Room 315 Portland, Maine 04101	spections
all ap	gning below, I understand the review process starts of provals have been met and completed, I will then be No work shall be started until I have received my p	issued my permit and it will be sent via e-
Appli	cant Signature: And W. Ac	Date: <u>/2/8/16</u>
I have	provided digital copies and sent them on:	Date:
NOTI buildi office	E: All electronic paperwork must be delivered to nginspections@portlandmaine.gov or by physical magnetics.	eans ie; a thumb drive or CD to the

FILL IN AND SIGN WITH INK



Application for Heating, Ventilation, Air Conditioning (HVAC) or Power Equipment

To the Inspector of Buildings, Portland Maine: The undersigned hereby applies for a permit to install the following HVAC, or power equipment in accordance with the Laws of Maine, the Building Code of the City of Portland, and the following specifications: Address and CBL: 1140 Brighton Are Use of Building: Kon ASIGN Date: 12/8/16 Name & Address of Owner: 2hong 2hong Hwa Phone # of Owner: 207 374-0000 Email: Name & Address of Installer: Abd M Hbu Phone # of Installer (267) 671-0546 Email: abdiable Yahoo: Cam abdiabu@ Is this an EXACT replacement? (ie: SAME PRODUCT in the SAME LOCATION?) (If so, you do NOT need to provide any plans, etc, just this form. NOTE: a final inspection is still a requirement) Type of Venting: (*Plan required for submittal*) **Location of Appliance:** Masonry Lined Floor Wall Basement Factory Built: _____ Roof Metal Attic Direct Vent Fuel of Power Source: Solid Type: Gas Oil Electric (ie: UL) # of Tanks: Appliance Name: _____ Name of Listed Approval Entity (ie; UL Approval): Type of Fuel Tank: N/A K1 Gas Oil Size of Tank: Will appliance be installed in accordance with the Yes | manufacturer's instructions? No Distance from tank to center of flame: _____ Type of License of Installer: Master Plumber#: Cost of Work: \$_____ Solid Fuel: Permit Fee: \$

Signature of Installer: Adi m Hour Date: 12/8/16

Portland, Maine



Yes. Life's good here.

Permitting and Inspections Department Michael A. Russell, MS, Director

FAST TRACK ELIGIBLE PROJECTS SCHEDULE B

Type of Work:				
☐ One/two family renovations within existing shell, including interior demolition and win	dows.			
☐ One/two family HVAC, including boiler, furnace, heating appliance, pellet or wood sto	ve.			
One/two family exterior propane tank.				
☑ Commercial HVAC for boiler, furnace, and heating appliance.				
☐ Commercial HVAC system with structural and mechanical stamped plans.				
 ☐ Interior office renovations with stamped plans - no change of use, expansion, site work load-bearing structural change. ☐ Commercial interior demolition - no load bearing demolition. 	, and			
☐ Temporary outdoor tents and stages less than 750 square feet.				
Shoreland zone? Stream protection zone? Historic district? Flood zone (if known)? O Yes O No				
I certify that:	itials			
I have sufficient right, title and interest in the property.	MAbu			
• I am not expanding the building, including footprint, floor area, or dormer.				
The zoning use has not been reviewed and may be found to be unlawful.				
I will schedule my inspections and the inspector may require changes to my structure if it does not meet local ordinances and state regulations. ———————————————————————————————————	Abu			
Project Address: Print Name: Date: 22/8/16				