



Signage / Awning Permit Application

If you or the property owner owes real estate or personal property taxes or any other charges on any property within the City, payment arrangement **MUST** be made before permits are accepted.

Location/Address: 1100 Brighton Ave, Suite 10		
Tax Assessor's Chart/Block/Lot (CBL)	OWNER Name/Address:	
Chart: _____	Block: _____	Lot: _____
Name: <u>LitlHouse Holdings, Inc.</u>		Telephone: <u>603-236-1830</u>
Address: <u>41 The Birches, Box 622</u>		E-Mail: <u>slhuss@gmail.com</u>
Bridgton, Maine 04009		
LEASEE/BUYER Info (if Applicable)	CONTRACTOR	
Name: <u>Same as Owner</u>	Name: <u>Landmarc Construction Corp</u>	Total S.F. signage \$ _____
Address: _____	Address: <u>415 Congress Street, Suite 202</u>	(Sq Ft = <u>36</u> x \$2.00)
Phone: _____	Portland, Maine 04101	SF + \$30 Fee: \$ 30
E-Mail: _____	Phone: <u>207-232-2830</u>	Historic (\$75): \$ _____
	E-Mail: <u>mgagnon@landmarccorp.com</u>	Awning Fee: \$ _____
Awning Fee = Cost of Work: \$ _____ (\$25/first \$1000; \$11 each additional \$1000)		TOTAL FEE: \$ _____

Who should we contact when the permit is ready: Name: Steve Huss-Owner Phone: 603-236-1830
 Address 41 The Birches, Box 622, Bridgton, Maine 04009 E-Mail: slhuss@gmail.com

Tenant/allocated building space frontage (in feet): Length: 24' Height: 20'
 Lot frontage (in feet): _____ Single Tenant or Multi-Tenant Lot: Multi-Tenant

Current Specific Use: Vacant
 If vacant, what was prior use: Deli
 Proposed Use: Retail

Information on proposed sign(s)
 Freestanding (e.g. pole) sign? YES NO Dimensions proposed: _____ (sf); Height from grade: _____ sf
 BLDG Wall Sign (attached to bldg.)? YES NO Dimensions proposed: 36 sf

Proposed Awning: YES NO If yes, is awning backlit? YES NO
 Height of awning _____ Length of awning _____ Depth of awning _____
 Is there any communication, message, trademark or symbol on it? YES NO
 If yes, total square footage of panels with communication, message, trademark or symbol on it: _____ sf

Information on existing and previously permitted signage:
 Freestanding (e.g. pole) sign? YES NO Dimensions proposed: ___ ft X ___ ft; Height from grade: _____
 BLDG Wall Sign (attached to bldg.)? YES NO Dimensions proposed: ___ ft X ___ ft
 Awning? YES NO total sq ft of panels with communication on it: _____ sf

A site sketch and building sketch showing exactly where existing and proposed signage is located MUST be provided. Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: [Signature] Date: 01/25/2016