



PORTLAND MAINE

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Lee Urban - Director of Planning and Development
Jeanie Bourke - Inspection Division Services Director

May 17, 2007

RISBARA ANTOINETTE M
264 TERRACE AVE
PORTLAND , ME 04102

CBL: 262 B021001
Located at 264 TERRACE AVE

Certified Mail: 70033110000260642437

Dear Antoinette Risbara:

SECOND NOTICE OF VIOLATION - BILLING NOTIFICATION

A re-inspection of 264 Terrace Avenue revealed that you are still conducting a business use out of your residential lot. The box truck remains parked in the driveway at 264 Terrace Ave., with a small portable trailer marked "Office" on the door.

A previous phone conversation indicated that you no longer own the property and have no idea who bought it. Our assessing records show you as the tax payer for the property.

As mentioned in a previous letter, such uses are required to meet the City of Portland's zoning requirements through a permit application procedure. As of the 17th day of May, 2007, you have not applied for a Home Occupation Permit in accordance with § 14-87 and 14-410 of our zoning ordinance.

See the attached list of violations.

Please be advised that because this is the second inspection and there are repeat violations, Section 6.2 of the Code requires that you pay a \$75.00 re-inspection fee. This must be paid prior to re-inspection. Failure to pay the assessed fee within ten (10) days shall cause the City to assess lien against the property pursuant to Section 1-16 of the Code.

You are required to discontinue the business operations, or come in our office within ten (10) days to appropriately apply for a home occupation. If we do not receive an application by the 27th day of May, 2007, and an inspection shows that the business is still there, we will turn this matter over to our Corporation Counsel, and they may begin legal proceedings to bring the use of your property into compliance, as provided for in § 6-1 of the Code and in Title 30-A M.R.S.A § 4452.

Sincerely,

Jon Rioux,
Code Enforcement Officer