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Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 06/21/17

Permitting and Inspections Department
Michael A. Russell, MS, Director

Demolition of a Structure
Submission Checklist

A permit is required for the demolition of any structure. Permit for interior demolition should be combined with the permit for proposed interior construction (see Submission Requirements for One- and Two-Family Additions and Alterations or Commercial Interior Alterations, as appropriate).

All applications for demolition of a structure shall include the following:

- ☒ **Demolition of a Structure Submission Checklist** (this form)
- ☒ **General Building Permit Application**
- ☒ **Completion of the Demolition Call List** (see attached)
- ☒ **Copies of written notices to property owners** of all abutting lots (see Tax Assessor's office for name and address of owner of record)
- ☒ **A photo of the structure to be demolished**
- ☒ **A plot plan or site plan** of the property showing the shape and dimension of the lot, footprint of all existing structures and structure(s) to be demolished including distance from property lines and the location and dimension of all parking areas and driveways
- ☒ **Certification from an asbestos abatement company**, if required (See attached information regarding asbestos demolition.)

Work may not commence until the permit is issued.