Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 06/24/15

Jayne Redman
480 Capisic Street
Portland, ME 04012
June 19, 2015

Zoning Administrator
Department of Urban Development
City of Portland
389 Congress Street
Portland, Maine 04101

Dear Zoning Administrator:

I am requesting a permit to allow me the use of my residence at 480 Capisic Street for a home occupation. I am a jewelry designer selling my work wholesale to stores around the country. In effect my work will be as a craft artist, an acceptable home occupation listed under item (15) of Section 14-410 of the Portland Zoning Ordinance. The following is an explanation of how my home occupation meets the criteria listed under item (1) of the same.

a. My home occupation will occupy approximately 424 square feet, less than 25% of floor area in the residence.

b. No goods will be stored displayed or be visible from outside the residence

c. Storage of the material necessary to perform my occupation is minimal and included in the 424 square feet of floor space mentioned above

d. There will be no external signage related to my home occupation

e. Since I will not be meeting clients at my residence, no additional parking is necessary

f. No objectionable effects will result from my home occupation

g. I will not require the services of any employees

h. Since I will not be meeting clients at my residence, no additional traffic will be generated by my home occupation

i. No vehicles even nearing a gross vehicle weight of 6,000 pounds are necessary for my home occupation

As you can see, my home occupation is a secondary and incidental use of my residence. The external activity level and impact is negligible and in keeping with the residential character of the neighborhood.

Attached you will find a copy of a floor plans showing my entire dwelling and area of the home occupation space. Thank you for your assistance.

Sincerely,

Jayne Redman