

Jayne Redman
480 Capisic Street
Portland, ME 04012
June 19, 2015

Zoning Administrator
Department of Urban Development
City of Portland
389 Congress Street
Portland, Maine 04101

Dear Zoning Administrator:

I am requesting a permit to allow me the use of my residence at 480 Capisic Street for a home occupation. I am a jewelry designer selling my work wholesale to stores around the country. In effect my work will be as a craft artist, an acceptable home occupation listed under item (15) of Section 14-410 of the Portland Zoning Ordinance. The following is an explanation of how my home occupation meets the criteria listed under item (1) of the same.

- a. My home occupation will occupy approximately 424 square feet, less than 25% of floor area in the residence.
- b. No goods will be stored displayed or be visible from outside the residence
- c. Storage of the material necessary to perform my occupation is minimal and included in the 424 square feet of floor space mentioned above
- d. There will be no external signage related to my home occupation
- e. Since I will not be meeting clients at my residence, no additional parking is necessary
- f. No objectionable effects will result from my home occupation
- g. I will not require the services of any employees
- h. Since I will not be meeting clients at my residence, no additional traffic will be generated by my home occupation
- i. No vehicles even nearing a gross vehicle weight of 6,000 pounds are necessary for my home occupation

As you can see, my home occupation is a secondary and incidental use of my residence. The external activity level and impact is negligible and in keeping with the residential character of the neighborhood.

Attached you will find a copy of a floor plans showing my entire dwelling and area of the home occupation space. Thank you for your assistance.

Sincerely,

Jayne Redman