



# PORTLAND MAINE

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*Penny St. Louis Littell- Director of Planning and Urban Development  
Marge Schmuckal, Zoning Administrator*

December 10, 2009

Peter L & Deborah D Murray  
89 West Street  
Portland, ME 04102

RE: 456-460 Capisic Street – 258-B-2 & 259-C-20 (the “Property”) – R-3 Zone with a Shoreland Overlay

Dear Mr. & Mrs. Murray,

On November 24, 2009 I received a complaint of cutting of trees and underbrush on the Property. The Property has a 250 foot shoreland overlay zone where most of the cutting occurred. As you know on that same day I notified you and your tree contractor, TW Enterprise a Tree and Landscaping Company, that a review of the cutting activities was required prior to cutting and that cutting activities must cease immediately. Both you and your contractor were very responsive to curtailing any more cutting activity.

This letter is a follow up of the shoreland cutting violation on the Property. Please note that sections 14-449(a)(2) and 14-449(o) require a survey plan submitted for site plan review through the Planning Division. At our meeting on December 4, 2009 I gave you a copy of the site plan review packet which describes what is required for submittals. As I mentioned, an after-the-fact permit is required to be reviewed and approved before any more cutting activities occurs on site.

If you have any questions regarding this matter, please do not hesitate to contact me at 874-8695. You will be required to submit your required site plan review within thirty (30) days of this letter.

Very truly yours,

Marge Schmuckal  
Zoning Administrator

Cc: Penny Littell, Director of Planning and Urban Development  
Alex Jaegerman, Planning Division Director  
Barbara Barhydt, Planning  
Jeff Tarling, Parks and Public Services Department  
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