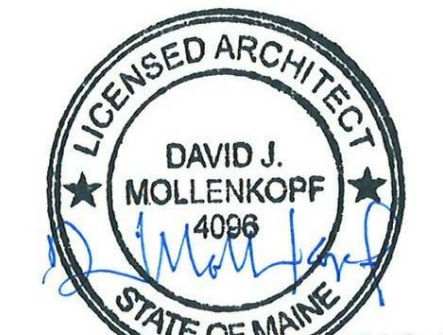




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ME LICENSE #ARC409 - EXP 4/31/2015  
Architect: David J. Mollenkopf



Contractor:  
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Nashville, TN 37204



Terminal Renovation for:  
**Old Dominion Freight Line**  
**ODFL PORTLAND, ME**  
185 RAND ROAD,  
PORTLAND, ME 04102

PERMIT ISSUE 02/14/2014

Project No. 13061.00

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Sheet Name:  
GENERAL NOTES

Sheet Number:

**A0.2**

## GENERAL NOTES

### General Notes & Conditions:

Do not scale the Drawings. If additional information is required to clarify these Drawings, promptly contact the Architect.

The Design-Builder shall furnish and pay for all Drawings and other documents necessary for project use by the Design-Builder's employees and subcontractors.

The consumption of food and drink, or smoking shall not be permitted on the premises except in areas designated by the Owner.

The Design-Builder shall maintain sanitary facilities on the site, and refrain from utilizing existing facilities, unless prior arrangements in writing are made with the Owner.

The Design-Builder shall be responsible for the following:

- Means and methods of construction including scheduling, sequencing, and coordination of trades.
- Compliance with codes, ordinances and regulations applicable in the project location. The Design-Builder shall obtain all necessary permits and approvals and shall maintain copies of these documents at the job site throughout the duration of the project. If the Design-Builder believes that the requirements of these Drawings be at variance with applicable laws, ordinances, regulations or building code requirements, he shall immediately notify the Architect.
- Verification of all field measurements, field construction installation criteria, coordination of all trades and Owner supplied items. Design-Builder shall verify all dimensions and job conditions and shall report to Architect any discrepancies or omissions which would interfere with satisfactory completion of the Work.
- Become acquainted with all available information concerning the job site conditions, nature of the Work, general local conditions, codes and ordinances, disposal, handling and storage of materials, availability of labor, as well as all other matters which may in any way affect the Work or cost thereof.

The Design-Builder shall provide all materials necessary to construct the total project. All Work shall conform to the Drawings. If discrepancies appear in the Drawings, the Design-Builder shall notify the Architect before proceeding with the affected Work.

### Coordination of Work:

The Design-Builder shall coordinate its Work, including its subcontractors' Work, to execute the Work so as to avoid conflicts among any parties.

### Safety:

The Design-Builder shall exercise caution at all times for the protection of persons (including employees) and property. Observe the provisions of applicable laws, ordinances, building and construction codes and OSHA. In no case shall the Owner or the Architect be responsible for means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Owner / Architect be responsible for the Design-Builder's failure to employ proper safety procedures.

### Workmanship and Materials:

All workmanship shall be of good quality and in accordance with the best custom and practice currently prevailing in the industry.

Unless otherwise specified, all materials, supplies, parts, equipment and articles incorporated in the Work shall be new, free from defects and imperfections and of recent manufacture. Whenever practical, the standard product of a recognized, reputable manufacturer shall be used.

Design-Builder shall, at its expense, make any changes required in detail, dimensions, arrangement, equipment or any other addition or alteration to the Work resulting from any approved substitution. The entire system to which the substitution applies and all Work installed in connection with or related to must function as a unit as originally designed.

### Shop Drawings and Samples:

When indicated on the Drawings, the Contractor shall promptly submit six (6) copies of accurate shop drawings, submittals, samples depicting details of the portion of the Work, and the connections and coordination with the Work of other trades. These drawings shall clearly indicate all elevations, sections, dimensions, methods of construction, types of finish, dates of preliminary submittal, revisions, name and location of the Work and the Owner's and Architect's name.

The Design-Builder shall review the submittal for completeness and compliance with the requirements of the Drawings.

Shop drawings and other data that are returned "approved" need not be resubmitted. If returned "approved as noted", the Design-Builder may proceed with the Work per added notation and corrections. The Design-Builder shall, at his expense, issue copies of the noted and corrected drawings to others involved in the Work. Drawings and data that are marked "Rejected" or "Resubmit" shall be revised as indicated and resubmitted. No Work shall proceed until the Design-Builder has approved shop drawings. The Design-Builder shall maintain at the job site one (1) set of approved shop drawings.

No substitutions or changes will be allowed without the Owner's written approval.

All costs pertaining to the preparation and submittal of samples and shop drawings shall be the responsibility of the Design-Builder.

### Final cleanup:

Prior to final inspection and the Owner's acceptance of the Work, clean all areas of the project site within the area of the Work. These cleanup operations include but are not limited to:

- cleaning glass and mirrors, both interior and exterior.
- cleaning exposed unpainted metals.
- removal of trash and debris (providing legal disposal).
- cleaning all exposed surfaces including lenses of all light fixtures.
- removal of construction dust, paint over spray, and hand prints.
- clean all toilet partitions, fixtures and accessories.
- remove all surplus materials, tools, and other unused materials.
- vacuum all carpeted floors
- clean and prepare resilient flooring per manufacturer's recommendations.
- all cleaning operations shall be performed in strict accordance with the manufacturer's written recommendations using products approved by the manufacturer for the materials being cleaned.

### Building Maintenance and Protection:

The Design-Builder shall maintain the site and structures, both interior and exterior, in a safe, clean and orderly condition at all times. The Design-Builder shall make provisions for disposal of all construction debris in a manner consistent with all local, state and federal regulations. The site shall be kept clean of demolition debris and new construction material shall be stored in an orderly manner.

Level and fill floor surface as necessary to create a continuous and level floor substrate properly prepared for the installation of floor finish. Materials are to be installed as recommended by the manufacturer. Fill abandoned floor penetrations with approved materials to maintain floor rating and structural integrity and to provide a smooth surface for the new finish.

### Engineering & Coordination:

All engineering design and documentation necessary for this project is the responsibility of the Design-Builder. All engineering design and documentation is to be produced and provided by engineers registered in the State of Maine. The Architect will assist the Design-Builder with coordination of engineering design services.

Drawings provided by the Design-Builder's engineering consultants (Civil, Structural, Plumbing, Mechanical, Electrical, and Fire Protection) are bound with the Architect's Drawings for convenience of permitting process and construction.

## ARCHITECTURAL ABBREVIATIONS

ABV.	ABOVE	EMER.	EMERGENCY	LAV	LAVATORY	PT	POINT	T.O.W.	TOP OF WALL
A.F.F.	ABOVE FINISHED FLOOR	ELEV.	ELEVATION	LAG	LAG BOLT	T.V.C.	T.V.C.	T.O.C.	TOP OF CONCRETE
ACC.	ACCESS	ENCL.	ENCLOSURE	LGT. WT.	LIGHT WEIGHT	PSF.	POUNDS PER SQUARE FOOT	TEMP.	TEMPERARY
ACC. FL.	ACCESS FLOOR	E.O.S.	EDGE OF SLAB	MFR.	MANUFACTURING	MO	MASONRY	T.	TINTED
ACC. PNL.	ACCESS PANEL	EQU.	EQUIPMENT	MAS.	MASONRY	MO	MASONRY	TINT.	TYPICAL
ACOUS.	ACOUSTICAL	EQUIP.	EQUIPMENT	MO	MASONRY	PSI.	POUNDS PER SQUARE INCH	TR	TREAD
A.C.T.	ACOUSTICAL TILE	EXIST.	EXISTING	EXP.	EXPANDED	PL	PROPERTY LINE	TS	TUBE STEEL
ADJ.	ADJACENT / ADJUSTABLE	EXP.	EXPANDED	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
AL.	ALTERNATE	EXT.	EXTERIOR	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
ALUM.	ALUMINUM	F.F.	FINISH FLOOR	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
ANCH.	ANCHOR / ANCHORAGE	FEC	FIRE EXTINGUISHER	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
ANOD.	ANODIZED	FHS	FIRE HOSE STATION	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
APPROX.	APPROXIMATE	FPL	FIRE PLACE	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
ARCH.	ARCHITECTURAL	FWC	FABRIC WALL COVERING	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
AUTO.	AUTOMATIC	FLEX.	FLEXIBLE	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
BSMT.	BASEMENT	FLR.	FLOOR	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
BRG. PL.	BEARING PLATE	FD.	FLOOR DRAIN	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
BLKG.	BLOCKING	FTG.	FOOTING	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
BD.	BOARD	FDN.	FOUNDATION	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
BLDG.	BUILDING	FUR.	FURNITURE	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
B.U.R.	BUILT UP ROOF	FV	FIELD VERIFY	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
CAB.	CABINET	GA.	GAUGE	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
CSMT.	CASEMENT	GA.	GAUGE	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
CTR.	CENTER	G.C.	GENERAL CONTRACTOR	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
CLS.	CEILING	GL	GLASS/GLAZING	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
CLG.	CEILING HEIGHT	GYP.	GYP. BOARD	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
C.T.	CERAMIC TILE	GYP. BD.	GYP. BOARD	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
COL.	COLUMN	HDW.	HARDWARE	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
CIR.	CIRCLE	HDR.	HEADER	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
CONC.	CONCRETE	HTG.	HEATING	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
CON.	CONCRETE	HTG.	HEATING	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
C.J.	CONTROL JOINT	HT.	HEIGHT	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
DTL.	DETAIL	HEX.	HEXAGONAL	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
DIAG.	DIAGONAL	HP	HIGH POINT	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
DIAM.	DIAMETER	HC	HOLLOW CORE	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
DEPT.	DEPARTMENT	HM	HOLLOW METAL	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
DIAM.	DIAMETER	HB	HOSE BIB	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
DEPT.	DEPARTMENT	HRZ.	HORIZONTAL	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
DISP.	DISPENSER	INCL.	INCLUDE	EXP.	EXPANDED	PL	PROPERTY LINE	UNFIN	UNFINISHED
DBL.	DOUBLE	INCL.	INCLUDE	EXP.	EXPANDED	PL	PROPERTY LINE </tr		

## TYPICAL HATCHES

ELEVATION		SECTION	
	BRICK		CUT STONE
	ROUGH CUT STONE		METAL PANEL
	EARTH		STEEL
	WOOD BLOCKING		GRANULAR FILL
	FINISHED WOOD		BRICK
	BATT INSULATION		CONCRETE
	CONCRETE BLOCK		RIGID INSULATION
			GYP. BOARD/ PLASTER

## ARCHITECTURAL SYMBOLS

	EQUIP. / FURNISHINGS OWNER FURNISHED		KEYNOTE
	EQUIP. / FURNISHINGS CONTRACTOR FURNISHED		DEMOLITION KEYNOTE
	SECTION TAG		TOILET ACCESSORIES KEYNOTE
	DETAIL TAG		WINDOW TAG
	REVISION		NORTH ARROW
	SPACE NUMBER		WALL TAG
	SPACE NAME		INTERIOR ELEVATION
	COLUMN HEADER		EXTERIOR ELEVATION
	DOOR TAG		
	ELEVATION NOTE		