



# PORTLAND MAINE

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**Economic Development Department**  
**Gregory A. Mitchell, Director**

October 2, 2013

Marge Schmuckal  
Zoning Administrator  
City of Portland  
389 Congress Street  
Portland, ME 04101

Dear Marge,

The Economic Development Department is submitting a permit application for an entrance sign into the City-owned Portland Technology Park. For the placement of this sign, we respectfully request a waiver from the zoning requirement that it be setback five feet from any property line. The reason for this request is that the City's property line from Rand Road is 60 feet from the edge of pavement, as the State's Right of Way is 60 feet wide. Thus, the sign would already need to be set back 60 feet from Rand Road.

Included with the sign permit application are two sign location drawings as well as a photograph to help staff understand the sign's proposed placement.

Thank you for your consideration of this waiver request.

Sincerely,

Nelle R. Hanig

Cc: Greg Mitchell  
Jeff Levine