



FILL IN AND SIGN WITH INK

# Application for Heating, Ventilation, Air Conditioning (HVAC) or Power Equipment

To the Inspector of Buildings, Portland Maine:

The undersigned hereby applies for a permit to install the following HVAC, or power equipment in accordance with the Laws of Maine, the Building Code of the City of Portland, and the following specifications:

Address and CBL: 1647 West Brook Use of Building: Home Date: 5/31/2016

Name & Address of Owner: Jackie Robinov 35 Button Wood Lane

Phone # of Owner: 207-233-2262 Email: jaybe135@aol.com

Name & Address of Installer: Charles Thomas III Jellerson Rd Lyman

Phone # of Installer: 207-205-2956 Email: charlesgthomas@hotmail.com

**Is this an EXACT replacement? (ie: SAME PRODUCT in the SAME LOCATION?)**

(If so, you do NOT need to provide any plans, etc, just this form. NOTE: a final inspection is still a requirement)

<p><b>Location of Appliance:</b></p> <p><input checked="" type="checkbox"/> Basement    <input type="checkbox"/> Floor    <input type="checkbox"/> Wall</p> <p><input type="checkbox"/> Attic    <input type="checkbox"/> Roof</p> <p><b>Fuel or Power Source:</b></p> <p><input checked="" type="checkbox"/> Gas    <input type="checkbox"/> Oil    <input type="checkbox"/> Electric    <input type="checkbox"/> Solid</p> <p><b>Appliance Name:</b> _____</p> <p><b>Name of Listed Approval Entity (ie; UL Approval):</b></p> <p>_____</p> <p><b>Will appliance be installed in accordance with the manufacturer's instructions?</b>    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p><b>Type of License of Installer:</b></p> <p>Master Plumber#: _____</p> <p>Solid Fuel : _____</p> <p>Oil #: _____</p> <p>Gas #: <u>Bruce Girard Pnt4676</u></p> <p>Other: _____</p>	<p><b>Type of Venting: (Plan required for submittal)</b></p> <p><input type="checkbox"/> Masonry Lined</p> <p><input type="checkbox"/> Factory Built: _____</p> <p><input type="checkbox"/> Metal</p> <p><input type="checkbox"/> Factory Built    Listing #: _____</p> <p><input checked="" type="checkbox"/> Direct Vent</p> <p>Type: _____ (ie: UL)</p> <p># of Tanks: _____</p> <p><b>Type of Fuel Tank:</b></p> <p><input checked="" type="checkbox"/> Gas    <input type="checkbox"/> Oil    <input type="checkbox"/> K1    <input checked="" type="checkbox"/> N/A</p> <p>Size of Tank: _____</p> <p>Distance from tank to center of flame: _____</p> <p><b>Cost of Work:</b> \$ <u>18950.00</u></p> <p><b>Permit Fee:</b> \$ <u>295.00</u></p>
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**Signature of Installer:**  **Date:** 5/31/2016

**Department of Permitting and Inspections****HVAC / Power Equipment  
Application & Checklist**

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

**Is this an EXACT replacement? (ie: SAME PRODUCT in the SAME LOCATION?)**

If so, you do NOT need to provide any plans, etc, just the application form.

(NOTE: a final inspection is still a requirement)

- A floor plan that includes structural details, size and dimensions of the floor and location where the equipment is going to be installed.
- Information on how the unit is being vented & hanging details if appropriate.
- Details of the specific equipment being installed; ie; specifications and any heating technical specifications. (Often this information can be obtained from the manufacturer's spec sheet or retail advertisements.)
- A plot plan showing the shape and dimension of the lot, with the distance from the actual property lines, and the principal structure, or structures, may be required if venting to the outside.
- Proof of ownership is required if it is inconsistent with the assessor's records.
- All documents as individual PDFs and named appropriately

**\* All HVAC installations shall comply with applicable state and local codes. \***

Separate permits are required for plumbing and electrical installations, as required.

Separate permits are also required based on different properties  
(Different Chart, Block and Lot.)

**Permit Fee:** \$25.00 for the first \$1000.00 construction cost, \$15.00 per additional \$1000.00 cost

**This is not a Permit; you may not commence any work until the Permit is issued.**



